Shri Rawatpura Sarkar University, Raipur



Examination Scheme

For

Master of Business Administration Semester-I



Faculty of Commerce of Management Shri Rawatpura Sarkar University, Raipur MBA

Semester-I

Examination Scheme (Effective from the session: 2022-23)

				Type of	Teaching hours per week				Examination Scheme				Total Marks
S.N.	Course Code	Pr	Subject	Course				TC	Theory		Practical		
	F				L	Т	P		EX	IN	EX	IN	Tota
1	MMB101	Th	Management Principles and Process	core	3	1		4	70	30			100
2	MMB102	Th	Organizational Behavior and Management of change	core	3	1		4	70	30			100
3	MMB103	Th	Managerial Economics	core	3	1		4	70	30			100
4	MMB104	Th	Accounting for managers	core	3	1		4	70	30			100
5	MMB105	Th	Fundamental of Computers	core	3	1		4	70	30			100
6	MMB106	Th	Legal framework of business	core	3	1		4	70	30			100
7	MMB107	Th	Business Statistics	core	3	1		4	70	30			100
8	MMB108	Th	Entrepreneurial Development	core	3	1		4	70	30			100
To	tal Contact hr. week: 32	per	Т	Total Marks:				800					



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Master of Business Administration Semester Ist

Course Title	Management Principles and Process								
Course Code	MMB101								
Course	L	T	P	TC					
Credits	3	1		4					
Prerequisites	Basic kr	owle	edge o	of Manage	ment terminologies and Functions.				
Course Objectives	 An understanding of the many roles and functions of management within a business is a key for those aspiring to become managers of the future. This module covers the principles and functions of management. Students are taught the key elements in planning and decision-making and the significance of different controls required in an organization. 								
Course Contents	Administ as a Pro Evolution Manager Relation Ethics. UNIT II Concept Strategic effective of decision UNIT II Defining	of stratic of stratic of ment as, and of e plan e plan mak (I: O) g org	Mana on, Le ion, Man Man , Fa d Mo annin plann n, Tac naking ing pr rgani anizir	agement, evels of M Anageme agement yol's Ad dern Appr g and Dec ning, Sign tical plan MBO, Ma g, Steps in rocess, psy zing ng, Princip	Management: Art and Science, Management Vs Ianagement, Functions of management, Management and skills, Qualities and characteristics of managers. Thought: Early contributions: Taylor and Scientific ministrative Management, Bureaucracy, Human roach, Social responsibility of managers, Managerial cision Making Making Making Making Making Making: Classification of planning: and Operational plan, Process of planning, Barriers to magement by Exception. Decision Making: Strategies rational decision-making process, Factors influencing ychological bias and decision support system.				
	authority. Informal organization.								
	UNIT IV: Staffing, Directing and Motivation Staffing: Concept, Objective of staffing, System approach to staffing, Manpower planning. Directing: Concept, Techniques of directing and supervision, Types of supervision, Essential characteristics of supervisor. Motivation: Concept, Forms of employee motivation, Need for motivation. Theories of motivation.								
	UNIT V	: Le	aders	hip and (Control				



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	Leadership vs Management, Process of Leadership, Importance of leadership, Characteristics of an effective leader.
	Controlling: Concept, Importance of controlling, Types of control, Steps in control process.
Course Outcomes	 After completion of these courses the students will be able to: Discuss and explain the basic principles and functions of management in an organization and issues in their achievement. Discuss and explain the importance of strategic management, the key steps in the strategic management process and the different types of
	organizational strategies that can be employed. 1. Principles & Practices of Management, L.M. Prasad, Sultan Chand & Sons, New Delhi, 9 th Edition, 2015.
Text Books	 Management, Stephen Robbins & Coulter Mary, Prentice Hall India, 14thEdition, 2016.
Reference Books	 Management, Stoner, Freeman & Gilbert Jr. Prentice Hall, 6thEdition, 2009. Essentials of Management, Harold Koontz & Heinz Weihrich, Tata McGraw Hill, 8thEdition, 2010.



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Master of Business Administration Semester Ist

Course Title	Organizational Behavior and Management of change							
Course Code	MMB102							
Course	L	T	P	TC				
Credits	3	1		4				
Prerequisites	Knowled	dge a	bout	the organi	zation and management.			
Course Objectives	• Organizational Behavior is concerned with the behavior of people both as individuals and groups within Organizations. The Course is divided into two parts commonly referred to as Micro and Macro. In the micro and macro level, we will be concerned with some of the crucial factors at individual and group levels and deals with the institutional arrangements that are important for the efficient functioning of Organizations respectively. A key point that needs to be emphasized in this is that there is no 'best' and 'only' way to deal with any of the issues that will be examined. Thus, it is more appropriate to think through the process logically instead of looking for 'quick fix' solutions to any problems that you may be faced with.							
Course Contents	UNIT I Introduction to OB: OB scope & processes -The changing context, Challenges & Opportunities of OB, developing OB Model. UNIT II The Individual: Foundations of Individual Behavior-Learning, Theories of Learning, Attitude, Values and Job Satisfaction – Defining Attitude, Components of Attitude, Attitude & Behavior Relationship, Major Job Attitudes. Overview of Perception, Personality & Personal Effectiveness- Introduction to Personality, The Myers & Briggs Type, Big 5 Model, Major Personality Attributes influencing OB, Emotions, Emotional Labor & Emotional Intelligence. UNIT III Motivation Concepts and Application: Defining Motivation, Theories of Motivation, Various Motivational Tools and Techniques useful for organizations, Leadership, Contemporary approach to leadership, Foundations of Group Behavior, Understanding Work Team Effectiveness, Decision making.							
	UNIT I	V						



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Interpersonal Palationship, Transactional analysis, Human Palations at

	Building Interpersonal Relationship, Transactional analysis, Human Relations at workplace. An Introduction to the concept of Human Behavior, Interpersonal Relation Two- & Three-Dimensional Theories of Interpersonal Behavior Transactions – Types of Transactions, Relevance in Industry and Human life. Structural Analysis, Life positions Stroking, Script Analysis, Ego States, Application of TA in Human Resource Management										
	UNIT V										
	Power & Politics, Bases of Power, Power and politics interrelationship, Implications for Managers. Emotions, Stress management& Workplace balance, Conflict & Negotiation Management, Culture, Organizational Change & Organizational Development.										
	After completion of these courses the students will be able to:										
	Explain concept of Organizational Behavior.										
	Explain the concept of Individual Behavior.										
Course Outcomes	Identify the concept of emotional intelligence										
0 0.0001100	Interpret leadership styles										
	Apply concepts of motivation										
	Apply the concept of interpersonal relationship at workplace.										
To A Doub	1. Organizational Behavior, Aswathappa K, Himalaya Publication, 11thEdition, 2014.										
Text Books	 Organizational Behavior, Stephen Robbins, Pearson's Publications, 16th Edition, 2016. 										
	 Organizational Behavior-Text & Cases, Kavita Singh, Vikas Publishing House Pvt. Ltd. 1st Edition, 2010. 										
	2. Organizational Behavior a Modern Approach, Arun Kumar & N Meenakshi, Vikas Publishing House Pvt. Ltd. 1 st Edition, 1 st Reprint, 2009.										
Reference	3. Organizational Behavior, S. L. Me Shane, M. A. Vong G Liinow Radha R. Sharma, 2012, 5 th Edition, Tata McGraw Hill.										
Books	4. Organizational Behaviour, V.S. P Rao, 2 nd Edition, 2012, Excel Books.										
	5. Management and Organizational Behavior Text and Cases, Rao, P. Subha, Himalaya, Mumbai, 2nd Edition,2012.										
	E Books: 1http://www.himpub.com/documents/Chapter1031.pdf										



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Master of Business Administration Semester Ist

Course Title	Manage	Managerial Economics								
Course Code	MMB10	MMB103								
Course	L	T	P	TC						
Credits	3	1		4						
Prerequisites	Basic k	nowl	edge	about the	Managerial Economics					
Course Objectives	• This course helps students in applying and analyzing the concepts, theories, and methods of microeconomics and macroeconomics, solving business problems being faced by an organization. Students will be able to evaluate the intent and outcomes of the economic and business models and strategies which are relevant to applications in managerial decision making and government policies to correct economic problems.									
Course Contents	Econom market a business Supply A UNIT II Production - Return concepts (simple a Condition oligopol pricing; consump UNIT II Saving, business	ist and find dec Analy I ion for store ion ion for the ion for the ion for the ion for the ion	nd Burn de ision ysis. unctio scale; st fur erical descripe skir. Invest le, Inferiore le, Inferiore le, Inferiore le skir.	emand, Demaking, I making, I ms: Single cost minimations, E problems sy, price and competit prive price mming, per	for business decisions, Role of Managerial cision making. Demand Analysis – individual sterminants of demand, Elasticity measures and Demand Estimation and demand Forecasting, evariable – Variable Proportions, two variables mization and output maximization, various cost sconomies of scale and economies of scope to be solved). Individual etermination under different market ion, monopoly, monopolistic competition, and eing approaches: Full cost pricing, product enetration pricing. Input pricing; Concepts of Philips Curve Analysis, Deflation and Disinflation, is. Instruments of Fiscal and Monetary Policies.					



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Master of Business Administration Semester Ist

	UNIT V								
	National Income: Concepts, Definition, Methods of Measurement, National Income in India, Problems in Measurement of National Income & Precautions in Estimation of National Income. Consumption Function and Investment Function.								
	After completion of these courses the students will be able to:								
	Identify the Essentials of Managerial Economics and Market Equilibrium.								
Course	Experiment with the Production Function and Production Costs.								
Outcomes	Experiment with the Market Structures								
	• Explain fiscal and monetary policy of an economy.								
	Explain the concept of national income.								
Tort Doole	 Managerial Economics- D. N. Dwivedi, Vikas Publishing House, New Delhi, 8th Edition, 2015. 								
Text Books	2. Managerial Economics (Analysis of Managerial Decision Making), H L Ahuja, S Chand, 9th Edition								
	Managerial Economics Principles and Worldwide Applying (MEPWA) Dominick Salvatore and Siddhartha K. Rastogi, Oxford University Press, 8th Edition, 2016								
	2. Managerial Economics (MEK) Paul G. Keat. Philip K. Y. Young and Sreejata Banerjee, Pearson Education, New Delhi, 6th Edition, 2012.								
Reference Books	3. Managerial Economics (MET) Christopher R. Thomas, S. Charles Maurice and Sumit Sarkar, Tata McGraw Hill, Education Pvt. Ltd., New Delhi,9th Edition, 2011.								
	4. Macroeconomics Policy Environment (MPE) Shyamal Roy, McGraw Hill, Education Pvt. Ltd, New Delhi,2nd Edition, 2016.								
	5. Managerial Economics Problems and Cases PL Mehta Sultan Chand & Co., Edition 2016.								



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Master of Business Administration Semester Ist

Course Title	Accounting For Managers									
Course Code	MMB10	MMB104								
Course	L	T	P	TC						
Credits	3	1		4						
Prerequisites	Basic kr	owle	edge a	bout acco	ounting.					
			-		lents with the fundamental's principles of financial, t accounting					
Course Objectives			nable nents		dents to prepare, analyze and interpret financial					
	To enable the students to take decisions using management accounting tools.									
	Book-Keeping and Accounting – Financial Accounting – Concepts and Conventions – Double Entry System – Preparation of Journal, Ledger and Tria Balance – Preparation of Final Accounts – Trading, Profit and Loss Account and Balance Sheet with Adjustment Entries, Simple Problems Only - Capital and Revenue Expenditure and Receipts. UNIT II									
Course	Depreciation – Causes – Methods of Calculating Depreciation – Straight Method, Diminishing Balance Method and Annuity Method - Ratio Analyst Uses and Limitations – Classification of Ratios – Liquidity, Profitable Financial and Turnover Ratios – Simple Problems Only.									
Contents	UNIT III									
	Preparat Statement - Prepara	ion nts – ratio	nds from Operation, Sources and Uses of Funds, f Changes in Working Capital and Funds Flow attions - Cash Flow Analysis – Cash from Operation v Statement – Uses and Limitations – Distinction ash Flow							
	UNIT I	V								
	Even An Costing	nalys Tecl	is - (nniqu	Cost Volu	l Cost and Marginal Costing - Importance - Breakme Profit Relationship – Application of Marginal Selling Price, Make or Buy, accepting a Foreign					



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Master of Business Administration Semester Ist

	UNIT V
	Cost Accounting - Elements of Cost - Types of Costs - Preparation of Cost Sheet - Standard Costing - Variance Analysis - Material Variances - Labour Variances - Simple Problems Related to Material and Labour Variances Only.
	After completion of these courses the students will be able to:
	Explain the concepts of accounting as per International Standards
Course	Make use of financial statement of business entities.
Outcomes	Analyze the financial statement of corporate entity.
	Examine financial statement for decision making.
	Utilize financial statement of companies through ratios.
	Essentials of Financial Accounting, Ashish K. Bhattacharya, PHI, 4th Edition, 2017.
Text Books	2. Accounting for Managers Starting from Basics, C. Ramagopal, New Age International, 2009.
	Financial Accounting for Management D.D. Harsolekar, Edutech Publishing Co., 6th Edition, 2013.
	2. Financial Accounting for Management, N. Ramachandran& Ram Kumar Kakani, McGraw Hill Education, 4th Edition, 2018.
Reference Books	3. Financial Accounting – Principles & Practices, Prof. Jawaharlal & Dr. Seema Srivastava, Practices S. Chand, 3rd Edition, 2014.
	4. Accounting for Management, M N Arora, Himalaya Publishing House, 1st Edition, 2010
	5. A Textbook of Accounting for Management, S N Maheshwari, Sharad K Maheshwari, Vikas Publishing House Pvt Ltd,2010.



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Master of Business Administration Semester Ist

Course Title	Fundamentals Of Computers								
Course Code	MMB105								
Course	L	T	P	TC					
Credits	3	1		4					
Prerequisites	Basic kn	owle	dge al	oout the co	omputers.				
Course Objectives		The general objectives of this course are to provide fundamental concepts of information and communication technology							
Course Contents	Compute Compute Compute Compute Classific UNIT II Compute Software Operatin Open-Software Open-Software UNIT II Database Adminis UNIT IV Data Cosystem, I Compute Compute II Com	er, Ajing, Agation er See See, Progg System ee Mae Destrator Modeer Ne	oplication and the control of twans of	re and Op vs Softwa Function of ating Syste ment Syste do Data Se cion and communica s, LAN To	System: Introduction to Computer, Characteristics of omputer, Classifications of Computer, Mobile tal Computer, Computer Architecture, Memory and its, Output devices, Interfaces. Seerating System: Introduction to Software, Types of re, Computer Virus and antivirus. Introduction to of Operating System, Types of Operating System, em. Sem: Introduction to DBMS, Database Models, SQL, curity, Data Warehouse, Data Mining, Database Somputer Network: Introduction to Communication tion, Introduction to Computer Networks, Types of Opologies, Transmission Media, Network Devices, OSI cation Protocols, Centralized vs Distributed System.				
	UNIT V								



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	Internet and WWW: Introduction to internet and its applications, Connecting to the Internet, Client/Server Technology, Internet as a Client/Server Technology, Email, Video-Conferencing, Internet Service Providers, Domain, Name Server, Internet Address, Internet Protocols, (IP, TCP, HTTP, FIP, SMTP, POP, Telnet, Gopher, WAIS), Introduction to Intranet, Internet vs Intranet vs Extranet,
Course Outcomes	To make students capable of using different application packages in their personal as well as professional life.
Text Books	 Comer, Douglas 2nd ed Pearson Computer Networks & Internets: With Internet Applications Comer, D. E/ Narayanan, M. S. 4th ed Pearson Computer Organization & Architecture: Designing for Performance Stallings, William 6th ed PHI
Reference Books	 Computer Fundamentals: concept, system & application -8th edition by Priti Sinha, Pradeep K., Sinha Fundamentals of Computers: 6th edition by V. Rajaraman, Neeharika Adabala.



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Master of Business Administration Semester Ist

Course Title	LEGAL	LEGAL FRAMEWORK OF BUSINESS						
Course Code	MMB106							
Course	L	T	P	TC				
Credits	3	1		4				
Prerequisites	To know	v abo	ut the	basic of	law.			
Course Objectives		The objective of this course is to acquire knowledge and understanding of major commercial and economic laws.						
Course Contents	Contract and Acc Agreeme Contract Guarante UNIT II Sale of Warrant UNIT II Negotial Negotial VNIT II TheCom Articles Issue, Sv UNIT V Consum Protectic Informat terms-In Authorit	erProperties, I	sed on nee, () Perfed Quailmed Sale by strumnstrum esAct association Equit	n- Validity Considerate ormance of asi Contra ent and Pleat t 1930: Sa y Non-Own mentsAct18 nents, Pro- ce 2013: Mentation, Pro- y, Role of onAct1980 s and Defice 005: Salie esting Info	R72: Meaning and Essentials of Contract. Kinds of A, Formation & Performance. Laws relating to Offertion, Competency to Contract, Free Consent, Void of Contracts. Discharge of Contracts. Breach of act. Special Contracts: Contract of Indemnity and edge, and Agency. Ale and Agreement to Sell. Implied Conditions and where, Rights of Unpaid Seller. B81: Meaning of Negotiable Instruments, Types of missory Note, Bills of Exchange, Cheque. Baning and Types, Incorporation, Memorandum & Spectus, Issue of Shares and Bonus Shares, Rights Directors, Share Qualification, Company Meetings. Company Meetings. By Objectives and Machinery for Consumer ciency Removal, Rights of Consumers. The Right to the Features and Coverage of the Act, Definition of Record. Public Authority, Obligations of Public Authority and Coverage of Public Authority of Pub			
Course Outcomes					ourses the students will be able to: as of The Indian Contract Act 1872.			



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	 Explain the provisions of Sale of Goods Act 1930. 						
	• Outline the concept and types of Negotiable Instruments as per Negotiable Instruments Act 1881.						
	• Summarize the provisions of Companies Act 2013.						
	• Interpret the provision of Consumer Protection Act 1986 and The Right to Information Act 2005.						
Text Books	 Handbook of Corporate Laws by Bharat Law House, New Delhi Lee Reach, Business Laws, Oxford University Press, UK 						
	Singh, Avtar, The Principles of Mercantile Law, Eastern Book Company, Lucknow						
Reference Books	2. Sharma J. P., and Sunaina Kanojia, Business Laws, Ane Books Pvt. Ltd, New Delhi.						
	3. Bhandari, Munish, Professional Approach to Corporate Laws and Practice, Bharat Law House, New Delhi						



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Master of Business Administration Semester Ist

Course Title	Business Statistics				
Course Code	MMB107				
Course Credits	L	Т	P	TC	
	3	1		4	
Prerequisites	Basic concept of statistics				
Course Objectives	• It gives students an opportunity to progress rapidly in their familiarity with a variety of Quantitative methods for describing distributions and for analyzing the nature, significance, and strength of relationships between variables. This course begins at an elementary level assuming no prior knowledge of statistics and ends with advanced techniques for handling multivariate analysis.				
Course	Quantita world. O grouped of Disper Range, Q Percentil UNIT II Correlati Product I Simple I Regressi Test of R UNIT II Theory o of Proba Probabili	tive of Compand ursion Quarters and Mome Regree on, leading of Probability on in	Conce and the Conce and Decorate Manager Concerns and Decorate Manager	Measures of Arituped data, their applications, Notices, their applications, Introduct puares prince Equations, ity: Basicates theorements and the second sec	quency distribution and grouping of data, Qualitative & of Central Tendency and their applications in business hmetic Mean, Geometric Mean, Mode, Median for their applications in business world situations. Measures ation in field of finance and marketing, Computation of Mean and Standard Deviations, Coefficient of Variation, application in the field of finance and Marketing. s erstanding of Scatter plots, Correlation calculation by st of Correlation Coefficient, Spearman's Rank method, ion to simple regression, Line of Regression, Plane of ciple, drawing the regression line, Multiple, Regression, F test. concepts of Probability, Approaches to the calculation m. Probability Distributions: Discrete and Continuous inomial, Poisson and Normal distributions, their Marginal, Conditional and Joint probability.



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	Theory of Estimation: Point Estimate and Interval estimates of mean and proportion of large and small samples, one samples Test of hypothesis, Two sample Test of hypothesis testing. UNIT V Introduction, Chi square as a test of hypothesis, Chi Square as a test of goodness fit. Analysis of variance, inferences about population variance, Introduction to time series. Variations in Time series Trend analysis. Cyclical variations, Seasonal variations, Irregular variations, Time series analysis & forecasting, Statistical Analysis using Excel.							
	After completion of these courses the students will be able to:							
	Define the basic statistical concepts.							
Course	Explain simple linear regression and correlation analysis in business decision making.							
Outcomes	Explain time series with different structures and Trend.							
	• Illustrate the basic concepts of probability and theoretical probability (binomial, normal) distributions.							
	Explain the concept of index numbers and its construction.							
Text Books	Statistical technique in Business & Economics, Lind, Marchal & Wathen, McGraw Hill Education, 16th Edition, 2017.							
	1. Business Statistics, Ken Black, Wiley India, 7 th Edition, 2018.							
	2. Fundamentals of Business Statistics, J.K Sharma, Vikas Publishing house							
	Pvt ltd, New Delhi, 2 nd Edition, 2018.							
	3. Statistics for Management, Prentice Levin and Rubin, Pearson, 7th Edition,							
	2018.							
Reference Books	4. Business Statistics in practice, Bruce L. Bowerman, Tata Mc Graw Hill, 7th Edition, 2018							
DUUKS	Edition, 2018							
	E Books:							
	Introductory Statistics: Concepts, Models and Applications,							
	http://www.pdftitles.com/book /13223/introductory-statistics concepts-							
	models-and Applications, 1996.							



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2. Business Statistics, https://www.pinterest.com/pin/760404718307803413/,
2008.



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Course Title	Entrepreneurial Development				
Course Code	MMB108				
Course	L	T	P	TC	
Credits	3	1		4	
Prerequisites	Basic concept of Entrepreneur				
Course Objectives	This course aims to provide necessary input for entrepreneurial effort and planning the start of new venture to enable them to investigate, understand and internalize the process of setting up a business.				
Course Contents	planning the start of new venture to enable them to investigate, understand and				



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	Financing Venture: Financing Stages; Sources of Finance; Venture Capital; Criteria for evaluating new venture proposals; Evaluating Venture Capital- process; Sources								
	of financing for Indian entrepreneurs.								
	UNIT V								
	Special Issues for Entrepreneurs: Legal issues – Forming business of considerations and criteria, requirements for formation of a Private/Public Li Company, Intellectual Property Protection- Patents, Trademarks and Copyrig importance for startups, Legal acts governing business in India; Internal entrepreneurship- opportunities and challenges; Intrapreneurship.								
	After completion of these courses the students will be able to:								
	• Explain the concept of entrepreneurship.								
	 Explain theories of entrepreneurship. 								
Course	 Summarize the problems faced by a woman entrepreneur. 								
Outcomes	Apply a project idea.								
	 Interpret the sources of institutional finance. 								
	• Demonstrate the importance of small-scale industries and Government initiatives for their promotion.								
Text Books	 Holt, David H., Entrepreneurship: New Venture Creation, PHI Learning. Hishrich., Peters, Entrepreneurship: Starting, Developing and Managing a New Enterprise, Irwin. 								
	1. Kumar, Arya, Entrepreneurship: Creating and Leading an Entrepreneurial								
	Organization, Pearson, India.								
	2. Allen, K.R., Launching New Ventures: An Entrepreneurial Approach,								
	Cengage Learning.								
Reference	3. Ramachandran, K., Entrepreneurship Development, Tata McGraw Hill,								
Books	India.								
	4. Robert, H. M., Manimala, M. Peters, and D. Shepherd, Entrepreneurship,								
	Tata McGraw Hill, India								
	5. Natarajan., K and E. Gordon, Entrepreneurship Development, Himalaya								
	Publication, India.								
	6. Vasant., Desai, Small- Scale Industries and Entrepreneurship, Himalaya								



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Publication, India.		