



Advertisement for the Post of Registrar (Advertisement No. 2 / 2022)

Applications, on the prescribed format, for the post of the Registrar are invited from the distinguished academicians and academic administrators with highest level of competence, integrity and institutional commitments. The prescribed application form and the other details are available on university website <https://sruraipur.ac.in>

The terms and conditions of the appointment of Registrar shall be in accordance with the provisions as laid down in the Act and Statutes of the University. The candidates should be preferably below the age of 55 years on the date of application. The duly filled in application form must reach the Office of the Registrar, Shri Rawatpura Sarkar University, Dhaneli, Raipur within 30 days of advertisement through Registered post/Speed post and also by email to : hr@sruraipur.ac.in


Sd:
Registrar (I/c)



Post-Registrar

1	Age	: Age of the Candidates should preferably not be more than 57 years on the date of application. The Post of Registrar is a term post for a period of 5 years or attainment of the age of 62 years whichever is earlier.
2	Educational & other Qualifications	: Essential: <ul style="list-style-type: none"> • Master's Degree with atleast 55% of marks or an equivalent grade in a point scale wherever the grading system is followed • Atleast 15 years of experience as Assistant Professor in the Academic level 11 or above or 8 years of service in the Academic level 12 and above including as Associate Professor along with 3 years experience in educational administration. Or <ul style="list-style-type: none"> • Comparable experience in research establishment and/or other institutions of higher education. Or <ul style="list-style-type: none"> • 15 years of administrative experience of which 8 years shall be as Deputy Registrar or an equivalent post in a University, research establishment or other educational institute. Desirable: <ul style="list-style-type: none"> • Degree in Engineering/Management/Law. • Experience in computerized administration / finance / legal / establishment.
3	Method of Recruitment	: Direct Recruitment Interview shall be in off-line mode only.
4	NOC	: Those who are in employment, should submit their application through proper channel along with a No Objection Certificate from the employer.
5	How to apply	: <ul style="list-style-type: none"> • Applications on prescribed format only shall be considered. • The candidates must send the duly filled in application form to the Office of the Registrar, Shri Rawatpura Sarkar University, Dhaneli, Raipur through Registered/Speed post and a soft copy of the same by email to https://sruraipur.ac.in. • The application must reach the Office of the Registrar within 30 days of advertisement.
6	General Rules	: <ul style="list-style-type: none"> • Candidates will have to appear in the interview at their own cost. • Mere fulfillment of academic qualifications and experiences will not entitle a candidate to be called for interview. • Only short listed candidates will be called for interview.