

Atal Nagar, the 29th September 2018

NOTIFICATION

No. F 3-8/2018/38-2. — Chhattisgarh Private Universities Regulatory Commission, Raipur vide its letter No. 966/प्र.परि./प्र.अ./रा.स.यु./2018/8937, Dated 26-09-2018 has approved the First Statutes No. 01 to 26 and First Ordinances No. 01 to 54 of Sri Rawatpura Sarkar University, Near Shadani Darbar, Village-Dhaneli, Post Office-Mana, Dhantari Road, Tehsil and District-Raipur (Chhattisgarh) Under Section 26 and Section 28 of Chhattisgarh Private Universities (Establishment & Operation) Act, 2005.

2. The State Government hereby gives its approval for notification of these Statutes and Ordinances in Official Gazette.
3. The above Statutes and Ordinances shall come into force from the date of its publication in the Official Gazette.

By order and in the name of the Governor of Chhattisgarh,  
SURENDRA KUMAR JAISWAL, Secretary.

**FIRST STATUTES, 2018**

In exercise of the powers conferred by the sub-section (2) of section 26 of Chhattisgarh Private Universities (Established and Operation) Act 2005, the Governing Body makes the following First Statutes

**(I) Short title and commencement:**

1. These Statutes may be called the Shri Rawatpura Sarkar University First Statutes 2018.
2. They shall come into force from the date of its publication in the official gazette.

**(II) Definition:**

In these Statutes unless the context otherwise requires:

- (1) "Act" means the "Chhattisgarh Private Universities (Establishment & Operation) Act, 2005"
- (2) "Academic Year" means a Period of nearly twelve month devoted to completion of requirements specified in the scheme and curriculum of the concerned course(s) and apportioned into "terms" as stipulated in the Ordinances.
- (3) "Board of Studies" means the Board of Studies of the different subjects of the University.
- (4) "CGPURC" means Chhattisgarh Private University Regulatory Commission.
- (5) "Convocation" means the convocation of the University.
- (6) "Course(s)" means prescribed area(s) or course(s) of study or programme(s) and/or any other components(s) leading to the conferment or award of degree, diploma, certificate or any other academic distinction or title of the University.
- (7) "Employee" means any person working on the payroll of the University, made under the provisions of the Act.
- (8) "Faculty" means Faculty of the University.
- (9) "Regular Education" means and includes a system in which delivering instruction, teaching, learning, educating, and related to students in the classes or otherwise at the campus of the University and for which an attendance of seventy five percent of lectures and practical's separately is required.
- (10) "Regulation" means regulations of the University.
- (10) "Rules" means the "Chhattisgarh Private Universities (Establishment & Operation) Rule, 2005".
- (11) "Scheme and Curriculum" means and includes nature, duration, pedagogy, syllabus, eligibility and such other related details (by whatever name it may be called) for the concerned courses(s) of the University.
- (12) "Seal" means the common seal of the University.
- (13) "Subject" means the basic unit(s) of instruction, teaching, training, research etc., by whatever name it may be called, as prescribed under the scheme and curriculum.
- (14) "University", means Shri Rawatpura Sarkar University.
- (15) All words and expressions used herein and defined in the Act and the Rules shall have the meaning respectively assigned to them in the Act and the Rules.

**(III) The first Statutes on the subjects enumerated below are as hereunder:**

<b>Statutes</b>	<b>Title</b>
Statute No. 1	Objectives of the University
Statute No. 2	Seal and Emblems of the University
Statute No. 3	Appointment Terms & Conditions and Powers of the Chancellor
Statute No. 4	Appointment Terms & Conditions and Powers of the Vice-Chancellor
Statute No. 5	Appointment Terms & Conditions and Powers of the Registrar
Statute No. 6	Appointment Terms & Conditions and Powers of the Chief Finance & Accounts Officer
Statute No. 7	Powers & Functions of the Governing Body
Statute No. 8	Powers & Functions of the Board of Management
Statute No. 9	Formation, Powers and Function of Academic Council
Statute No. 10	Powers & Functions of the Finance Committee
Statute No. 11	Other Officers of the University
Statute No. 12	Faculties
Statute No. 13	Constitution, Power and Functions of the Faculties
Statute No. 14	Powers & Functions of the Dean of the Faculties
Statute No. 15	Appointment of Teachers in the University
Statute No. 16	Appointment of Non-teaching employees in the University
Statute No. 17	Standing Committee of Governing Body/Board of Management/Academic Council
Statute No. 18	Board And Committees
Statute No. 19	Examination committee
Statute No. 20	Board of Studies
Statute No. 21	Provision regarding fee to be charged from the students
Statute No. 22	Conferment of honorary degrees and academic distinctions
Statute No. 23	Administration of endowment for the award of fellowship, scholarship, medals & prizes in the University
Statute No. 24	Admission of students
Statute No. 25	No. of seats in different courses/subjects
Statute No. 26	Annual Report

**STATUTE No. 01****OBJECTIVES OF THE UNIVERSITY**

Apart from the objectives of the University described in section 3 of the Act, University shall also have the following objectives:

- (1) To collaborate with other Universities, Research Institutions, Industries, Government and Non-Government Organizations towards fulfillment of the University objectives.

**STATUTE No. 02****SEAL AND EMBLEMS OF THE UNIVERSITY**

- (1) The University shall have a common seal to be used for the purpose of the University and the design of the seal shall be as decided by the University, subject to further change or amendment as deemed necessary from time to time after obtaining the approval of the CGPURC.
- (2) The University may also decide to make and use such Flag, Anthem, Insignia, Vehicle Flag and other symbolic graphic expressions, abbreviations or likewise, for such purposes as deemed necessary from time to time, and which are not of such nature that are not permitted by the State or the Central Government.

**STATUTE No. 03****APPOINTMENT, TERMS & CONDITIONS AND POWERS OF THE CHANCELLOR**

[Refer Section 16 of Chhattisgarh Private Universities (Establishment and Operation) Act, 2005]

- (1) The Chancellor of University shall be appointed for the period of three years as per the provisions laid down in section 16 of the Act.
- (2) The Chancellor shall exercise powers as specified in section 16 of the Act.
- (3) In case of unforeseen exigencies like illness, absence or death of the Chancellor, the Vice-Chancellor shall perform the duties of the Chancellor till the Chancellor reassumes his office or the New Chancellor is appointed, as the case may be, however this period shall not exceed six months.
- (4) It shall be the duty of the Chancellor to ensure that the Act, the Rules, the Statutes, and the Ordinances and the Regulations are faithfully observed.
- (5) The Chancellor shall exercise general control over the affairs of the University.
- (6) The Chancellor shall be entitled to receive salary/honorarium, expenses and allowances as may be decided by the Sponsoring Body.
- (7) In a special meeting called for the purpose, the Sponsoring body may consider a "No Confidence motion" against the Chancellor and, if passed by two third majority, can recommend to the visitor for the removal of the Chancellor.
- (8) The Chancellor may resign from his office by a hand-written letter, addressed to the visitor. A copy of the same shall be sent to the chairperson of the sponsoring body.
- (9) The Chancellor shall preside over the meetings of the governing body and shall, when the visitor is not present, preside over the convocation for degrees, diplomas, and other academic meetings.

**STATUTE No. 04****APPOINTMENT, TERMS & CONDITIONS AND POWERS OF THE VICE-CHANCELLOR**  
[Refer Section 17 of Chhattisgarh Private Universities (Establishment and Operation) Act, 2005]

- (1) The Vice-Chancellor shall be the principal academic and administrative officer of the University and shall be the whole time salaried officer.
- (2) The qualifications of the Vice-Chancellor shall be as per the prevailing UGC norms.
- (3) The Vice-Chancellor shall, subject to the provisions contained in sub section (10) hold office for a term of four years. On the expiry of term, the Vice-Chancellor shall be eligible for reappointment for one more term only.
- (4) In case of unforeseen exigencies like illness, long absence, suspension, termination, resignation, or death of the Vice-Chancellor, the Chancellor shall assign the responsibilities and duties of the Vice-Chancellor to Pro Vice-Chancellor or a Senior Professor of the University, or the Registrar of the University. However, this period of interim arrangement shall not exceed more than six months.
- (5) In addition to all such powers as described in section 17 of the Act, the Vice-Chancellor shall also exercise powers prescribed in the various Statutes and Ordinances of the University.
- (6) The Vice-Chancellor shall receive pay as per UGC norms as approved by the State Government and other allowances as decided by the sponsoring body from time to time.
- (7) The Vice-Chancellor shall be an ex-officio member and Chairperson of Board of Management.
- (8) The Vice-Chancellor shall ensure that the Statute or Ordinance and Rules, Regulations and any other instructions, given by the Government and UGC are strictly followed.
- (9) The Vice-Chancellor shall convene the meeting of all authorities and bodies as prescribed in the Act.
  - (i) The Vice-Chancellor shall be empowered to take decision, which he deems fit, in emergency situation, such decision shall be reported to the concerned authority or committee for approval and in the event of difference of opinion; it shall be referred to Chancellor, whose decision shall be final.
  - (ii) The Vice-Chancellor shall have the power to constitute committee/s which he deems fit for the performance of the duty assigned to him by the Act, Rules, Statutes, Ordinance, and Regulation.
  - (iii) The Vice-Chancellor may resign, from his office by a hand-written letter, addressed to the Visitor. A copy of the same should be send to the Chancellor.
- (10) Age of superannuation for the Vice Chancellor will be as per norms mentioned by UGC from time to time.

**STATUTE No. 05****APPOINTMENT, TERMS & CONDITIONS AND POWERS OF THE REGISTRAR**

[Refer Section 18 of Chhattisgarh Private Universities (Establishment and Operation) Act, 2005]

- (1) The Registrar shall be a whole-time salaried officer of the University and shall discharge his duty under the Act, subject to the general superintendence of the Vice-Chancellor.
- (2) The qualification of Registrar shall be as per the UGC norms.
- (3) The Registrar shall receive pay as per State Government Norms and other allowances as decided by the Chancellor from time to time.
- (4) The Expert committee for selection of Registrar shall consist of:
  - (i) Vice Chancellor - Chairman
  - (ii) Nominee of the Chancellor-Member
  - (iii) One expert nominated by the Sponsoring Body - Member.
  - (iv) One expert member nominated by the CGPURC not below the rank of a Professor – Member.

**(5) Selection of Registrar:**

Following procedure shall be adopted for selection of the Registrar:

- (i) The University shall invite applications for the post through the process of an advertisement in news paper of wider circulation, and/or other mediums.
- (ii) The expert committee shall interview and adjudge the merit of each candidate and send its final recommendation to the Governing Body.
- (iii) If a suitable candidate is not found in the first advertisement, subsequent advertisements shall be issued.
- (iv) The expert committee shall interview and adjudge the merit of each candidate and shall prepare a panel of three candidates in the order of merit and place the same in a sealed envelope, which shall be sent to the Governing Body for the final decision about the appointment of the Registrar.
- (v) The approved panel shall be valid for one year from the date of recommendation by the expert committee.
- (vi) If a suitable candidate is not found, then interim arrangement can be made by Chancellor through Deputation or contract appointment, after obtains concurrence from CGPURC
- (vii) When the office of the Registrar falls vacant or when the Registrar is, by reason of illness or long absence or due to any other reason, unable to perform his duties of the office, the duties of the office shall be performed by such person as the Chancellor may appoint for the purpose.

**(6) Duties and Powers of the Registrar shall be:**

- (i) To maintain the record, the common property and such other property of the University as the Governing Body may decide.

- (ii) To conduct the official correspondences of the Governing Body, Board of Management, Academic Council and any other body or committee of which he is the Member Secretary.
- (iii) To issue notice conveying the dates of meeting of the university to the authorities and members and to make necessary arrangement for the conduction of the meeting and to perform other assigned duties by the Board of Management from time to time.
- (iv) To provide the copies of the agenda of the meeting of the Governing Body, Academic Council, Board of Management, and such other bodies which are formed under the direction of the Chancellor/Vice-Chancellor, and the record the minutes and send the same to the Vice-Chancellor and Chancellor for approval. He shall also make available all such papers, documents and information as the visitor/Chancellor/Vice-Chancellor may desire.
- (v) To discharge all such functions as assigned to him by the Chancellor/Vice-Chancellor of the University and entrusted as per the Statutes, Ordinances and Regulations.
- (vi) To supervise and control the work of the staff working in different offices/units of the University and write their confidential report.
- (vii) To issue marks sheet, migration certificate and other relevant important documents under his seal and signature. He will also record his signature with the seal of his office on the back of the degree certificate before issue.
- (viii) The Registrar may speak at a meeting of a Governing Body/Board of Management/ Academic Council of which he is a Member Secretary without the right of voting, only with the permission of Chairman.
- (ix) It shall be responsibility of the Registrar to execute the decision taken in the meeting of Governing Body /Board of Management/ Academic Council and other Council/Bodies of which he is a member Secretary.
- (x) To represent the University when authorized by the management board in suits and proceeding by or against the university, sign power of attorney and plead or depute his/her representative for this purpose.
- (xi) The Registrar shall render such assistance as may be desired by the Chancellor/Vice-Chancellor in performing official duties.
- (xii) The Registrar shall have power to take disciplinary action against such of the employees, excluding teachers and other academic staff, as may be specified in the order of the Board of Management and to suspend them pending inquiry, to administer warning to them or to impose on them the penalty of censure or the withholding of increment.

Provided that no such penalty shall be imposed unless the person has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him.

In a case where the inquiry discloses that a punishment beyond the power of the Registrar is called for, the Registrar shall, upon the conclusion of the inquiry, make a report to the Vice-Chancellor along with his recommendation.

Provided that an appeal shall lie with the Governing Body against an order of the Vice-Chancellor imposing any penalty.

- (xiii) All examinations of the University shall be conducted by the Controller of Examination under the monitoring and supervision of the Registrar who may give suggestions, advice and necessary orders to the Controller of Examination and Examination Committee regarding the procedures of the examination which shall be obligatory to them.
- (xiv) The Registrar shall be Ex-officio Secretary in the Governing Body, Board of Management and Academic Council.
- (7) The Registrar may resign, giving one month notice and handover of charge, from his office by a hand-written letter, addressed to the Chancellor through Vice-Chancellor. The Registrar shall cease to hold the office from the date of acceptance of his resignation.

#### STATUTE No. 06

#### APPOINTMENT TERMS & CONDITIONS AND POWERS OF THE CHIEF FINANCE & ACCOUNTS OFFICER

[Refer Section 19 of Chhattisgarh Private Universities (Establishment and Operation) Act, 2005]

- (1) The Chief Finance and accounts Officer (CFAO) shall be an officer of the University responsible for handling accounts and finance of the University.
- (2) The qualification of CFAO shall be Post Graduate preferably in Commerce/Economics/Financial Management with 5 years experience of working in any University/Institute/organization to manage Accounts/Finance.
- (3) The CFAO shall be a salaried officer of the University and shall discharge duties under general superintendence, reporting and control of the Vice-Chancellor. The salary and other perquisites shall be such as may be decided by the University.
- (4) The appointment of CFAO shall be made by the Chancellor on the recommendation of the selection committee constituted for the purpose. However, the first CFAO shall be appointed by the Chancellor for a period of three years. The subsequent CFAO, other than the first CFAO, shall be appointed by the Chancellor on the recommendation of the selection committee constituted for the purpose. The selection committee shall consist of:
  - (i) Vice Chancellor - Chairman
  - (ii) Nominee of the Chancellor - Member
  - (iii) One expert member approved by the Board of Management - Member
  - (iv) One representative of the CGPURC - Member
  - (v) Registrar - Member



**(5) Selection of CFAO:**

The University shall adopt the following procedure for the selection of the CFAO:

- (i) The University shall invite applications for the post through the process of an advertisement in news paper of wider circulation or through other mediums.
- (ii) A summary of all the candidates applied for the post shall be prepared by the selection committee.
- (iii) The selection committee shall interview and adjudge the merit of each candidate and send its final recommendation to the Chancellor.
- (iv) The approved panel shall be valid for one year from the date of recommendation. In the event of any selected candidate not joining or leaving/resigning from the post then the panel can be recalled for the appointment of the CFAO.
- (v) The selection committee shall interview and adjudge the merit of each candidate and shall prepare a panel of three candidates in the order of merit and place the same in a sealed envelope which shall be sent to the Chancellor for final decision for the appointment of the CFAO.
- (vi) If suitable candidates is not found then Chancellor can make interim arrangement by filling the post through deputation or by making ad-hoc/temporary appointment for one year. However this arrangement can be extended for one more year.
- (vii) If suitable candidate is not found in the first advertisement, subsequent advertisements shall be issued.
- (viii) When the office of the CFAO falls vacant or when the CFAO is unable to perform his duties of the office by the reason of illness or long absence or due to any other reason, the duties of the office shall be performed by such person as the Director may appoint for the purpose.
- (ix) If any time upon representation made or otherwise, and after making such inquiry as may be deemed necessary, the situation warrants that the continuance of the CFAO is not in the interest of the University, the Director may request the Chancellor, in writing stating the reasons therein, for the removal of the CFAO.

Provided that before taking such action of the removal, the CFAO shall be given an opportunity of being heard.

(6) The CFAO shall receive pay and other allowances as decided by Chancellor from time to time.

(7) The age of retirement of CFAO shall be sixty-two years.

(8) Duties of the CFAO shall be:

- (i) To manage the accounts and fund of the University for maintaining the record properly and for regularly getting them audited.
- (ii) To supervise, control and regulate the working of Accounts and Finance of the University.

- (iii) To maintain the financial records and any such other finance related records of the University as the Governing Body may decide.
- (9) To discharge all such functions as assigned by the Chancellor/Vice-Chancellor of the University.
- (10) The CFAO may resign, giving due notice period and handover the charge from his office by a hand-written letter, addressed to the Chancellor. A copy of the same shall be sent to the Vice-Chancellor also. The CFAO shall cease to hold the office from the date of acceptance of his resignation.

### STATUTE No. 07

#### POWERS & FUNCTIONS OF THE GOVERNING BODY

[Refer Section 21(1)(a), 22&26(1) of Chhattisgarh Private Universities (Establishment and Operation) Act, 2005]

- (1) In addition to the power vested in the Governing Body under sub section(3) of section 22 of the Act, the Governing Body of the University shall also have the following powers and functions:
- To review, suggest and approve, from time to time, the policies, plans, procedures and measures for the improvement and development of the University.
  - To make recommendation on any matter referred to it by the Chancellor/sponsoring Body.
  - To make recommendation to the Sponsoring Body for the creation of new posts of officers/teachers/staff of the University.
  - To exercise such other powers and functions as may be assigned by the sponsoring Body.
  - To consider and approve the recommendation made by the Board of Management/ Academic Council/Chancellor/ Vice-Chancellor.
- (2) Any member may resign from the Governing Body by informing in writing to the Chairman of the Governing Body or the nominating authority as the case may be. The Resignation shall be effective from the date of its acceptance by the competent authority.

### STATUTE No. 08

#### POWERS & FUNCTIONS OF THE BOARD OF MANAGEMENT

[Refer Section 21(1)(b), 23&26(1)(a) of Chhattisgarh Private Universities (Establishment and Operation) Act, 2005]

- (1) The term of the nominated members of the Board of Management shall be of three years. No member shall be nominated for more than two consecutive terms.

- (2) The powers and functions of the Board of Management shall be such as:-
- (a) To consider and propose sanction of post of the teachers, the other officers and the staff of the University and recommend the same to the Governing Body.
  - (b) To get the approval of the Governing Body before the implementation of such decisions of the Board of Management which may be having bearing on the finances of the University.
  - (c) To Consider and approve the minutes of the selection committee for the teacher/staff and place the same before the Governing Body for its decision.
  - (d) To propose fee structure to competent authority for various programs run by the University.
  - (e) To perform any other function which may be assigned by the Governing Body/Chancellor.

### STATUTE No. 9

#### FORMATION, POWERS AND FUNCTIONS OF ACADEMIC COUNCIL

[Refer Section 21(1) (c), 24 & 26 (1)(a) of Chhattisgarh Private Universities (Establishment and Operation) Act, 2005]

The Academic Council shall be the principal academic body of the University and shall coordinate and exercise general supervision over the academic policies and programs of the University.

- (1) The Academic Council shall consist of the following members:
  - (i) Vice-Chancellor (Chairman)
  - (ii) Pro-Vice-Chancellor
  - (iii) All the Deans and Heads of the Departments.
  - (iv) All the Professors of the University Teaching Department.
  - (v) Three Professors of the State/Central University/Central Institute established by an Act of Parliament/State Representative to be nominated by the Chancellor.
  - (vi) Three representatives from amongst the Scientists/ Educationalists/ Technologists/ Industrialists to be nominated by the Chancellor.
- (2) The term of the nominated members of the Academic Council shall be three years. No member shall be nominated for more than two consecutive terms.
- (3) The Vice-Chancellor, being the Chairman, shall preside over the meetings of the Academic Council and in his absence the senior most Dean shall preside over the meeting.
- (4) The Registrar shall be the Member-Secretary of the Academic Council including and in the absence of the Registrar, any other person authorized by the Vice-Chancellor shall act as the Member Secretary.
- (5) One third of the members of the Academic Council including the Chairperson shall form the quorum at a meeting.  
 Provided that no quorum shall be necessary for adjourned meeting.  
 Ordinarily fifteen clear days notice shall be given for all meetings of the Academic Council and agenda papers shall be issued at least seven days before the date of the meetings. The notice for emergent meeting shall ordinarily be 3 days.
- (6) Subject to the provisions of the Act, the academic Council shall have the following powers, and functions; namely,

- (i) To co-opt members, persons having special knowledge or experience in the subject matter of any particular business which may come before the Council for consideration. The members so co-opted shall have all the rights of the members of the Council in regard to the transaction of the business in relation to which they may be co-opted.
- (ii) To promote teaching, research and related activities in the University.
- (iii) To exercise general supervision over the academic policies and programs of the University and to give directions regarding method of instructions, teaching and evaluation of research or improvements in academic standards.
- (iv) To consider matters of general academic interest either on its own initiative or on a reference made by faculty or the Board of Management or the Governing Body and to take appropriate action thereon.
- (v) To make proposal to the Governing Body for allocating funds to the faculties.
- (vi) To make proposal to the Governing Body for the institution of the fellowship, scholarships, Studentship, exhibition, medals and prizes and to make rules for their award.
- (vii) To recognize persons of the eminence in their subject to be associated as research guides / co-guides in the subjects or interdisciplinary subjects as prescribed in the ordinance.
- (viii) To formulate, modify or revise schemes for the organizations and assignment of the subject to the Faculties/Schools/Department of the University.
- (ix) To ensure that the nomenclature of the degrees conferred by the University is in accordance with the UGC guidelines.
- (x) To recognize the Certificates, Diplomas and Degrees of other Universities and institutions and to determine their equivalence on the basis of AIU norms.
- (xi) To make special arrangements for the teachings of women students and for prescribing special courses of study for them.
- (xii) To consider academics related proposals submitted by the Faculties/ Departments of the University.
- (xiii) To approve the syllabus of the different courses/subjects submitted by the Faculties/ Departments and to arrange for the conduct of the examinations according to the Ordinances made for the purpose.
- (xiv) To make recommendations in matters relating to award of stipends, scholarships, medals and prizes, and to make awards in accordance with the Ordinances and such other conditions as may be attached to the award from time to time.
- (xv) To publish syllabi of various courses of study and the list of prescribed or recommended text books for subjects.
- (xvi) To recommend to the Governing Body, the rates of remuneration and allowances for the Examination work.
- (xvii) To make recommendations on any matter referred to it by the Chancellor or the Governing Body or Board of Management, as the case may be.
- (xviii) To exercise such other powers and perform such other duties as may be prescribed from time to time.

**STATUTE No. 10****POWERS AND FUNCTIONS OF FINANCE COMMITTEE**

[Refer Section 21(1) (d) & 26 (1)(a) of Chhattisgarh Private Universities (Establishment and Operation) Act,2005]

- (1) The Finance Committee shall consist of the following person, namely:
 

(i) The Chancellor or his nominee	Chairman
(ii) The Vice-Chancellor	Member
(iii) The Registrar	Member
(iv) One person nominated by the Sponsoring Body	Member
(v) Chief Finance and Accounts Officer	Member Secretary
- (2) The tenure of the members of the finance committee, other than ex-officio members, shall be three years.
- (3) The finance committee shall meet at-least twice in each academic year. A notice for the meeting of the finance committee shall be given so as to reach the committee members at-least fifteen days in advance of the meeting and the agenda for the meeting shall be sent to members at-least seven days in advance of the meeting.
- (4) Three members of the finance committee, including Chairman, shall constitute the quorum at the meetings.
- (5) Functions and Powers of the Finance Committee shall be.
  - (i) To prepare the annual estimates of the income and expenditure of the University for placing the same before the Governing Body for its consideration and approval.
  - (ii) To consider the annual accounts of the University prepared under the direction of the Vice-Chancellor and to place it before the Governing Body for its considerations and approval.
  - (iii) To make recommendations to the Governing Body to accept bequests and donations of the property to the University on such terms as it deems proper.
  - (iv) To recommend mechanism and ways and means to generate resources for the University.
  - (v) To consider other matters referred to it by the Governing Body and make its recommendations thereon.
  - (vi) To advice the University on any matter affecting finances.
  - (vii) To observe that the Regulations relating to the maintenance of accounts of the income and expenditure of the University are followed.

**STATUTE No. 11****OTHER OFFICERS OF THE UNIVERSITY**

The following shall be the other Officers of the University as per the provisions in sub-section 6, of Section 14 of the Act.

**1. Pro-Vice Chancellor**

- i. The Pro-Vice Chancellor shall be appointed by a Selection Committee for a term of four years. The selection committee shall be headed by the Chancellor of the University and shall include Vice Chancellor and 2 members to be nominated by the Chairman of Sponsoring Body. Procedure and qualification for the post of Pro-Vice Chancellor shall be as per UGC norms.

- ii. The Pro-Vice Chancellor shall be eligible for reappointment for subsequent terms by following the procedure as laid down above in the clause (1).
- iii. In the absence of Vice-Chancellor, the Pro- Vice Chancellor shall perform the duties of Vice-Chancellor.
- iv. The Pro Vice-Chancellor shall be eligible to receive pay and other allowances as decided by the Sponsoring Body from time to time.
- v. The Pro-Vice Chancellor shall discharge the responsibilities and duties as assigned by the Chancellor/ Vice- Chancellor from time to time.
- vi. The Pro-Vice Chancellor may resign from his office by writing under his/her hand addressed to the Chancellor. The Pro Vice Chancellor shall hold office during the pleasure of the Chancellor.

## 2. Director

- i. The Director of the University shall be appointed by the Chancellor on the recommendation of the sponsoring body generally for a term of two years.
- ii. The Director may be reappointed for subsequent terms following the procedure laid down in clause (1) as above.
- iii. The Director shall perform duties and functions as assigned to him by the Chancellor/Sponsoring Body from time to time.
- iv. The Director shall be eligible to receive pay and other allowances as decided by the Chancellor/ Sponsoring Body from time to time.
- v. The Director may resign from his office by writing under his/her hand-written letter addressed to the Chancellor and shall cease to hold office from the date of acceptance of his resignation.
- vi. The Director shall hold office under the pleasure of Chancellor.
- vii. The Director shall be responsible:
  - a) To guide and advice onthe proposals to be sent to the University Grants Commissions/AICTE/other regularity bodies and other funding agencies in connection with approval of programs and research and development activities of the University.
  - b) To recommend to the Vice-Chancellor, delegate(s) from the Universityto attend Seminars, Conferences, Workshops etc.
  - c) To advice on the planning and development of the University, particularly in respect of the norms and standards of education, teaching and research in the University.
  - d) To recommend and apply for the membership of other Institutions like Association of Indian Universities, Commonwealth Universities, Association of International Universities, India International centre etc.
  - e) To coordinate with Deans/Chairpersons concerned for collaboration with any University / Research Institute/ Centers of the country and abroad from time to time.
  - f) To co-ordinate with the Deans concerned with regard to the work of the teaching and research in the University Teaching Departments / Schools of Studies / maintained Institutes and the introduction of new courses.
  - g) To arrange printing of syllabi, prospectus and other documents of the University from time to time.
  - h) To co-ordinate with the concerned Deans with regard to the collaboration with any University / research institutes in Indian as well as foreign countries.

- i) To handle the grants under various heads including the grant for organization of Seminars / conferences / publications / travel grants / Guest Lectures / Visiting Professors etc. out of the Teaching, Research & Development budget.
- j) To sanction duty leaves for all approved purposes and Earned leave to the teachers of the University / maintained institutes.
- k) To sanction duty leave to the teachers of the University teaching departments, the maintained Institutes on the Campus/Directorate of Correspondence courses (other than Professors & Chairperson) up-to 21 days for attending Orientation/Refresher Courses.
- l) To forward the applications of teachers for attending Orientation/ Refresher Courses from time to time.
- m) To scrutinize all proposals and additional requests for staff and funds for books, equipments, furniture etc. of the University teaching Departments and the maintained institutes of the University.
- n) To carry out work relating to equivalence Committee, grant of recognition of Courses, Vocational Courses under UGC schemes.
- o) To recommend Budget allocation for various academic and administrative works to the Finance Committee.
- p) To discharge any other academic/administrative duties specially assigned by the Chancellor/ Vice Chancellor from time to time.
- q) Qualification, Salary, Age of Superannuation and Mode of Selection for Director shall be such as may be decided by the Board of Management with the approval of Chancellor.

### 3. Controller of Examination

- i. The Controller of Examination shall be an officer of the University and shall be appointed by the Vice Chancellor from amongst the Teachers/Officers of the University.
- ii. When the office of the Controller of Examination is either vacant by reasons of either illness or absence for any other cause, unable to perform the duties of the office, the duties of the office shall be performed by such person as the Vice Chancellor may appoint any one among the teachers / officers for the purpose.
- iii. The Controller of Examination shall supervise the conduct of Examination and all other necessary arrangements and execute all processes connected with examination and declaration of results after approval from the competent authority.
- iv. The powers and duties of the Controller of Examinations shall be specified by Registrar.
- v. The Controller of Examinations shall work under the direct supervision of the Vice Chancellor.

### 4. Librarian

The Librarian shall be a full-time salaried officer of the University and his appointment shall be made following the procedure laid down in the StatueNo. 15 for the Teachers. The qualification of Librarian shall be as per UGC norms and approved by the Governing Body / Academic Council from time to time.

**5. Director of Physical Education**

The Director, Physical Education shall be full time salaried officer of the University and his appointment shall be made in accordance with the procedure laid down in the Statute No. 15. The qualification and pay of the Director shall be as per UGC norms and as approved by the Governing Body / Academic Council from time to time.

**6. Deputy / Assistant Director of Physical Education**

The Deputy/Assistant Director of Physical Education shall be officer of the University appointed by following the procedure and his qualifications and salary shall be such as prescribed by the Vice-Chancellor from time to time, with the consent of the Chancellor.

**7. Deputy/ Assistant Librarian**

The Deputy/ Assistant Librarian shall be the other officer of the University appointed by following the procedure, qualifications and salary as prescribed by the Vice-Chancellor from time to time, with the consent of the Chancellor.

**8. Deputy/ Assistant Registrar**

The Deputy/ Assistant Registrar shall be the officer of the University appointed by following the procedure and his qualifications and salary shall be such as prescribed by the Vice-Chancellor from time to time, with the consent of the Chancellor. Qualification and pay scale shall be as per UGC norms and as approved by the State Government.

**STATUTE No. 12**

There shall be a department or group of departments/subjects as mentioned in column (2) of the table below under the Faculty name mentioned in column (1) thereof:

Column (1)		Column (2)
Sl. No. 1	Name of the Faculty 2	Subject or Group of Departments/Subjects 3
1.	Faculty of Science	1. Physics 2. Chemistry 3. Mathematics 4. Geology 5. Statistics 6. Criminology and Forensic Science 7. Electronics 8. Botany 9. Fashion Design 10. Interior Design



		11.Zoology 12.Bio-Chemistry 13.Bio-Science 14.Bio-Physics 15.Life Science 16.Anthropology 17.Microbiology 18.Bio-Technology 19.Forestry & Wild Life 20.Computer Science & Application 21.Film & Media Studies 22.Environmental Science 23.Nano Technology 24.Food Science and Technology 25.Home Science 26.Industrial Chemistry 27.Yoga Science& Therapy. 28.Astrophysics 29.Astrobiology 30.Geography 31.Medical Lab Technology 32.Military Studies 33.Fire & Industrial Safety 34.Nutrition & Dietician 35.Food and Recourse Economics. 36.Nutrition Exercise & Sports. 37.Plant & Environmental Science. 38.Geo Science & Natural Resource Management. 39.Biological Science. 40.Earth & Atmospheric Science. 41.Library& Information Science. 42.Astronomy. 43.Molecular Science. 44.Physiology. 45.Molecular Biology and Genetics. 46.Cell Biology. 47.Molecular & Comparative Pathobiology. 48.Biophysics & Biophysical Chemistry. 49.Acoustic Science. 50.Crystallography. 51.Optomety. 52.Reproductive Science. 53.Polymer Science. 54.Yoga & Naturopathy.
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		<p>55.Nutrition &amp; Dietetics.  56.Computational Physics.  57.Material Science.  58.Quantum Mechanics.  59.Meteorology.  60.Cognitive Science.  61.Pharmaceutical Science.</p>
2.	Faculty of Management	<p>1. Management.  2. International Business.  3. Security and Portfolio Management.  4. Rural Management.  5. Construction Management.  6. Small Business Management.  7. Hospital Administration  8. Hospital Management  9. Financial Management  10. Logistics and Supply Chain  Management  11. Food Service Management  12. Hospitality Management  13. Hotel Management and Catering  Technology  14. Sports Management  15. Travel &amp; Tourism Management  16. Airport &amp; Airlines Management  17. Event Management  18. Media Management  19. Industry Integrated  20. Public Relations  21. Disaster Management  22. Marketing and Sales  23. Advertising and Public Relation  24. Export Management  25. Foreign Trade  26. Business Economics  27. Production and Operation  Management  28. Power Plant Management  29. Hospitality and Tourism Management  30. Human Resource Management  31. Insurance Management  32. Retail Management  33. Family Business &amp; Entrepreneurship  34. Information Technology  35. Production &amp; Operation Management  36. Project Management</p>

		<ul style="list-style-type: none"> <li>37. Fashion Design Management</li> <li>38. Interior Design Management</li> <li>39. E-Commerce Management</li> <li>40. Digital Marketing Management</li> <li>41. Banking Management</li> <li>42. Solar &amp; Renewable Energy Management</li> <li>43. Public Administration</li> <li>44. Consulting</li> <li>45. Innovation Management/ Entrepreneurship</li> <li>46. International Management</li> <li>47. Strategy</li> <li>48. Energy &amp; Clean Technology</li> <li>49. Environmental Management</li> <li>50. Health Care Management</li> <li>51. Social Entrepreneurship/ Non-Profit</li> <li>52. Information Security Management/Cyber Security</li> <li>53. Systems &amp; Business Analytics</li> </ul>
3.	Faculty of Commerce	<ul style="list-style-type: none"> <li>1. E-Commerce</li> <li>2. Banking and Finance</li> <li>3. Computer Application</li> <li>4. Industry Integrated</li> <li>5. Banking and Insurance</li> <li>6. Corporate Secretary</li> <li>7. Banking</li> <li>8. Financial Accounting</li> <li>9. Taxation</li> <li>10. Advertising and Public Relations</li> <li>11. Commerce</li> <li>12. Accounting and Auditing</li> <li>13. Business Management</li> <li>14. Business Economics</li> <li>15. Applied Economics &amp; Business Management.</li> </ul>
4.	Faculty of Engineering	<ul style="list-style-type: none"> <li>1. Civil Engineering</li> <li>2. Mechanical Engineering</li> <li>3. Electrical Engineering</li> <li>4. Electronics and Telecommunication</li> <li>5. Computer Science and Engineering</li> <li>6. Chemical Engineering</li> <li>7. Mining Engineering</li> <li>8. Metallurgy Engineering</li> <li>9. Architecture Engineering</li> <li>10. Design (Animation &amp; Graphic)</li> </ul>

		<ol style="list-style-type: none"> <li>11. Petroleum Engineering</li> <li>12. Automobile Engineering</li> <li>13. Cement Technology</li> <li>14. Bio Technology</li> <li>15. Highway Engineering</li> <li>16. Structure Engineering</li> <li>17. Food Technology</li> <li>18. Machine Design</li> <li>19. Production Technology</li> <li>20. Thermal Engineering</li> <li>21. Instrumentation and Control</li> <li>22. Power System Control</li> <li>23. VLSI Design and Embedded System</li> <li>24. Multimedia Technology</li> <li>25. Power Electronics</li> <li>26. Digital Communication</li> <li>27. Construction Management Engineering</li> <li>28. Health Safety &amp; Environment</li> <li>29. Construction Technology and Management</li> <li>30. WRE (Water Resource Engineering)</li> <li>31. Geo-Tech Engineering</li> <li>32. Turbo Machinery</li> <li>33. Electrical &amp; Electronics Engineering</li> <li>34. Information Technology</li> <li>35. Mechatronics.</li> <li>36. Fire Technology &amp; Safety.</li> <li>37. Textile Plant Engineering.</li> <li>38. Radio Physics &amp; Electronics.</li> <li>39. Pharmaceutical Engineering.</li> <li>40. CAD-CAM.</li> <li>41. Automation &amp; Robotics.</li> <li>42. Wireless Engineering &amp; Networks.</li> <li>43. Cyber Forensics.</li> <li>44. Sports Technology.</li> <li>45. Remote Sensing.</li> <li>46. Quantum Mechanics.</li> <li>47. Aerospace Engineering.</li> </ol>
5.	Faculty of Arts	<ol style="list-style-type: none"> <li>1. English and other European Languages</li> <li>2. Hindi</li> <li>3. Chhattisgarhi and other Indian Languages</li> <li>4. Sanskrit (Pali, Prakrit and Oriented Studies)</li> </ol>

		<ol style="list-style-type: none"> <li>5. Comparative Religion &amp; Philosophy</li> <li>6. History and Archaeology</li> <li>7. Political Science</li> <li>8. Public Administration</li> <li>9. Economics</li> <li>10. Sociology &amp; Social Studies</li> <li>11. Geography</li> <li>12. Psychology</li> <li>13. Defense Studies</li> <li>14. Home Science</li> <li>15. Film &amp; Media Studies</li> <li>16. Advertising &amp; Public Relation</li> <li>17. Social Work</li> <li>18. Liberal Arts and Humanities</li> <li>19. Journalism &amp; Mass Communication</li> <li>20. Yoga Studies</li> <li>21. Library &amp; Information Science.</li> <li>22. Rural Studies</li> <li>23. Vedic Studies</li> <li>24. Performing Arts (Dance, Music, Drama)</li> <li>25. Linguistics</li> <li>26. Philosophy &amp; Mythology</li> <li>27. Cultural Studies</li> <li>28. Education</li> <li>29. History.</li> <li>30. Vocational Courses.</li> <li>31. Ancient Indian History.</li> <li>32. Yoga &amp; Spirituality.</li> <li>33. Yoga &amp; Consciousness.</li> <li>34. Yoga Science &amp; Therapy.</li> <li>35. Yoga &amp; Naturopathy.</li> <li>36. Mass Communication</li> <li>37. Media Studies</li> <li>38. Journalism</li> <li>39. Fine Arts</li> <li>40. Multimedia</li> </ol>
6.	Faculty of Hotel Management	<ol style="list-style-type: none"> <li>1. Tour and Travel</li> <li>2. Catering Technology</li> <li>3. Hospitality</li> <li>4. Hotel Management</li> </ol>
7.	Faculty of Fashion Design	<ol style="list-style-type: none"> <li>1. Fashion Design</li> <li>2. Interior Design</li> <li>3. Textile &amp; Apparel Design</li> <li>4. Fashion Merchandising</li> </ol>

**STATUTE No. 13****CONSTITUTION, POWER AND FUNCTIONS OF FACULTIES**

- (1) Each Faculty shall consist of following members namely.
  - (a) The Dean who shall be the Chairman.
  - (b) The Head/Chairman of the Schools of Studies in the Faculty.
  - (c) All Professors, Senior Faculty in the Department assigned to the Faculty.
  - (d) One Associate Professor and one Assistant Professor, by rotation according to seniority, from each Department in the Faculty.
- (2) The term of the Faculty shall be three years, save for the ex-officio members.
- (3) The following shall be the functions of the Faculties.
  - (a) To consider and approve the syllabi prepared by the Board of Studies.
  - (b) To co-opt academicians/Industrialists/Scientists as the members of the Faculty.
  - (c) To review and recommend the proposals drafted by the Board of Studies and standing committee/ other academic bodies to the Academic Council.
  - (d) The Faculty shall have such powers and shall perform such duties as may be assigned by the Statutes and the Ordinances from time to time and appoint such Boards of Studies in different subjects as may be prescribed by the Ordinances.
  - (e) The Faculties shall also consider and make such recommendations to the Academic Council on any question pertaining to their respective spheres of work as may appear to them necessary or on any matter referred by the Academic Council.
  - (f) One half of the members of the faculty shall constitute the quorum.

**STATUTE No. 14****POWERS AND FUNCTIONS OF DEANS OF FACULTIES**

- (1) There shall be a Dean for each Faculty, The Deans of the concerned Faculty shall be appointed by the Chancellor on the recommendation of the Vice-Chancellor for a term of three years on the basis of rotation according to seniority among the Professors of the concerned Faculty. Provided that, if there is no Professor, Associate Professor by rotation according to seniority, shall act as Dean.
- (2) The Dean shall be the Chairman of the Faculty and shall be responsible for the due observance of the Statutes, the Ordinances and the Regulations relating to the Faculty.
- (3) The Dean shall be responsible for overall supervision of the Department/ Faculty and the conduct of teaching and research work in the Department/Faculty.
- (4) The Dean of the Faculty shall exercise such other powers and perform such other functions and duties as may be assigned by the Governing Body/ Chancellor/ Vice-Chancellor.

- (5) The Dean shall have the right to be present and to speak at any meeting of any Board of Studies of the Faculty but shall not have the right to vote.
- (6) The Dean shall have the option to resign from the post at any time during his tenure and also decline the offer of appointment in his turn as Dean of the Faculty.

### STATUTE No. 15

#### APPOINTMENT OF TEACHERS OF THE UNIVERSITY

- (1) The minimum qualifications for appointment to the teaching positions in the University, namely the Professor, Associate Professors, Assistant Professors, shall be as per UGC norms prevailing at the time of issuance of advertisement for recruitment to the posts.
- (2) The Governing Body shall assess the recommendations of the Academic Council and approve filling the teaching posts through a selection process from time to time
- (3) Teaching positions (Professor, Associate Professors, and Assistant Professors) shall be advertised online, in the website of the University and in News Papers of wider circulation, clearly mentioning the essential qualifications and pay scale of each advertised post as per norms prescribed by the University Grants Commission (UGC) or any other concerned Regulatory Body.
- (4) A Screening Committee consisting of three members, appointed by the Vice-Chancellor shall scrutinize all the applications and prepare a summary of all the candidates satisfying the essential qualifications and to be called for the interview.
- (5) Summary of all the screened applications shall be made available to the Selection Committee at the time of interview.
- (6) The Selection Committee for appointment of Regular Teachers shall consist of the following members:
 

(ii) The Vice Chancellor	Chairman
(ii) Two subject experts nominated by the Vice Chancellor	Member
(iii) One member nominated by the Chancellor/ Sponsoring Body	Member
(iv) One representative of CGPURC or its member or a person not below the rank of University Professor	Member
(v) Registrar	Member Secretary

Three members shall form the quorum.
- (7) The Selection Committee shall recommend to the Governing Body the names, arranged in order of merit of the persons whom it considers suitable for the appointment as faculty member.
- (8) After the approval of appointments, as recommended by the Selection Committee and approved by the Governing Body, the appointment letters shall be issued by the Registrar of the University.

- (9) In case of any dispute with regard to selection of candidates or dissenting note by any member of the Selection Committee, the matter shall be referred to the Chancellor, whose decision shall be final.
- (10) In addition to the regular teachers, the Chancellor in consultation with the Vice-Chancellor may appoint persons of eminence with outstanding Academic and Research Achievements as the Professors of Eminence, Professor Emeritus, Distinguished Professor, Adjunct Professors, Advisors/ Directors/ Director in the University for introducing Academic Excellence in research, teaching and extension. The Honorarium perks, terms and conditions for these positions shall be decided by the Chancellor.
- (11) All teachers appointed through direct recruitment shall be placed on probation for two years, extendable by one more year. A teacher, on successful completion of the period of probation, shall be confirmed on the post.
- (12) In addition to full-time teachers, the Vice-Chancellor may decide to engage for a fixed period, part-time, contractual and/or assignment based positions, either through direct recruitment or out-sourcing. The terms and conditions (such as honorarium, TA/DA, conveyance charges etc) of such engagements shall be decided by the Chancellor of the University from time to time.
- (13) Any dispute/ legal matter in this regard shall be subject to the Jurisdiction of Raipur District Court of Chhattisgarh and High Court of Chhattisgarh.

#### **STATUTE No. 16**

#### **16. A. APPOINTMENT OF NON TEACHING EMPLOYEES IN THE UNIVERSITY**

- (1) The following types of non-teaching employees shall be employed by the University
  - (a) Regular Employee
  - (b) Contractual employee
  - (c) Casual employee
- (2) Regular employee is an employee who is appointed against a clear vacancy in accordance with the provisions given in respective Statutes after getting entry into the services, regular employee has to undergo probation period of two years, which can be extended, if necessary, by one more year and shall be confirmed after successful completion of probation period.
- (3) Contractual employee shall be an employee who is appointed on contract for a specific period.
- (4) Casual employee shall be an employee who is engaged on the basis of a Muster Roll.

#### **16. B. APPOINTMENT OF NON-TEACHING EMPLOYEE**

[Refer Section 26 (1) (c), (e) & (f) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

1. Minimum Qualifications for Appointment of Non-Teaching Employees



- (a) The University shall meet the minimum qualification requirements for Non-Teaching employees wherever prescribed by the UGC.
- (b) The University shall also meet other minimum conditions of appointment mandated by the UGC.

## 2. Selection Committees for Appointment of Non-Teaching Staff

- (a) There shall be a selection Committee for the Appointment of senior administrative/Senior non teaching staff (other than the Registrar and Chief Finance and Accounts officer which is defined in relevant Statutes. The Committee shall consist of following members:
  - (i) The Vice Chancellor- Chairman
  - (ii) One Expert nominated by the Vice Chancellor - Member
  - (iii) Two outside expert members nominated by the Board of Management - Member
  - (iv) Registrar –Secretary
- (b) University Selection Committee for Appointment of other Administrative/Non-Teaching Staff:

There shall be a Selection Committee for the appointment of other administrative/Non Teaching Staff of the University consisting of the following members:

- (i) The Registrar as Chairman
- (ii) Two experts nominated by the Vice Chancellor - Member
- (iii) The supervisor/senior member of the department in which the position is being filled to be nominated by the Chancellor - Member
- (c) Meetings of the Selection Committee
  - (i) The meetings of the Selection Committee shall be convened by the chair of the Selection Committee as and when necessary.
  - (ii) Three members of the Selection Committee shall form the quorum.
  - (iii) The Chair of the Selection Committee shall have both a deliberative and a casting vote.
  - (iv) Each member shall, based on the performance of candidates, assign ranks in the order of merit. List of selected candidates is finalized after due deliberations and discussions by the members of the committee.  
Provided that the Chancellor shall have the power to reject any/ all recommendations of the Selection Committee.

- 3. Remuneration Policy: The pay and other allowances payable of all the categories of employees shall be in such pay scales or at such stage of such pay scales as the Board of Management may adopt or decide from time to time, in accordance with the U.G.C guidelines, if any. The Governing Body shall frame terms and conditions of employees of the University.

4. Code of Conduct: All staff members shall adhere to the code of conduct established by the University as outlined within the rules and regulations.
5. Provident and Pension Funds: The University shall constitute for the benefits of its employees such provident or pension funds or provide such insurance schemes as it may deem fit in accordance with Government rules and regulation.
6. Arbitration of Disputes: Any dispute, controversy or claim arising out of or in connection with the contract between the University and any administrative or non academic staff, or the breach, termination or invalidity thereof, or between the University and its officers shall, at the request of the employee or the person concerned, be referred to a tribunal of arbitration consisting of one member nominated by the Vice Chancellor, one member nominated by the employee or the person concerned and a Chair selected by the two nominated members. Every request made by the employee or the person concerned under sub-section (1) shall be deemed to be a submission to arbitration upon the terms of this section within the meaning of the Arbitration and Conciliation Act, 1996. The procedure for regulating the work of the Tribunal shall be prescribed by the University.
7. Right to Appeal: Every administrative and nonacademic employee of the University shall have a right to appeal, within such time as may be prescribed by the Regulations, to the Vice Chancellor against the decision of any Office or Authority of the University or of the Institution, as the case may be, and thereupon, the Vice Chancellor may address appropriately.
8. Special Provision for Existing Employees: The employee holding a regular post in the University at the time of notification of this Statute, other than those who are on deputation, shall, on such notification be deemed to have been appointed under the provisions of this Statute.

### STATUTE No. 17

#### STANDING COMMITTEE OF GOVERNING BODY / BOARD OF MANAGEMENT / ACADEMIC COUNCIL

- (1) The Governing Body, Board of Management and Academic Council may constitute their respective Standing Committees with Vice-Chancellor or any other Officer of the University as the Chairman.
- (2) The Registrar shall act as the Member Secretary of these Standing Committees.
- (3) Meeting of the Standing Committee shall be convened as and when required under the directions of the Chairperson of the Committee.  
One-half of the members of the Standing Committee shall constitute the quorum. The adjourned meeting will not require quorum.
- (4) Notice for the meeting of the Standing Committee along with agenda will be served to the members at-least three days in advance of the meeting, However, an emergent

meeting of the Standing Committees can be called by the concerned officer, as and when required, with one hour notice .

- (5) All Authorities other than in clause (1) above can delegate any power vested in them with the approval of Governing Body.
- (6) The Chancellor and the Vice-Chancellor can assign the powers vested in them, except approval of appointments of employees (Teaching & Non-teaching) and terminations of their services; such delegation shall be reported to the Governing Body.

### **STATUTE No. 18**

#### **BOARD AND COMMITTEES**

The Governing Body, the Board of Management and the Academic Council, may constitute committees consisting of the members of the authority, such committee may deal with any subject or subjects assigned to it and report to the appointing authority.

### **STATUTE No. 19**

#### **EXAMINATION COMMITTEE**

- (1) All Examinations of the University shall be organized as per the relevant Ordinance. In order to facilitate, there shall be an Examination Committee comprising of:
  - (i) Fours Heads of the Departments as members, for a period of three years.
  - (ii) One of the Head of the Department mentioned above in 1(i) shall be nominated as Chairperson of the Committee by the Vice Chancellor on rotation basis for term of two years.
  - (iii) Two senior Faculties as Members, for a period of two years.
  - (iv) Controller of Examinations as Member Secretary of the Committee.
- (2) Meetings of the Examination Committee shall be arranged as per the requirement of recommendation of appropriate authority that include Vice Chancellor and Chairperson of the Examination Committee.
- (3) Four members of the Committee, including Chairperson shall constitute quorum of the meeting.
- (4) All members of the Committee shall continue as members till the end of their term or at the pleasure of Vice-Chancellor.
- (5) Powers and functions of the Examination Committee shall be as follows:
  - (i) Give accord to the final number of students who shall take the coming next examination as Regular/ATKT/Supplementary (Allowed to Keep Term) candidates.
  - (ii) Finalize the Examination Time Table submitted by Examination Department after collating the proposed Examination Time Tables from all departments.
  - (iii) Finalizing deduction in the remuneration given to the Questions Paper Setters, Answer Script Evaluators, Examiners, Superintendents, Assistant

- Superintendents, Invigilators, Tabulators and Collators for errors noticed in their Examination Work.
- (iv) To scrutinize and approve the results of the Examinations conducted by the University after satisfying itself that the result on the whole and in various subjects are in conformity with the usual standards and to recommend to the Vice Chancellor the action to be taken in any case where the result is unbalanced.
  - (v) Scrutinize the complaints against the question papers and to take appropriate action.
  - (vi) To consider the cases of Unfair Means and take appropriate action as per the University Ordinance.
  - (vii) To consider the cases of misconduct by an examinee in the Examination Hall and take appropriate action as per the Ordinance of the University.
  - (viii) To consider the cases of examinee approaching an Examiner, Controller of Examination or any person employed in the office seeking ways or means of bringing pressure, with a view to seeking undue favor and take appropriate action in such cases as per University Ordinance.
  - (ix) To finalize the list of Examiners submitted by Examination Department.
  - (x) To recommend three names to the Vice Chancellor for the appointment of paper setter for each written paper.
  - (xi) To evolve ways and means to ensure confidentiality and sanctity of the examination system.
  - (xii) To finalize the list of persons for appointment as co-examiners, if necessary and propose it to the Vice Chancellor.
  - (xiii) To recommend for re-appointment of a Subject expert as examiner even if he/she has worked as examiner for three consecutive years.
  - (xiv) To recommend for discontinuation of an examiner if his/her services are found unsatisfactory as per the Ordinance.
  - (xv) Any other task assigned to it by the Chancellor, Vice-Chancellor, Academic Council of the University, pertaining to the matter of Examination.
- (6) The Examination Committee shall submit its Reports/Minutes of the Meetings to the Registrar along with its recommendations and decisions who shall be responsible for implementing them.

### STATUTE No. 20

#### BOARD OF STUDIES

- (1) There shall be a Board of Studies for each department comprising of:
  - (i) The Head of the Department – Chairman.
  - (ii) Two teachers of the concerned department – Members.

- (iii) One senior teacher as member to be co-opted by the Board of Studies from outside the University – Member.  
The Vice-Chancellor may invite some outside experts on the recommendation of the Head/ Chairman of the concerned Department.
- (2) Save for the ex-officio member, the term of the member of the Board of Studies shall be for a period of three years.
- (3) The Vice Chancellor shall constitute the Board of Studies for the subjects to be started by the University as and when required.
- (4) Details of syllabus along with the pattern of examination, assessment and instruction or delivery of subject in different courses of the department shall be prepared by the Board of Studies and submitted to the Academic Council for its approval and publication.
- (5) Contents of the syllabi shall be revised and updated by the Board of Studies from time to time for submission to the Academic Council for its approval.
- (6) The meetings of the Board of Studies shall be arranged at least once in a year.
- (7) One half of the members of the Board of Studies shall constitute the quorum.

### **STATUTE No. 21**

#### PROVISION REGARDING FEE TO BE CHARGED FROM THE STUDENTS

- (1) The tuition fee for various programs of the University shall be prescribed by the Board of Management.
- (2) The University shall also prescribe, from time to time, other fees such as admission fee, hostel fee, mess fee, usage charges, for services such as laundry, printing etc.
- (3) The University shall take prior approval of the CGPURC regarding the fees before the commencement of the process of admission and in case of a proposal for revision of fee for any course(s), as the case may be.

### **STATUTE No. 22**

#### CONFERMENT OF HONORARY DEGREES AND ACADEMIC DISTINCTIONS

A proposal for conferment of Honorary Degree may be made by the Academic Council unanimously. The proposal shall be placed before a Committee consisting of the Vice-Chancellor, nominee of the Chancellor and the Deans of the faculty concerned. If the committee unanimously recommends that an Honorary Degree be conferred on any person on the ground that he is, in its opinion, a fit and proper person to receive such degree, its recommendation shall be placed before the Governing Body.

If not less than two-thirds of the members of the Governing Body recommends for the conferment of Honorary Degree, then the same shall be placed before the Chancellor for

confirmation. The Chancellor in turn, shall place the proposal before the Visitor, for final approval.

### **STATUTE No. 23**

#### **ADMINISTRATION OF FUND FOR THE AWARD OF FELLOWSHIPS, SCHOLARSHIPS, MEDALS AND PRIZES IN THE UNIVERSITY**

- (1) The Governing Body may accept donations, bequests, endowments and other grants for creation of a fund for the award of Fellowships, Scholarships, Concessions, Stipends, Medals and Prizes of the recurring nature, in a manner as may be prescribed by Regulations.
- (2) The Governing Body shall administer the fund.
- (3) The award shall be made out of the Annual Income accruing from the fund. Any part of the income which is not so utilized shall be added to the fund.
  - i. The Governing Body shall prescribe the conditions of depositing the fund in a nationalized Bank.
  - ii. The value of fund necessary for instituting an award shall be prescribed by the Board of Management.
- (4) No fund shall be accepted in contravention of the award, and effect shall be given to the wishes of the donor as far as possible.
- (5) The Governing Body shall approve the list of awardees of fellowships, concessions, medals and prizes as per the specific regulation(s)/ ordinance(s) belonging to the specific fund, for the purpose.

### **STATUTE No. 24**

#### **ADMISSIONS OF STUDENTS**

- (1) Admission to various courses shall be governed by the respective ordinances framed in this regard.
- (2) The University may conduct its own entrance test, or may utilize the list of results of examination/test conducted by different States/ National Professional Bodies, for the purpose of admission.
- (3) The University may admit the students in the order of merit on basis of the marks obtained in qualifying examination wherever entrance test is not laid down in the ordinances.
- (4) The State Reservation policy shall be followed in the matter of admission to all the courses of the University.

**STATUTE No. 25****NUMBER OF SEATS IN DIFFERENT COURSES/ SUBJECTS**

The number of seats for a Course/Subject shall be decided by the Admission Committee constituted by the Vice Chancellor for different courses from time to time on the basis of availability of staff, infrastructure etc. The University shall decide the number of seats for a course as per the approval of the Statutory Regulatory Body, wherever the same is required.

**STATUTE No. 26****ANNUAL REPORT**

- (1) The Annual Report, prepared by the Registrar, shall cover the period from 1<sup>st</sup> of July to 30<sup>th</sup> June of the following year and shall be submitted to the Governing Body at its annual meeting held after the expiry of the said period, for approval.
- (2) The Annual Report shall be sent to the Visitor, CGPURC and the State Government, after approval, by the University.

**ORDINANCE – I****Admission of Students to the University and their Enrolment**

Admission and enrolment of students in the Shri Rawatpura Sarkar University shall be regulated in the manner hereinafter provided.

**Definitions**

- (i) "Equivalent Examination" means an equivalent examination conducted by
  - (a) Any recognized Board of Secondary Education or
  - (b) Any Indian or Foreign University or organization recognized by the concerned statutory authority.
  - (c) Any Indian University incorporated by any law in force for the time being and recognized by the University as equivalent to its corresponding examination.
- (ii) "Gap period" means the period between the last dates attended at an educational institution, excluding coaching Institutes, as a regular student and the date of taking admission in the University.
- (iii) "Qualifying examination" means an examination the passing of which makes a candidate eligible for admission to a particular course of study as the case may be leading to the award of Bachelors or Masters or M. Phil or Doctorate or Diplomas or PG Diploma or Certificate conferrable by the University.
- (iv) "Supplementary/Compartment" means a result in which a student has been declared 'failed' in two subjects in the annual examination/end semester examination.

**1. Eligibility for Admission**

- (i) Unless otherwise provided, no person shall be eligible for admission to the undergraduate and or Diploma Courses in the University unless he/she has passed the Senior School/Higher Secondary Certificate Examination of an Indian University or Board or 10+2 or equivalent or as per eligibility criteria issued by regulatory body /council from time to time from Examination recognized and considered equivalent to either of these Examination by the Academic Council of the University, from time to time.
- (ii) No person shall be admitted to any post-graduate course or Post Graduate Diploma unless he/she has passed a Under Graduate degree examination from a recognized University or an examination recognized as equivalent to a degree by the Academic Council from time to time and possesses such further qualification as may be prescribed by the Ordinances.
- (iii) No person shall be admitted to M.Phil/Doctorate unless he/she has passed a Post Graduation or Equivalent degree examination from a recognized University as per the eligibility criteria issued by regulatory body/council from time to time or an examination recognized as equivalent to a PG degree by the Academic Council from time to time and possesses such further qualification as may be prescribed by the Ordinances.
- (iv) The candidates seeking admission to a course of study in the University must fulfil the conditions prescribed for it by the Academic Council and published in the prospectus from time to time.
- (v) The maximum number of Seats in each course shall be determined by the Academic Council from time to time as per the availability of adequate physical facilities and approval from various statutory bodies viz, UGC, NCTE, PCI, BCI, MCI, INC, COA, etc as and when necessary.



## 2. Provision for Admission

- (i) No candidate shall be entitled to claim admission as a matter of right.
- (ii) The procedure of admission shall be approved by the Academic Council from time to time and shall be published in the prospectus.
- (iii) Save as otherwise provided, all admissions to under-graduate and post-graduate courses shall be made on the basis of merit and/or marks obtained in the entrance test held by the Admission Committee or by appropriate Body, if applicable.
- (iv) Admission shall be offered at the beginning of each semester/academic year or as prescribed by the Academic Council from time to time.
- (v) The application for admission shall among others be accompanied by (i) the School or College Leaving Certificate signed by the Head of the Institution last attended by the student. (ii) Duly attested photocopies of the statement of marks accompanied by the original copies which shall be returned after the verification, showing that the applicant has passed the qualifying examination and in case of a student who passed the examination as a private candidate a certificate signed by two responsible persons certifying the good character of the applicant. If the applicant for admission, as aforesaid, has passed the qualifying examination from Board other than the Chhattisgarh Board of Secondary Education, or a University other than this University, then he/she shall submit in addition to the school or college Leaving an Eligibility and/or a Migration Certificate from the Secretary or Registrar of such board or University, as the case may be, together with migration fee as decided by the University from time to time. If any of these are found to be forged, tampered or false, the student's admission will automatically stand cancelled and necessary legal action may be initiated.
- (vi) The mode of sending application for admission of students can be direct/through post/Online. Any student from India or abroad seeking admission in the University can interact online with the University.
- (vii) The Admission Committee will process the applications and selected candidates shall be awarded provisional admission.
- (viii) Save for admission in first semester/1<sup>st</sup> year, a student with 'compartment' or supplementary result may be granted 'provisional' admission to any course if the courses of study to which he /she would have otherwise normally been admitted if he/she shall have secured clear pass grades.
- (ix) At the time of admission, every student and his/her parent or legal guardian shall be required to sign a declaration to the effect that the student submits himself to the disciplinary & pecuniary jurisdiction of the Vice-Chancellor and other authorities of the University.
- (x) A student who has passed a part of any degree or diploma from another recognized University /recognized awarding body shall be admitted to subsequent higher class for such examination after its equivalence has been determined by the Dean of the Faculty in consultation with the Head of the Department.
- (xi) Provided further that the Vice-Chancellor shall have the powers to grant admission in case of genuine hardship beyond the last date of admission as given above on the clear understanding that the attendance of all such students shall be counted from the date of commencement of the course.
- (xii) Admission of a student to any course shall be subject to the availability of vacant seat in that particular course in which admission is sought.

- (xiii) Lateral Entry admission shall be allowed as per the norms of concerned regulatory bodies.

**3. Restrictions for Admission on Certain Grounds**

- (i) No student shall be admitted in two regular degree courses simultaneously.
- (ii) Unless otherwise provided a student may join part-time or distance education course provided he/she fulfils the eligibility requirements as per procedure laid down for the purpose by Rules.
- (iii) No student shall be admitted to course after passing the same course of the University. However he/she may be admitted to a higher course of the same faculty or for an additional diploma/degree in a different field at the same level provided he/she fulfils the eligibility requirements.
- (iv) Anyone who has been suspended, rusticated, debarred, expelled etc. by a competent authority of the University shall be prohibited from claiming admission in any course whatsoever.
- (v) Admission to any course of the University can be cancelled at any time, if any information furnished by the candidate is found to be false/ incorrect.
- (vi) A candidate who has taken admission in a wrongful manner by concealing his/her identity to any course as a full time regular student will forfeit his/her right as an ex-student in the University and will not be allowed to appear at any Examination of the University as an ex-student.
- (vii) A person who is under sentence of rustication or has been disqualified from appearing in an examination by any other University/Institution shall not be admitted to any course of study in this University during the period of rustication or disqualification.
- (viii) No student migration from any other University shall be admitted to any class in an institution unless he/ she has passed the examination which has been declared by the University as equivalent to the qualifying examination for a Student of the University.
- (ix) Without prejudice to the provision contained in the sub clause 2 (v) above, no student migrating from any other University shall be admitted to any class in a department without the prior permission of the Registrar where by any general or special direction such permission is necessary.
- (x) An application for admission to a course leading to a Bachelor's Degree/ Honours course shall not be accepted unless the application is prepared to appear in all the subjects prescribed for the particular Degree/ Honours Examination.
- (xi) No student who has passed a part of a Degree or Post Graduate Examination from any other University shall be admitted to subsequent higher class for such an Examination in the University without producing eligibility certificate from the competent authority.
- (xii) Candidates coming on transfer from other Universities because of the transfer of their parents/ guardians or any other genuine hardship may be given admission beyond the last date of admission.

**4. Enrolment of Students**

- (i) Head of Department/ School shall submit the details of admitted students in a prescribed form within 45 days from the last date of admission, along with all the relevant original documents and enrolment fee as specified by the Academic Council from time to time to the Registrar.
- (ii) No person shall be admitted to any Examination of the University unless he/she has been duly enrolled as a student of the University.

- (iii) The Transfer and Migration Certificates submitted by students at the time of admission shall become the property of the University.
- (iv) Enrolled students will be issued Transfer Certificate and Migration Certificate under the seal and signature of University at the time of leaving the University.
- (v) If a student takes a Migration Certificate to join another educational institution his/her Enrolment to the University shall lapse until such time as he/she may subsequently return with a Migration Certificate from that educational institution to take admission to some course in the University. Fresh Enrolment Fee in such cases shall be necessary.
- (vi) The Registrar shall maintain a Register of all enrolled students studying in the various Faculties of the University. In the said register, the Registrar shall be required to incorporate all the material details regarding the student including the date of birth, date of admission and leaving the institution and details about various examinations of degree/diploma certificate awarded to him/her.
- (vii) The student shall be informed on Enrolment, the enrolled number under which his/her name has been entered in the Enrolment Register of University and that number shall be quoted by the student in all communications with the University and in subsequent applications for admission to an examination of the University.
- (viii) Any enrolled student may obtain a certified copy of the entries relating to him in the Enrolment Register on payment of the prescribed fee.

#### 5. Change of Name

- (i) A student applying for the change of his name in the Register of Enrolment department shall submit his application to the Registrar through the Head of Department accompanied by:
  - (a) The prescribed fee
  - (b) An affidavit relating to his present and proposed name, duly sworn in the presence of a Magistrate or a Notary by his parent or guardian, in case he is minor, or by himself, in case he is major.
  - (c) A publication from a newspaper in which the proposed change of name has been advertised. However the provision relating to publication shall not be applicable in case where a woman candidate wants to change her name following her marriage. The Registrar shall take a decision on such applications after obtaining approval of the Vice-Chancellor.

#### 6. Change of Subject(s)

- (i) A student shall not ordinary be allowed to change the optional/subsidiary/specialization subject(s) of a course, unless the same is applied for and permitted within four weeks from the date of admission. Such application should he submitted to the Head of the Institute of the Faculty with the consent of the Head(s) of the Department(s) concerned.

#### 7. Reservation

- (i) The State reservation policy shall prevail in respect of admission to all courses of the University.

Note: In case of any ambiguity regarding provisions relating to admission in various courses, the decision taken by the Vice-Chancellor shall be final.

**8. Admission Committee**

- (i) There shall be an Admission Committee constituted by Vice-Chancellor for M.Phil, Ph.D., Post-Graduate, Graduate, Diploma and Certificate Courses in each Faculty/Department for regulating the admissions in the University.
- (ii) The Committee shall:
  - (a) Scrutinize the Application Forms for admission of the candidate; in accordance with the conditions of admission prescribed by the Academic Council from time to time.
  - (b) Conduct the Admission Test(s) and or Interview; or as otherwise provided.
  - (c) Prepare the merit list on the basis of marks obtained in the qualifying examination or marks scored in the entrance test, as the case may be.
  - (d) Prepare a list of candidates, selected for provisional admission by the Chairperson of the Committee or the Head of the Institute of the Faculty concerned.
  - (e) Suggest methods to improve reliability and standard of the admission/entrance test(s).
  - (f) Recommend to Vice-Chancellor terms, conditions and provision for admission of students belonging to SC/ST/OBC/Handicapped/Girl Student Category and shall also ensure that the State reservation policy is followed.
- (iii) The members of the Committee other than ex-officio members shall hold the office for the term of one academic year.
- (iv) Not less than three-fourth of total number of members of the Committee shall form the quorum.
- (v) Notwithstanding anything contained in the concerned ordinance of examination candidate who has appeared in all the theory papers, practical viva, internal assessment, field work, project work at the end-semester/year end examination as regular candidate and fails by a total of not more than five marks in not more than three subjects, in any of the Diploma, Certificate, Graduate, Post Graduate examinations, M.Phil/Ph.D Course work maximum of five grace marks may be given to enable him to pass the examination. These marks shall not be counted towards the total. The grace consideration shall not be a matter of right of a candidate and shall be the prerogative of the Vice Chancellor. This facility shall be available only to those candidates who clear that particular Semester/Year End Examination in full (i.e. in all theory, practical and seasonal in first attempt) by availing five Grace Marks.
- (vi) In case the division of the student improves from II to I or from I to distinction by awarding 1 grace marks then the Vice Chancellor may award such marks. Such award of marks shall be separately mentioned in the Marks sheet of the student. This benefit will not, however, be available to a candidate getting advantage under clause 8(v)
- (vii) No grace marks shall be awarded in other than theory papers and to ATKT/Supplementary student.

**9. Admission of International Students**

Introduction: Procedure to be followed for determining the eligibility and admission of International students to various courses of the University and others relevant details, are as hereunder:

- (i) Office: An International Student's Cell shall be set up to deal with admission of international students. This cell will not only control the admission of the student but shall also provide necessary guidance and counselling for securing admission.

- (ii) **International Students:** International Students shall include the following:
- (a) **Foreign students:** Students holding valid passports issued by their countries including people of Indian origin who have acquired the nationality of foreign countries shall be treated as foreign students.
  - (b) **Non Resident Indians (NRI):** Only those non Resident Indian students who have studied and passed the qualifying examinations from schools or colleges in foreign countries will be treated as international students. This will also include the students studying in schools/colleges situated in foreign countries even if affiliated to the Boards of Secondary Education/Universities located in India. However, it will not include students studying in these schools or colleges situated in India and affiliated to the Board of Secondary Education or Universities to the foreign countries. Student passing the qualifying examinations from boards or universities located in foreign countries as external students and dependents of NRI studying in India will not be included as international students. Entry level status of International students on entry to the country will be maintained.
- (iii) **Documents required for admission of International Students:**
- (a) **Visa:** All the international students will require a student visa endorsed to this University/Institution for joining full time courses. No other endorsement is acceptable. Students wishing to join a research program will require a research visa endorsed to this University. The visa should be valid for the prescribed duration of the course. A visa is not required for NRI Students. Students, who are doing full time courses in some other institutions, do not require a separate visa for joining part time courses provided that their current visa is valid for the entire duration of the course.
  - (b) **No Objection Certificate:** All international students wishing to undertake any research work or join any University programme will have to obtain prior security clearance from the Ministry of Home or External Affairs and the approval of Department of Secondary & Higher Education, Ministry of Human Resource Development Government of India and this must be on the research visa endorsed to this University/Institution.
  - (c) Any other document as required from time to time.
- (iv) **Eligibility Qualification:** The eligibility criteria for admission to different courses shall be in according to the provisions given in the prospectus. Only those students who have qualified from foreign Universities or Board of Higher Education recognized as equivalent by the Association of Indian Universities (AIU) shall be eligible for admission. Student qualifying in any course or in the equivalence of any course shall be referred to AIU, whose decision in the matter shall be final and binding.
- (v) **Admission of International Students:** Admission of the international students will be done through the international student's cell of the University. The students will generally be admitted prior to the commencement of the course. However students can also be admitted as transfer cases after the commencement of the course from other Institutes, subject to the eligibility.

The admission of international students shall be done in two stages. First, a student to join the University gets the application form and the information on the eligibility requirements courses available and admission procedure from the prospectus or the website of the University. The application for provisional admission is then submitted to the International Student's cell. The cell will then check the eligibility and

issue the provisional admission letter. This is required to get the visa and to complete other formalities.

After getting provisional admission, the student shall have to get student visa and complete all other formalities. The student should then report for final admission in the University/Institute where he/she wants to join the course. The next step is to fill up the admission form in the concerned University/Institute and pay the required fees. After this, the student should undergo the medical examination. The students may have to appear for the English proficiency test conducted by the University or some other agency authorized/recognized by the University. Once this is done, the final admission shall be given.

The international students will have to pay the fees in US dollars. In special cases permission will be given for payment of fees in the equivalent Indian Rupees. Following fees are normally payable to secure provisional admission. Form fees (included in the cost of bulletin, if purchased); Eligibility Fee and Administrative Fee (could be different for direct admissions and for transfer cases).

- (vi) Remedial Course in English: Students who are required to take the proficiency test in English or undergo the foundation course will have to pay the prescribed fees as applicable. This will have to be paid when the students are finally admitted. The fee differs from course to course, from time to time.

In case, the student does not get/take the admission to the course after obtaining Provisional admission then the administrative fees will be refunded deducting the bank Commission and postage as applicable.

An International student who has been granted admission to any of the courses after passing the qualifying examination from a statutory Board or University outside India may have to appear at the Proficiency Test in English conducted by the University/Institution or any other organization. International student who have passed the qualifying examination in the English medium are exempted from this test.

An international student, who either fails in the Proficiency Test in English or fails to appear in the test, shall be required to join the Remedial English Courses for International Students (RECIS) of the foundation course conducted by the University/Institute.

The students will continue the course and they will have to successfully complete the RECIS or foundation course, at the earliest.

The International English Language Testing System (IELTS) has especially been designed an English Language Course to cater to the needs of students who want to improve their proficiency in the English language. This course can be done simultaneously with the other regular courses or independently.

- (vii) Transfers & Change of Course: An international student who has been granted to a particular course shall not be allowed to change the course. Transfer from one University/institution in India to another is also not allowed, ordinarily. In exceptional cases, the International Student's Cell may permit this – based on the availability of the course, eligibility rules and permission of the Competent Authority of the University/Institution.

- (viii) Government of India Scholars: International students who are awarded scholarships by national agencies such as ICCR, UGC, etc shall be given preferential treatment while granting admission and for hostel accommodation. Sponsored candidates from different foreign Governments for training, studies and research are also given preference for the same.

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- (ix) **Discipline:** The international students will abide by the rules of The University and the code of conduct as applicable to Indian students doing same courses.
- (x) **Examination and Award of Degree, Diplomas & Certificates:**  
The procedure of examination, payment of examination fees issue of mark list, issue of passing certificate and award of degree will be same as for the Indian Students doing the same courses. For completing the graduation a candidate is required to pass the paper of Environmental Studies once in the duration of degree course. The marks of Environmental Studies will not affect the division in any case.
- (xi) **Conclusion:** In Case, there are any differences on the interpretation of rules then the opinion of the admission committee Cell will be final. The fees are liable to revision and student will have to pay the revised fees when applicable. On the points not specifically covered, the decision of the Vice-Chancellor shall be final.
- 10. Medium of Instruction:** The medium of Instruction in Shri Rawatpura Sarkar University shall be English and/or Hindi except for the subjects related to the specific languages.

**ORDINANCE – 2****The University Examinations****1. Definitions:**

- (i) "Academic Program" means a program of courses and/or, any other component leading to a Bachelor's degree, Master's degree, Post-graduate and Graduate diplomas, M. Phil, Ph.D. Degrees and certificates.
- (ii) "Academic Year" means a period of nearly 12 months devoted to the completion of requirements specified in the Scheme of Teaching and the related examinations.
- (iii) "Semester System" means a program wherein each academic year is apportioned into two semesters each of six months.
- (iv) "ATKT Candidate" means a candidate who has failed in not more than 35% of the total number of papers in the Semester Examination where the calculation of 35% shall always be rounded off, and is appearing in the Examination of the same semester again which is conducted with the next Semester Examination.
- (v) "Supplementary Candidate" means a candidate who has failed in not more than 35% of the total number of papers in the Yearly Examination where the calculation of 35% shall always be rounded off.
- (vi) "Attested" means attested by the Forwarding Officer.
- (vii) "Co-Examiner" means a co-examiner in a written paper other than the paper setter.
- (viii) "Course" means a component of the academic program, carrying a distinctive code no. and specific credits/Marks assigned to it.
- (ix) "Ex-student" means a candidate who was admitted to an examination as a regular candidate and was not declared successful then or was not able to appear in the examination though admission card was correctly issued to him by the University and seeks admission again to the said examination.
- (x) "External Examiner" means an examiner who is not in the employment of the University.
- (xi) "Forwarding Officer" means the forwarding officer designated by the University.
- (xii) "Internal Examiner" means an examiner who is in the employment of the University and:
  - (a) In case of theory paper, an examiner including a paper setter who is a teacher of the University
  - (b) In case of practical viva-voce examination, an examiner who is a teacher in the University.
- (xiii) "Regular Candidate" means a person who has prosecuted regular course of study in the University Teaching Department and seeks admission to an examination of the University as such.
- (xiv) "Regular course of study" means a regular course of study in University Teaching Department, in each subject in which a candidate intends to offer for an examination and where a student is required to fulfil the requirements of attendance of at least 75% of lectures and practical's separately.
- (xv) "Second ATKT/ Supplementary Candidate" means a candidate who has failed in not more than 35% of the total number of papers in the Semester/Year End Examination; and failed again to pass those paper(s) in that Examination organized with the next Semester/End Examination and now is appearing for the second and final time to clear those paper(s) with the regular Semester/Year End Examination of the same semester/Year organized for the students of the next batch i.e. junior batch (batch junior to him/her immediately).



- (xvi) "Student" means a person admitted to any Department of the University for any of the academic programs to which this Ordinance is applicable.
- (xvii) "Supplementary/Compartment" means a result in which a student has been declared 'failed' in not more than 1/3<sup>rd</sup> of the total number of papers subject in the annual/semester examination.
- (xviii) "University" means, unless and otherwise specified, Shri Rawatpura Sarkar University.
- (xix) "Golden chance" means chance of golden ATKT/Supplement given to Final Year Passed students those have passed the Final Year examination but have ATKT/Supplementary in his /her Previous Semesters/Year end Examination. Such students can appear in Golden ATKT/Supplementary, the number of papers will be as per the recommendation laid down by the Examination Committee of the University from time to time.

## 2. University Examination

- (i) The University shall hold examinations for all such academic programs as approved by the Academic Council and may be notified from time to time for awarding Bachelors/ Masters Degrees, Under-graduate/Post-graduate diploma certificates and Ph.D. /M.Phil. Course work as the case may be as per the prescribed Schemes of Teaching and Examinations and Syllabi as are approved by the Academic Council.
- (ii) Examinations of the University shall be held for regular students, ex-students of the University and students who have got supplementary in the year end examination or ATKT in the semester.  
Provided that the Academic Council may allow any other category of candidates to take the University Examination for any specified academic program subject to the fulfilment of such conditions as may be laid down by the Academic Council from time to time.
- (iii) No person who has been expelled or rusticated from the University or has been debarred from appearing at the University Examination shall be admitted to any Examination during the period for which the punishment is in operation.  
Provided further that, a student may be debarred from appearing in the semester/ Year end examination due to shortage of attendance and other reasons as provided in any other Ordinance of the University.

## 3. Programmes Content & Duration

- (i) A Bachelor's/Master's degree, Ph.D./M.Phil. Degree and Under-graduate/Post-graduate, diploma and certificate program shall comprise of a number of courses and/or. Other components as specific in the Scheme of Teaching & Examination and Syllabi of the concerned program, as are approved by the Academic Council. Each course shall be assigned a weightage in terms of specified Credits/Marks from time to time.
- (ii) The minimum period required for completion of a program shall be the program duration as specified in the Scheme of Teaching & Examination and Syllabi for the concerned program.
- (iii) The maximum permissible period for completing the program under semester system shall be (n+4) semesters where "n" is the total number of semester prescribed for the program. All the program requirements shall have to be completed in (n+4) semesters.
- (iv) The maximum permissible period for completing a program under annual system shall be (n+2) years where 'n' is the total number of years prescribed for the program. All the program requirements shall have to be completed in (n+2) years.

**4. Semester**

- (i) An academic year shall be apportioned into two semesters each of the semesters shall be of a working duration of about 23 weeks.
- (ii) The Academic Calendar shall be notified by the University each year, before the start of Academic session.
- (iii) The academic break-up of the semesters devoted to instructional work shall be as hereunder:-
 

(a) Imparting of instructions and/or, laboratory works (Including Class Tests)	-	19 weeks
(b) Preparation Leave	-	01 week
(c) Semester end Examination, including Practical/ Laboratory Examination	-	03 weeks

**5. Submission of Internal Marks**

The result of assignments, Class tests and attendance shall be submitted to the Controller of Examinations at least ten days before the commencement of Semester End examination. The internal marks shall carry prescribed weightage of Class test and Assignments etc.

**6. Admission to the University Examination**

- (i) All the students, seeking permission to appear at any of the Examination of the University, shall have to fill up the prescribed examination form and forward it to the Controller of Examinations through the Forwarding Officer.
- (ii) The Controller of Examination shall scrutinize all applications for admission to University Examinations with reference to Enrolment Register. Such of those applications that are incomplete in any respect, are liable to be rejected. The Controller of Examination may seek additional information and depending upon the genuineness of the case, may permit a candidate to appear for the examination applied.
- (iii) In forwarding the applications of the Regular Students, the Forwarding Officer shall certify:
  - (a) That the candidate is eligible for admission to the next examination.
  - (b) That the candidate has studied a regular course of study for the period prescribed and that he/she fulfils attendance requirements.
  - (c) That his/her conduct is satisfactory.
- (iv) An application along with the Receipt for the payment of the prescribed Examination fee as set in these Ordinances submitted by a Regular Student, Ex-Student, for permission to appear in the Examination shall be submitted to the office of the Controller of Examinations on or before the last date announced for this purpose.
- (v) A candidate may be permitted by the Controller of Examinations/Registrar to submit his/her Application form for semester Examination along with the Examination Fee with the prescribed late fee within 7 days of the specified last date.
- (vi) Application for ATKT Examinations, wherever applicable, shall reach the office of the Controller of Examinations/Registrar within 30 days of the announcement of the result through the forwarding officer.
- (vii) Application for appearing in Second ATKT Examination shall be submitted so as to reach to the Office of the Controller of the Examination 30 days before the commencement of the regular Semester End Examination through Forwarding Officer in the prescribed form and specify therein:-

- (a) The subject or subjects in which he/she desires to present himself/herself for the Examination.
  - (b) Submit with the application evidence of having been admitted to the Examination earlier
  - (c) An ex-student shall offer the subjects or optional papers which he/she had previously offered as a regular candidate unless, on account of a change in the scheme of Examination, the subject/paper offered by him earlier to be a part of the scheme of Examination or syllabus for the Examination and he/she is permitted by the University to offer a different subject or paper.
  - (d) An ex-student shall appear from the Examination centre specified by the University.
- (viii) No regular candidate shall be admitted to an examination of the University unless he/she:
- (a) Has been enrolled as a student in the University in accordance with the provisions of the Ordinances.
  - (b) Possesses minimum academic qualification for admission to the examination to which he/she seeks admission and has pursued a regular course of study for that examination.
  - (c) Satisfies all other provisions, applicable to him/her, of this Ordinance and any other ordinances governing admission to the examination to which he/she seeks admission.
- (ix) Where a candidate offers an additional subject for an examination in accordance with the provisions of the Ordinance, the minimum attendance requirement shall apply equally in case of such additional subject.
- (x) In computing the attendance for fulfilment of the condition regarding persuasions of a regular course of study.
- (a) Attendance of lectures delivered and practical/clinical/sessional, if any, held during the academic session shall be counted.
  - (b) Attendance of a regular candidate in a higher class shall be counted towards percentage of attendance for the examination of the lower class to which he/she has been reverted due to his/her failure to pass in the second ATKT examination/Supplementary examination.
- (xi) A candidate shall not be admitted into the Examination Hall unless he/she produces the Admission Card before the Superintendent of the Examination center or the Invigilator. A candidate shall produce his Admission Card whenever required by the Superintendent or the Invigilator.

## 7. Attendance

- (i) A candidate shall be deemed to have undergone a regular course of study in the University, if he/she has attended at least 75% of the lectures, tutorials and practical's. Provided that the Academic Council may, in special circumstances, condone any shortage in such attendance except otherwise provided by the Academic Council.
- (ii) A relaxation in the maximum extent of 15% of the total attendance can be accorded to student by the Vice Chancellor on account of sickness, attendance at N.C.C./N.S.S. camp and parade participation as a member of University team in any inter or intra University competition, participation on the University functions and the prescribed educational tours/ field trips/field work, and any other reason provided that the information about the same, duly counter signed by the Teacher-in-charge, is sent to the Head of the Institute concerned within two weeks of the function/activity etc.

- (iii) Provided further in case of sickness/ medical disability, an application for the condonation that be supported by a medical certificate issued by a registered medical practitioner/public hospital and duly authenticated by either the Chief Medical Officer (Civil Surgeon) or the University Health centre or official doctor of Shri Rawatpura Sarkar University/Institute/Department/Study centre. Such applications must be submitted either during the period of treatment /hospitalization or within two months following recovery.

### 8. Evaluation & Examination

- (i) The overall weightage of a course in the Syllabi and Scheme of Teaching & Examination shall be determined in terms of credits/Marks assigned to the course.
- (ii) The evaluation of students in a course shall have two components unless specifically stated otherwise in the Scheme of Teaching & Examination and Syllabus
- (a) Evaluation through a semester-end examination or annual Examination.
- (b) Continuous evaluation by the teacher(s) of the course
- (iii) Continuous Evaluation:  
In courses where continuous evaluation is prescribed, it shall be based on class test, quiz, assignment, group discussions etc. The concerned Board of Studies shall decide the details and modalities in this matter, with the approval of the Vice chancellor.
- (iv) ASSIGNMENT
- (a) The submission and evaluation of assignments shall be the responsibility of the Heads of the concerned Departments. A complete transparency shall be maintained in preparation and evaluation of the assignments.
- (b) The entire class shall be divided in groups. Each group will be given a separate assignment with minimum commonality.
- (c) A minimum of two assignments per subject per semester will be given to the students, or as decided by the faculty.
- (d) Each student will be required to defend his, assignment after submission through a process of presentation/viva-voce.
- (e) Assignments will be prepared as per a standard format, approved by the Academic Council from time to time, specific to different departments.
- (f) Students will be required to submit the assignments within two weeks from the date of issue.
- (v) Dissertation/Thesis  
The evaluation of dissertation/thesis for Master's degree programs, wherever specified in the syllabus, shall be done. The marks awarded by the internal shall carry a weightage of 30% and the marks awarded by the external examiner shall carry a weightage of 70%. The examiners shall be appointed by the Vice-Chancellor, out of a panel of three or more names suggested as specified in this Ordinance. The University shall have the right to call for all the records of faculties continuous evaluation and moderate the teacher's evaluation, if it deems fit in any specific case(s).
- (vi) Evaluation through a semester-end examination/ annual examination.

	Bachelors Degree/	Master's Degree/	
		Under-graduate Diploma	Post-graduate Diploma
(A) THEORY COURSES			
(i)	Semester End Examination	70%	70%
(ii)	Continuous evaluation by the teachers	30%	30%

**(B) PRACTICAL/LABORATORY COURSES**

(i)	Semester End Examination	70%	70%
(ii)	Continuous evaluation by the teachers	30%	30%

**(C) Dissertation/thesis**

(i)	Assessment by External Examiner	70%	70%
(ii)	Assessment by Internal Examiner	30%	30%

(D) For any other component of a program not covered by the above, the weightage shall be prescribed by the Board of Studies ratified by Governing Body.

**9. Appointment of Amanuensis**

- (i) An amanuensis shall be allowed in case of:
  - (a) Blind Candidates and
  - (b) The candidates, who are disabled due to an accident or disease and due to any other reason, are unable to write with their own hands.  
Candidates under 9(i) above shall have to produce a valid medical certificate from the Medical Officer/Medical Board of the District.
- (ii) The Controller of Examinations, on receiving an Application from the candidate one week before commencement of Examination, will arrange for the appointment of an amanuensis and shall inform the Superintendent of Examination concerned.
- (iii) The amanuensis shall be a person of a lower qualification than the candidate concerned.
- (iv) The Superintendent of Examination shall arrange for a suitable room for the disabled candidate and appoints Special Invigilator from the list supplied by the office of the Controller of Examinations.
- (v) One extra hour shall be given to the blind candidates for exams of 03 hrs. Duration.
- (vi) The remuneration to the amanuensis shall be given by the Office of the Controller of Examination at the existing approved rate.

**10. Eligibility Criteria for ATKT/Supplementary Candidate**

- (i) (a) A candidate who has failed at any Semester/Year End Examination in not more than 1/3<sup>rd</sup> of the total number of papers of that particular semester/year including practical examinations shall be eligible to appear at subsequent ATKT/Year end Exams.  
(b) Provided that if a candidate is unable to clear the examination in any of the papers in the first attempt of ATKT/Year end, he shall be eligible to appear at the second ATKT/Year end examination.
- (ii) In the case of ATKT/Year end examination in any subject which has a practical component, a candidate shall be required to appear in the written papers only if he has passed at the main examination in practical and in practical only if he has passed in the written paper. A candidate who has failed both in written paper and practical shall be examined in both. Failing in practical and theory papers will be taken as failure to pass in two different papers.
- (iii) Except when otherwise provided in this Ordinance, a candidate who has been declared eligible for ATKT/Year end examination may appear as ATKT/Year end examination candidate in the next examination immediately following the examination in which he was declared to be so eligible.
- (iv) A candidate appearing in the ATKT/Year end examination shall be declared to have passed the examination if he/she secured the minimum pass marks in the subject or group as the case may be except when provided otherwise in this examination Ordinance. The

marks obtained by the candidate in the ATKT/Year end examination shall be taken into account in determining the final division Obtained by the candidate at the examination.

- (v) In case a candidate fails to pass ATKT/Year end examination in first attempt, he/she shall be provided one more attempt as second ATKT/Year end Examination. He/She has to pass those papers along with the regular Examination of that particular semester, whenever it is conducted by the University.
- (vi) If such a candidate fails to pass his papers even in the second ATKT/Supplementary attempt, then in that case he is allowed to appear in Golden Chance (Final) provided that he should clear his/her final semester/year examination.

## 11. Conduct of University Examination

- (i) All University examinations shall be conducted by the Controller of Examinations under the direct control and supervision of the Registrar.
- (ii) The schedule of examination shall be notified by the Controller of Examinations at least 10 days prior to the first day of the commencement of the University examinations.
- (iii) For theory as well as practical examinations and dissertation/ thesis/ project report/ training report all examiners shall be appointed by the Controller of Examinations with the approval of the Vice-Chancellor.
- (iv) (a) The Superintendent of the Examination shall be personally responsible for the safe custody of question papers and the answer-books sent to him and shall render to the University office a complete account of used, unused papers and answer books.  
(b) The Superintendent shall supervise the work of invigilators working under him and shall conduct the examination strictly according to the instructions issued to him by the University.
- (v) The Vice-Chancellor may from time to time appoint Examination Auditors to see that the examinations are conducted strictly in accordance with rules and procedures laid down. In the event of the Examination Inspector pointing out a breach of rule or procedure, the Vice-Chancellor may take such action as may be deemed necessary including postponement or cancellation. Wholly or in part of the examination at the centre, and if any such action is taken report of the action taken shall be made to the Board of Management at its next meeting.
- (vi) It shall be the duty of the superintendent to ensure that an examinee is the same person who has filled in the form of application for appearing at the examination, by way of checking the photograph pasted on the form and by any means deemed suitable for this purpose.
- (vii) The Superintendent of the Examination shall whenever necessary send a confidential report to the Controller of the Examination about the conduct of the Examination, mentioning therein the performance of the invigilators and the general behaviour of the examinees. He shall send a daily report on the number of the examinees appearing in each of the examinations, absentees roll numbers and such other information relating to the Examinations being held at the centre as may be considered necessary, along with any other matter which he thinks fit to be brought to the notice of the University. He shall also be responsible for the maintenance and submission to the Controller of the examination, of the account of advance money received and expenditure incurred in connection with the conduct of the Examinations.
- (viii) The Superintendent shall have the power to expel an examinee from examinations on subsequent examination days on any of the following grounds:
  - (a) That the examinee has adopted unfair means in the examination.

- (b) That the examinee created a nuisance or serious disturbance at the examination centre.
- (c) That the examinee showed a seriously aggressive attitude towards an invigilator or a member of the staff entrusted with the examination work.
- (d) If necessary, the Superintendent may get police assistance. Where a candidate is expelled, the Controller of the Examination shall be informed immediately.
- (e) Unless otherwise directed, only teachers of University Teaching Department shall be appointed as Invigilators by the Superintendents. Invigilators can also be invited from other educational institutions if so required.
- (f) No examinee shall leave the Examination Hall within half an hour of the start of the Examination or any purpose whatever and no late comer shall be permitted in the Examination Hall after half an hours of the commencement of the examination.
- (g) Examinee desirous of leaving the Examination Hall temporarily shall be permitted to do so for a maximum period of 15 minutes, but in no case the examinee shall be allowed to leave the premises.
- (h) Discrepancy, if any in the question paper may be brought to the notice of examination superintendent through the invigilator for and appropriate action by the examiner. However, under no circumstances, the examinee shall be allowed to leave the examination hall without the prior permission of the Superintendent of examination.
- (ix) The Vice Chancellor may cancel an examination at all centres if it is found that there has been leakage of question papers. In case of such an eventuality or any other irregularity which in his opinion warrants such a step, the matter shall be reported along with the action taken at the next meeting of the Board of management.
- (x) The Vice-Chancellor may issue such general notices for the smooth conduct of examination as he may feel required.
- (xi) Recommendations for names of examiners shall be obtained from the concerned Boards of Studies for programmes being run in the University Departments. In case of an exigency, the Chairman Board of Studies may recommend the names stating clearly the reason for the non-conduct of the meeting of the Board of Studies.
- (xii) After the receipt of the question paper(s) from the paper setter, the same shall be moderated by the moderator(s) who shall be appointed subject wise by the Registrar/Controller of Examination with the approval of Vice Chancellor/Controller of Examination shall ensure that minimum of three question papers, duly moderated in each subject are available in the question paper bank.
- (xiii) The Examiner appointed by the Controller of Examination, out of the approved panel for setting the Question paper shall set the Question paper, using the last year question papers wherever applicable, as a guide for the format of the question paper only if the pattern of the question paper or syllabus is not changed by the Academic Council. The question paper shall be set out of the entire syllabus of a course.
- (xiv) In case of any attempt made or relating to a candidate to secure some preferential treatment in the matter of his/her examination the matter shall be reported to the Controller of Examination who shall place the matter before the Vice-Chancellor for further necessary action.
- (xv) Except as otherwise decided by the Examination committee the examination answer books and the foil and counter foil of the marks obtained by the examinees except the tabulated result shall be destroyed or otherwise disposed off after 6 months from the date of declaration of the results of the examination provided that the evaluated answer books

- of revaluation shall be destroyed /disposed off only after 6 months of the declaration of the revaluation result.
- (xvi) The Controller of Examination shall publish the combined result of the University examination on the notice board of the office of the University in addition to the website of the University.
- (xvii) The remuneration of the question paper setters, moderators, answer scripts, evaluators examiners, Superintendents, Assistant Superintendents, Invigilators, Tabulators and Collators etc. along with the deductions to be made in the remuneration for errors noticed shall be such as may be prescribed from time to time by the Examination committee.
- (xviii) Where a student applies for revaluation, the answer books of the subjects in which the revaluation is sought will be sent to two examiners other than the one who evaluated it initially. The marks of the student will be changed only if the difference in the marks after revaluation is more than 10%.
- (xix) Provided that such an examiner shall receive remuneration as prescribed by the Board of Management.
- (xx) No candidate shall appear, in more than one-degree examination or in more than one subject for the Master's degree in the same year.
- (xxi) No person who has been expelled or rusticated from any college or University or has been debarred from appearing at a University examination shall be admitted to any examination during the period for which the punishment is in operation.
- (xxii) Notwithstanding anything contained in the Ordinances relating to admission of candidates to an examination of the University, the Vice-Chancellor may, in special cases in which he is satisfied that the reason for delay in submitting the application for admission to an examination is bonafide, may allow an application which is otherwise complete in all respects to be entertained with the late fee as prescribed by the Board of Management from time to time even though the same is received after the expiry of the period of fifteen days mentioned in the foregoing paragraph.
- (xxiii) Candidate shall not be admitted into the Examination hall unless he she produces a valid admission card duly issued to him her by the Controller of Examination. The Controller of Examination shall issue an admission card in favour of a candidate if:-
- The application of the candidate is complete in all respects
  - The fee as prescribed has been paid by the candidate
  - The attendance criteria is fulfilled.
- (xxiv) Where the practical examination is held earlier than the examination in theory papers, a candidate shall not be deemed to have been admitted to the theory examination unless and until he is issued an admission card for appearing in the examination.
- (xxv) The admission card issued in favour of a candidate to appear at an examination may be withdrawn if it is found that:
- The admission card was issued by mistake or the candidate was not eligible to appear in the examination.
  - Any of the particulars given or documents submitted by the candidate in or with the application for enrolment, admission to the Institute, college or school is false, fake or incorrect.
- (xxvi) The Controller of Examination may, if he is satisfied that an admission card has been lost or destroyed, issue a duplicate admission card on the Payment of a fee prescribed for this purpose.



- (xxvii) Any candidate who has appeared at an Examination conducted by the University may apply to the Controller of the Examination for re-totalling of marks or revaluation of answer books within two weeks of the declaration of the results.
- (xxviii) The result of revaluation or re-totalling of marks as the case may be shall be communicated to candidate.
- (xxix) Duplicate copy of the certificate issued by the University shall be provided on payment of the fee and for the reasons as mentioned in the other ordinance of the University.
- (xxx) Provided further, the duplicate copy of the Migration Certificate, Degree, Diploma shall not be granted except in cases in which the Vice-Chancellor is satisfied by the production of an affidavit on a stamped paper of proper value as laid down, mentioning therein that the applicant has not utilized the original documents for appearing at an examination and has lost the same or that the same has been destroyed and that the applicant really need a duplicate.
- (xxxi) The names of the first ten successful candidates in each final Degree Examination other than ATKT and supplementary examination, who obtain first division shall be placed in Merit List
- (xxxii) (a) Notwithstanding anything contained in the concerned ordinance of examination candidate who has appeared in all the theory papers, practical viva, internal assessment, field work, project work at the end-semester/year end examination as regular candidate and fails by a total of not more than five marks in not more than three subjects, in any of the Graduate Post Graduate examinations, maximum of five grace marks may be given to enable him to pass the examination. These marks shall not be counted towards the total. The grace consideration shall not be a matter of right of a candidate and is the prerogative of the Vice Chancellor. This facility shall be available only to those candidates who clear that particular Semester Year End Examination in full (i.e. in all theory, practical and seasonal in first attempt) by availing five Grace Marks.  
 (b) Likewise, if a candidate misses his first or Second Division by one marks, he she shall be given a maximum grace of one marks to enable him/her to improve his division.  
 (c) No grace marks shall be awarded in other than theory papers and to ATKT/Supplementary student.
- (xxxiii) Semester-end or Annual Examination, practical examinations shall be conducted by a Board of Examiners for each course. The Board shall consist of one or more examiners. One of the examiners in that case may be designated as Head Examiner. The Head Examiner shall draw the guidelines for the conduct of examinations to be followed by various Boards to ensure uniformity of evaluation.
- (xxxiv) For any other type of examination, not covered above, the mode of conduct of examination shall be as specifically provided in the syllabus scheme of examination and in the absence of such a provision shall be decided by the Controller of Examinations on the recommendation of the Board of Studies/Coordination Committee/Examination Committee concerned, with the approval of the Vice Chancellor.
- (xxxv) The results of a semester or Annual Examination (including both the semester end and Annual Examinations and teacher's continuous evaluation) shall be declared by the Controller of Examination. The Vice Chancellor shall have the power to take necessary action deemed suitable in case of matters relating to complaints received about the result
- (xxxvi) The award list containing the marks obtained by a student in various courses shall be issued by the Controller of Examinations at the end of each semester/ year after the declaration of the result.

## 12. Criteria for Passing Courses, Marks and Divisions

- (i) Generally, for Diploma students and Under Graduate students, obtaining a minimum of 35% marks in each paper in the semester-end, year-end examination shall be essential for the passing the examination, refer to ordinance of specific programme for criteria of passing. A candidate who secures less than 35% of aggregate marks in a paper in a

semester/year shall be deemed to have failed in that subject. A post graduate student has to secure 40% marks in each paper for passing the examination. For Graduate, Post Graduate, Post Graduate Diplomas, M.Phil/Ph.D course work securing less than 40 marks in each paper shall be deemed to have failed in that subject and a candidate securing less than 40% marks in aggregate shall be deemed to have failed in that examination.

- (ii) A student may apply, within two weeks from the date of the declaration of the result for re-totaling of the examination script(s) of a specific courses) on the payment of prescribed fees. Re-totaling shall mean verifying whether all the questions and their parts have been duly marked as per the question paper, and the totaling of marks. In the event of a discrepancy being found the same shall be rectified through appropriate changes in both the result as well as marks-sheet of the concerned semester end examination.
- (iii) For completing the graduation a candidate is required to pass the paper of Environmental Studies once in the duration of degree course. The marks of Environmental Studies will not affect the division in any case.
- (iv) Credit Transfer shall be applicable to all relevant courses as per UGC and other Regulatory Authorities norms, if any, in this regard

### 13. Declaration of Result

- (i) The Examination Committee shall be responsible for the declaration of the result.
- (ii) The functions and duties of the Examination Committee shall be as follows:
  - (a) To scrutinize and approve the results of the examinations conducted by the University after satisfying itself that the results on the whole and in various subjects are in conformity with the usual standards and to recommend to the Vice Chancellor the action to be taken in any case where the result suffers from certain lacuna(e).
  - (b) To take an action on the report submitted by subject expert on a complaint against the question paper.
  - (c) To decide cases of candidates whose answer books were lost in transit
  - (d) To exercise such other powers as the Academic Council may delegate to it from time to time.
  - (e) If any action is to be taken against any Examiner, center Superintendent or Invigilator the Committee matter shall be referred to the Academic Council with the recommendation of the Examination Committee.

### 14. Use of Unfair Means & Misbehavior:

- (i) No candidate shall bring with him/her in the Examination Hall any book, paper, notes electronic gadgets or other Materials which may be used by him/her in connection with the Examination, nor shall he/she communicate to or receive from any other candidate or person any information in the Examination Hall unless specifically allowed by the Superintendent.
- (ii) No candidate shall note or write anything on the blotting paper or Question Paper or on any other object/Material, except the answer book supplied to him/her.
- (iii) No candidate shall assist or receive assistance from any other candidate or person at an Examination or make use of any dishonest or unfair means in connection with the Examination.
- (iv) Any candidate detected cheating or making use of any dishonest or unfair means in connection with an Examination shall be reported to the Controller of Examinations by the Superintendent of Examinations or through him by an invigilator or an Official of the University, as the case may be. The Controller of Examinations shall place the aforesaid matter before the Examination Committee for consideration which may, if satisfied that the facts alleged are true and disclose premeditation on the part of the candidate, disqualify the candidate from passing that Examination and debar him/her from appearing at any University Examination for a period not exceeding three years.

- (v) Any candidate, who in the opinion of the Superintendent of Examinations is guilty of misconduct in the Examination Hall other than the misconduct within the meaning of the aforesaid Sub-Para 14 (1) 10 (IV) of this Ordinance, may be expelled by the Superintendent of Examinations for that Paper and shall be reported to the Examination Committee by the Controller of Examination. The said Committee may, if satisfied that the allegations are true shall disqualify him/her from passing the Examination for the year.
- (vi) In case any Examinee attempts to influence the Examiner or Officials related to Examination then it would be treated as an offence and shall attract punishment. Such a case shall be reported to the Examination Committee by the person concerned through the Controller of Examinations. The Examination Committee may, if satisfied that the facts alleged are true then disqualify the candidate from passing that Examination and debar him/her from appearing at any Examination for a period not less than one year.
- (vii) Any candidate found guilty of seeking ways and means or harassing or pressurizing or using or threatening to use force to make any Superintendent of Examinations or Invigilator or any Official of the University desist from his duties relating to the conduct of Examination shall be deemed to have used unfair means and indulged in gross misconduct. Such a case shall be reported to the Examination Committee by the person concerned through the Controller of Examinations. The Examination Committee may, if satisfied that the facts alleged are true, disqualify the candidate from passing that Examination and/or expel him/her from the University and declare him/ her to be not a fit and proper person to be admitted to any future Examination of the University.
- (viii) Any candidate who has been punished under Sub Para 14(v) to (vii) above. Shall not be admitted to any Course as a Regular Student Such a student may be allowed only to appear at the next year's Examination, in which he/she is entitled to appear as an Ex-Student after the expiry of the period of punishment.
- (ix) If a candidate acts in a violent manner or uses force or makes a display of force towards the superintendent or any invigilator at the centre or in its precincts endangering the personal safety of either of them or acts in a manner likely to prevent the authorities in the proper discharge of their duties, the superintendent may expel the candidate from the centre and he may take police help.
- (x) If a candidate brings any dangerous weapon within the precincts of the examination centre, he may be expelled from the centre and or handed over to the police by the superintendent.
- (xi) A candidate expelled on any of the grounds mentioned in 14 (viii) & (ix) & (x) above will not be allowed to appear in the subsequent papers.
- (xii) In every case where action is taken by the superintendent under 14 (x). (xi).(xii), (xiii).(xiv)above, a full report shall be sent to the University and the Examination Committee may according to the gravity of the offence further punish a candidate by cancelling his examination and/or debaring him from appearing at any of the Examinations of the University for one or more years after giving the candidate an opportunity to show the cause and considering any explanation submitted by the candidate.
- (xiii) In case, a person who is not a bonafide candidate, is found to be taking an Examination on behalf of a bonafide candidate, it will be assumed that this impersonation is being done at the instance and with the convenience of the bonafide candidate and action against such person and such bonafide candidate would be taken as under:
- (a) The bonafide candidate, who did not take the Examination himself/herself shall be debarred from perusing any course of studies or from appearing at any examination of the university in future and he/she may be handed over to the Police for appropriate action.

- (b) In case, the person, who has impersonated the bonafide candidate, is a student of the University, he/she shall be debarred from taking any Examination of the University in future and he/she may be handed over to the Police for appropriate action
- (c) If the person, who has impersonated the bonafide candidate, is not a student of the University, he/she may be handed over to the Police for appropriate action.
- (xiv) In case, a candidate is appearing at the Examination for the improvement of Division Percentage or Marks and is found to be using unfair means, the result of his/her Examination in the Paper(s) in which he/she has already appeared, would also be cancelled in addition to the action that might be taken against him/her for using unfair means, while reappearing for improvement of his/her Division/ Percentage of Marks.
- (xiv) Any punishment imparted on the erring student shall be after following due consideration of the defense presented by him/her.
- (xvi) The Superintendent of the examination shall take action against an examinee who is found using or attempting to use unfair means in the examination hall or within the premises of the examination center during the hour of examination in the following manner:
- The examinee shall be called upon to surrender all the objectionable materials found prepared with date and time. in his or her possession including the answer book and a memorandum shall be prepared with date and time.
  - The Statement of the examinee and the Invigilator shall be recorded.
  - The examinee shall be issued a fresh answer book marked 2<sup>nd</sup> answer book to attempt answer within the remaining time prescribed for the examination.
  - All the Materials so collected and the entire evidence along with a statement of the examinee and both the answer books duly signed shall be forwarded to the Registrar by name in a separate confidential sealed packet marked Unfair means along with the observation of the Superintendent.
  - The Material so collected from the examinee together with both the answer books viz. the answer book collected while using unfair means and the other supplied afterward will be sent to the Examiner by the Registrar for assessing both the answer books separately and to report if the examinee has actually used unfair means in View of the Material collected.
  - The cases of the use of unfair means at the examination as reported by the center Superintendent along with the report of the Examiner shall be examined by the Examination Committee. The committee shall after examining the cases, decide the action to be taken in each case and report it to the Board of Management through competent authority.
  - A candidate found talking during the examination hours shall be warned not to do so. If the candidate does not heed to the warning, then the same shall be construed as an attempt to use unfair means and the candidate shall attract action under unfair means. The first answer book shall be confiscated and the second answer book shall be issued. Both the answer books shall be forwarded to the Registrar in separate sealed envelopes at the end of the examination. The first book shall be cancelled and sent to the Controller of the Examination. In case the student is required to be warned again Superintendent from that particular paper, no second copy shall be given and the examinee may be expelled by the superintendent from that particular paper.
- (xvii) If a candidate is found guilty of using or attempting to use or having used unfair means at an examination such as copying from some book or notes or from the answer of some other candidate or helping or receiving help from any other candidate or keeping with him in the Examination hall material connected with the examination or in any other manner whatsoever, the Examination Committee or the Committee appointed for the proposed by the Examination Committee may cancel his examination and also debar him from appearing at any of the examination of the University for one year or more years according to the nature of the offence.

- (xviii) The Examination Committee may cancel the examination of a candidate and/or debar him/her from appearing at any examination of the University for one or more years. It is discovered afterwards that the candidate was in any manner guilty of misconduct in connection with his examination and or was instrumental and/or has abetted the tempering of University records including the answer book, mark sheet, rule charts, diplomas and the like.
- (xxiv) The Examination Committee may cancel the examination of a candidate and/or debar him/her from any exam of the University for one or more years, if it is discovered afterwards that the candidate had obtained admission to the examination by misrepresenting the facts or by submitting forged certificates/documents.
- (xx) All the records of Examination and results except the written answer books shall be retained by the University for a maximum period of three years from the date of declaration of results of the concerned examination

#### 15. Student's Grievances Committee

In the case of any written representation complaints received from the students within seven days after the completion of the examination regarding setting up of question paper etc, along with specific recommendations of the Head of the Institute of the Faculty Director of the Institution, the same shall be considered by the Students' Grievances Committee to be constituted by the Vice Chancellor. The Vice Chancellor shall take appropriate decision on the recommendation of the Students' Grievances Committee before the declaration of result(s) of the said examination

#### 16. Appointment of Examiners

- (i) The examination committee consisting of the concerned Dean, Chairman Board of Studies and one faculty member nominated by Vice-Chancellor shall prepare panel of examiners for different papers practical, viva, dissertation etc. The controller of examination shall send the panel of examiners to the Vice-Chancellor for finally appointing the examiners for different examinations.
- (ii) The Vice-Chancellor shall appoint paper setters, co-examiners, practical/viva-voce examiners ordinarily from amongst persons recommended by the examination committee. He may however appoint a person, by stating reasons in writing, whose name is not included in the list of names recommended by the examination committee if he is satisfied that the person in question possesses minimum qualification and his appointment will not be contrary to the provisions of the following paragraphs
- (iii) The qualification and Experience of the paper setter for various examinations shall be determined by the academic council in consultation with concerned faculties.
- (iv) Co-Examiners Any person, having an experience of two years less than the experience set out for the paper setters, can be a co-examiner in the corresponding subject. Provided that in case of degree examination where sufficient number of internal co-examiners, in the subject with the aforesaid qualification is not available, teacher in the University Colleges. Department and Institutions of the University with at least three years teaching experience at the degree/post graduate level in the subject shall be eligible for appointment as Co-examiners.
- (v) (a) In case of practical and viva-voce examination at the Post-graduate level, external examiner shall be a person not below the rank of an associate professor.  
(b) In case of practical and viva-voce examination at the degree level the external examiners shall be a teacher of the subject with not less than three years experience of teaching the subject at the degree and/or post graduate level.  
(c) The internal examiner in case of practical examination both at the degree and the post graduate and diploma level shall be appointed from amongst the teacher of the University.

- (d) The external examiner at the post-graduate level in case of Practical/Viva-voce examination shall not ordinarily be a teacher of the University department.
17. Ordinary 50% of the paper setter at the post graduate and first degree examination in any subject shall be external.
  18. For any paper, if more than one examiner is appointed the paper setter shall be the head examiner. Examiners other than the paper setter shall be the Co-examiners.
  19. For appointment as paper-setter and Co-examines, the teacher in the University/department shall ordinarily be considered on the basis of seniority in subject to fulfilment of laid down condition for paper setter and co-examiners.
  20. The number of external examiners in practical examination shall be such as may be determined by the University on the basis of student's strength and other requirement of the subject.
  21. While recommending name for examiner-ship in courses where English is not the sole medium of examination. The examination committee shall ensure that the examiners, recommended can evaluate the scripts written in Hindi also.
  22. The provision of sub-paragraphs (2) above shall not apply in case of examination in the faculties of engineering, technology, education, pharmacy etc.
  23. Examiner shall be appointed for the examination of duration of one year only but they shall be eligible for re-appointment.
  24. Any person who has acted as an examiner, paper setter co-examiners or external viva-voce examiner for three consecutive years shall ordinarily not be eligible for re-appointment until a period of one year elapses between the year in which he/she last acted as an examiner and the year in which he is re-appointed.  
 Provided that such a gap will not be necessary in case of internal examiners if the number of available eligible examiner in the subject concerned is less than the number of internal examiners required.  
 Provided also that on the recommendation of the examination committee justifying the reason, a specialist or expert may be continued for two more years after the expiry of the three years period without gap.
  25. An examiner may be discontinued any time before the expiry of the three years period if the opinion of the examination committee, his work is found to be unsatisfactory.
  26. An examiners work shall be deemed to be unsatisfactory if
    - (a) Mistakes of such nature are found on his work in the course of checking and scrutiny which affect the result.
    - (b) He/She is found by the examination committee to have delayed the work without good cause or
    - (c) There is an adverse report from the head examiner, or
    - (d) In the opinion of the examination committee, there are reasonable doubts about his/her integrity of suspicion that he/she is accessible to examinees or their relations and
    - (e) If there are serious complaints against his/her paper e.g. that this paper was much above or below the standard or contained questions outside the prescribed course or the branch or any such condition prescribed by the examination committee.
  27. The paper setter shall lay down a memorandum of instructions for the guidance of the co-examiners so that it may be in conformity with the examination committee.
  28. If for any reason an examiner is unable to evaluate the answer-books or to perform the duties of the head examiner after setting the question paper. He shall be entitled to receive only one-half of the amount of fees for paper setting and the balance shall be payable to the examiner who performs, the duties of the head examiner subsequently.

- Provided that if the paper-setter dies before he is able to take up or complete the evaluation of the answer books, full fee prescribed for paper setting shall be paid to his heirs.
29. There shall be a board of two examiners to conduct the examination; one shall be an external examiner and the other be internal examiner in a subject in which viva-voce examination is prescribed.
  30. In the case of examinations like MBA, M.Com, M.Phil., M.A. M.Tech. etc, where a thesis is permissible in lieu of a paper or a project there shall be a board of two examiners for evaluating the thesis. The maximum number of marks for the thesis shall be equality divided between the two examiners each of whom shall mark the thesis independently. If the evaluation of two examiners differs by 20% the thesis shall be referred to the third examiner, (other than a teacher of the University) who shall award mark out of half of the maximum marks for the thesis. The aggregate of two (of the three) awards nearest to each other and to the best advantage of the candidate shall be taken as the correct evaluation.
  31. No person shall act as a paper-setter or examiner either in theory, viva-voce or practical examination, if any of his relations is taking the examination provided that this provision shall not debar from acting as an examiner for practical of a separate batch at a centre other than that at which his relation is appearing.
  32. No person shall act as moderator or tabulator for any examination if any of his relations is appearing or has appeared at that examination.
  33. Notwithstanding the provisions contained in these ordinances, the Vice-chancellor in consultation with the academic council and the examination committee may so far as that particular examination is concerned modify all or some of the rules to meet the constraints.

**ORDINANCE – 3****Master of Science (M.Sc.)**

- |    |                           |   |  |
|----|---------------------------|---|--|
| 1. | Title                     | : | Master of Science (M.Sc.)<br>(Physics, Chemistry, Mathematics, Botany, Zoology, Microbiology, Bio-technology, Yoga Science & Therapy etc and as mentioned in Statute No. 12)   |
| 2. | Faculty                   | : | SCIENCE.   |
| 3. | Duration                  | : | Two Years, yearly pattern.   |
| 4. | Eligibility               | : | Graduate or equivalent in relevant subjects  |
| 5. | Academic Year             | : | There will be one academic year from July to June.   |
| 6. | Seats                     | : | The basic unit will be of 30 seats. Multiples of the unit can also set up by the board of management   |
| 7. | Admission Procedure       | : | As specified in ordinance no. 1. preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed  |
| 8. | Selection Procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. | Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances.<br><ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged</li> </ol>   |



documents or found to have used unfair means to secure admission.

4. The fee is not paid.
5. The application form is incomplete in any way.
6. The supporting documents required for admission are not enclosed.

Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.

- |     |   |   |  |
|-----|---|---|--|
| 10. | Fees                                    | : | The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.                           |
| 11. | Eligibility to Pass                     | : | As per Ordinance No 2 subsection 12(i) of the University   |
| 12. | Course structure and Examination Scheme | : | As prescribed by the Board of Studies and approved by the academic council   |
| 13. | Evaluation and examination              | : | As per Ordinance No 2 of the University.   |
| 14. | Eligibility Criteria for Supplementary  | : | As per Ordinance No 2 of the University.   |
| 15. | General                                 | : | Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor. |

In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 4****Bachelor of Science (B.Sc.)**

- |    |                           |   |   |
|----|---------------------------|---|---|
| 1. | Title                     | : | Bachelor of Science (B.Sc.)   |
| 2. | Faculty                   | : | SCIENCE.  |
| 3. | Duration                  | : | Three years, yearly pattern   |
| 4. | Eligibility               | : | Passed 10+2 or equivalent from any Board of secondary education or equivalent there to in any discipline with science as one of the core subject in class XII or equivalent.  |
| 5. | Seats                     | : | The basic unit will be of 60 seats Multiples of this unit can also be set up by the Board of Management.  |
| 6. | Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed   |
| 7. | Academic Year             | : | There will be one academic year from July to June.  |
| 8. | Selection Procedure       | : | The University will issue admission notification<br>In news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. | Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> </ol>  |

5. The application form is incomplete in any way.
6. The supporting documents required for admission are not enclosed.  
Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.
11. Course structure and Examination Scheme : As prescribed by the Board of Studies and approved by Academic Council compulsory Subject  
1 Environmental studies 2 English Language  
3 Hindi Language/ Indian Culture  
Detailed course Structure and Examination Scheme of various combination of specializations shall be Introduced at the time of commencement of the course after approval from the Board of Studies and academic Council
12. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
13. Evaluation and examination : As per Ordinance No 2 of the University.
14. Eligibility Criteria for
15. Supplementary : As per Ordinance No 2 of the University.
16. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.  
In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 5****Bachelor of Science – Honours B.Sc (Honours)**

1. Title : Bachelor of Science – Honours- B.Sc. (Honours)  
(Physics, Chemistry, Mathematics, Botany, Zoology, Microbiology, Bio-technology, Yoga Science & Therapy etc and as mentioned in Statute No. 12)
2. Faculty : SCIENCE.
3. Duration : Three years, Annual pattern
4. Eligibility : Passed 10+2 or equivalent from any Board of secondary education or equivalent there to in any discipline with science as one of the core subject in class XII with 50% marks or equivalent.  
In case the seats are not filled then the minimum required percentage may be lowered by 5 % for candidates from both the categories with the permission of Vice-Chancellor.
5. Seats : The basic unit will be of 60 seats Multiples of this unit can also be set up by the Board of Management.
6. Admission Procedure : As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed
7. Academic Year : There will be one academic year from July to June.
8. Selection Procedure : The University will issue admission notification  
In newspapers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions.
9. Cancellation of Admission : Admission of a student may be cancelled under following circumstances.

1. At any stage, if student is not found qualified, for

- the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.
2. Involvement in gross indiscipline in the Institute / University.
  3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.
  4. The fee is not paid.
  5. The application form is incomplete in any way.
  6. The supporting documents required for admission are not enclosed.
- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.
11. Course structure and Examination Scheme : As prescribed by the Board of Studies and approved by Academic Council compulsory Subject  
1 Environmental studies 2 English Language  
3 Hindi Language/ Indian Culture  
Detailed course Structure and Examination Scheme of various combination of specializations shall be Introduced at the time of commencement of the course after approval from the Board of Studies and academic Council
12. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
13. Evaluation and examination : As per Ordinance No 2 of the University.
14. Eligibility Criteria for Supplementary : As per Ordinance No 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.  
In all matters, pertaining to the courses not covered herein above and, in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However, on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 6****Bachelor of Computer Application (BCA)**

1. Title : Bachelor of Computer Application
2. Faculty : SCIENCE.
3. Duration : Three years of Six semester
4. Eligibility : Must have passed 10+2 or equivalent from any recognised Board of Secondary Education or equivalent there to in any discipline or equivalent.  
Mathematic Should be the core subjects in class XII. A candidate not having mathematics as core subject in Class XII will have to pass a special Paper of Mathematics in the course of six Semesters in three attempts, failing which the candidate will not be eligible to get the degree of BCA.
5. Lateral Entry : Lateral entry to BCA II year or third semester shall be given to the students having qualification DCA (after 10+2) or DOEACC level examination or any other examination considered equivalent by the University.
6. Seats : The basic unit will be of 60 seats Multiples of this unit can also be set up by the Board of Management.
7. Admission Procedure : As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed
8. Academic Year : There will be one academic year from July to June.
9. Selection Procedure : The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form, directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions.
10. Cancellation of Admission : Admission of a student may be cancelled under following circumstances.

1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.
2. Involvement in gross indiscipline in the Institute / University.
3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.
4. The fee is not paid.
5. The application form is incomplete in any way.
6. The supporting documents required for admission are not enclosed.

Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.

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| 11. Fees                                    | : | The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.                           |
| 12. Eligibility to Pass                     | : | As per Ordinance No 2 subsection 12(i) of the University   |
| 13. Course structure and Examination Scheme | : | As prescribed by the Board of Studies and approved by the academic council   |
| 14. Evaluation and Examination              | : | As per Ordinance No 2 of the University.   |
| 15. Eligibility Criteria for ATKT           | : | As per Ordinance No 2 of the University.   |
| 16. General                                 | : | Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor. |

In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 7****Master of Computer Application (M.C.A.)**

1. Title : Master of Computer Application
2. Faculty : SCIENCE.
3. Duration : Three Years of Six Semester
4. Eligibility : Passed Bachelor's Degree of minimum 3 years duration with Mathematics at 10+2 level or at Graduate Level.  
Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying Examination.  
In case the seats are not filled then the minimum required percentage may be lowered by 5 % for candidates from both the categories with the permission of Vice-Chancellor.
5. Lateral Entry : Lateral entry to MCA II year or third semester will be given to the students having qualification BCA, B.Sc. (IT/ Computer Science) with Mathematics as a Course at 10+2 level or at Graduation Level or PGDCA (after graduation) or DOEACC "A" level examination or any other examination considered equivalent.  
Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying Examinations.  
In case the seats are not filled then the minimum required percentage may be lowered by 5 % for candidates from both the categories with the permission of Vice-Chancellor.
6. Seats : The basic unit will be of 60 seat Multiples of this Unit can also be set up by the Board of Management.
7. Admission Procedure : As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed
8. Academic Year : There will be one academic year from July to June.
9. Selection Procedure : The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination,



- provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions.
10. Cancellation of Admission : Admission of a student may be cancelled under following circumstances.
1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.
  2. Involvement in gross indiscipline in the Institute / University.
  3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.
  4. The fee is not paid.
  5. The application form is incomplete in any way.
  6. The supporting documents required for admission are not enclosed.
- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
11. Fees : The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.
12. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
13. Course structure and Examination Scheme : As prescribed by the Board of Studies and approved by the academic council
14. Evaluation and examination : As per Ordinance No 2 of the University.
15. Eligibility Criteria for ATKT : As per Ordinance No 2 of the University.
16. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.
- In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 8****Diploma in Pharmacy (D. Pharma)**

- |    |                           |   |   |
|----|---------------------------|---|---|
| 1. | Title                     | : | Diploma in Pharmacy   |
| 2. | Faculty                   | : | Science   |
| 3. | Duration                  | : | Two Years, annual patter.   |
| 4. | Eligibility               | : | For admission in two-year Diploma in Pharmacy course a candidate pass 12th Std. examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics/ Biology (Botany and Zoology) from any recognised Board of Secondary Education, or equivalent exam from any recognized board or any other qualification approved by the regulatory council PCI as equivalent.   |
| 5. | Seats                     | : | The basic unit will be of 60 seat Multiples of this unit can also be set up by the Board of Management Academic Council from time to time.  |
| 6. | Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed   |
| 7. | Academic Year             | : | There will be one academic year from July to June.  |
| 8. | Selection Procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the university website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. | Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> </ol>  |

3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.
  4. The fee is not paid.
  5. The application form is incomplete in any way.
  6. The supporting documents required for admission are not enclosed.
- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
- |     |   |   |  |
|-----|---|---|--|
| 10. | Fees                                    | : | The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.                           |
| 11. | Eligibility to Pass                     | : | As per Ordinance No 2 subsection 12(i) of the University   |
| 12. | Course structure and Examination Scheme | : | As prescribed by the Board of Studies and approved by the academic council   |
| 13. | Evaluation and examination              | : | As per Ordinance No 2 of the University.   |
| 14. | Eligibility Criteria for Supplementary  | : | As per Ordinance No 2 of the University.   |
| 15. | General                                 | : | Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor. |
- In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

## ORDINANCE – 9

**Bachelor in Pharmacy (B. Pharma)**

- |     |                           |   |  |
|-----|---------------------------|---|--|
| 1.  | Title                     | : | Bachelor in Pharmacy   |
| 2.  | Faculty                   | : | Science  |
| 3.  | Duration                  | : | Four Year of 8 Semester  |
| 4.  | Eligibility               | : | For admission in four year Bachelor in Pharmacy course a candidate need to pass 10+2 examination with Physics, Chemistry, Mathematics and or Biology as optional subjects individually. Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the above subjects taken together. From any Board of Secondary Education, or equivalent exam from any recognized board or any other qualification approved by the regulatory council as equivalent of the above examination.   |
| 5.  | Lateral Entry:            | : | Passed Diploma examination in a Programme with at least 45% marks (40% in case of candidates belonging to reserved category) in appropriate Programme.   |
| 6.  | Seats                     | : | The basic unit will be of 60 seat Multiples of this unit can also be set up by the Board of Management Academic Council from time to time.   |
| 7.  | Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed  |
| 8.  | Academic Year             | : | There will be one academic year from July to June.   |
| 9.  | Selection Procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 10. | Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances.   |

1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.
  2. Involvement in gross indiscipline in the Institute / University.
  3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.
  4. The fee is not paid.
  5. The application form is incomplete in any way.
  6. The supporting documents required for admission are not enclosed.  
Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
11. Fees : The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.
12. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
13. Course structure and Examination Scheme : As prescribed by the Board of Studies and approved by the academic council
14. Evaluation and examination : As per Ordinance No 2 of the University.
15. Eligibility Criteria for ATKT: As per Ordinance No 2 of the University.
16. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.  
In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 10****Master of Pharmacy (M. Pharma)**

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|----|---------------------------|---|--|
| 1. | Title                     | : | Master of Pharmacy<br>(Pharmaceutical Chemistry, Pharmaceutics,<br>Pharmacology, Pharmaceutical Management,<br>Pharmacognosy, Pharmaceutical Quality Assurance etc.)   |
| 2. | Faculty                   | : | Science  |
| 3. | Duration                  | : | Two Year of 4 Semester   |
| 4. | Eligibility               | : | Candidate need to pass B. Pharma or equivalent in relevant stream from any recognised Institute/University with 55% of marks (50% in case of candidates belonging to reserved category)<br>In case the seats are not filled then the minimum required percentage may be lowered by 5 % for candidates from both the categories with the permission of Vice-Chancellor.   |
| 5. | Seats                     | : | The basic unit will be of 30 seat Multiples of this unit can also be set up by the Board of Management Academic Council from time to time.   |
| 6. | Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed  |
| 7. | Academic Year             | : | There will be one academic year from July to June.   |
| 8. | Selection Procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. | Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances.   |

**1.**At any stage, if student is not found qualified, for

- the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.
2. Involvement in gross indiscipline in the Institute / University.
  3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.
  4. The fee is not paid.
  5. The application form is incomplete in any way.
  6. The supporting documents required for admission are not enclosed.
- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
- |     |   |   |  |
|-----|---|---|--|
| 10. | Fees                                    | : | The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.   |
| 11. | Eligibility to Pass                     | : | As per Ordinance No 2 subsection 12(i) of the University   |
| 12. | Course structure and Examination Scheme | : | As prescribed by the Board of Studies and approved by the academic council   |
| 13. | Evaluation and examination              | : | As per Ordinance No 2 of the University.   |
| 14. | Eligibility Criteria for ATKT:          | : | As per Ordinance No 2 of the University.   |
| 15. | General                                 | : | Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.<br>In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time. |

**ORDINANCE – 11****Diploma in Yoga & Spirituality/Yoga Science & Therapy/ Yoga & Consciousness/Yoga & Naturopathy**

- |    |                           |   |  |
|----|---------------------------|---|--|
| 1. | Title                     | : | Diploma in Yoga & Spirituality/Yoga Science & Therapy/ Yoga & Consciousness/Yoga & Naturopathy   |
| 2. | Faculty                   | : | Arts.  |
| 3. | Duration                  | : | Two year, annual pattern   |
| 4. | Eligibility               | : | Must have passed 10 or equivalent from any recognised Board of secondary Education as equivalent there to in any discipline.   |
| 5. | Seats                     | : | The basic unit will be of 60 seats Multiples of this unit can also be set up by the Board of Management.   |
| 6. | Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed  |
| 7. | Academic Year             | : | There will be one academic year from July to June.   |
| 8. | Selection Procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. | Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> </ol>   |



5. The application form is incomplete in any way.
6. The supporting documents required for admission are not enclosed.
- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.
11. Course structure and Examination Scheme : As prescribed by the Board of Studies and approved by the academic council.
12. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
13. Evaluation and examination : As per Ordinance No 2 of the University.
14. Eligibility Criteria for Supplementary : As per Ordinance No 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.

In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 12****Post Graduate Diploma in Yoga & Spirituality/Yoga Science & Therapy/ Yoga & Consciousness/Yoga & Naturopathy**

- |    |                           |   |  |
|----|---------------------------|---|--|
| 1. | Title                     | : | Post Graduate Advanced Diploma in Yoga & Spirituality/Yoga Science & Therapy/ Yoga & Consciousness/Yoga & Naturopathy  |
| 2. | Faculty                   | : | Arts.  |
| 3. | Duration                  | : | One-year, Annual Pattern   |
| 4. | Eligibility               | : | Must have passed Graduation or equivalent examination from any Institute/University or equivalent there to in any discipline.  |
| 5. | Seats                     | : | The basic unit will be of 60 seats Multiples of this unit can also be set up by the Board of Management.   |
| 6. | Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed  |
| 7. | Academic Year             | : | There will be one academic year from July to June.   |
| 8. | Selection Procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. | Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> </ol>  |

4. The fee is not paid.
5. The application form is incomplete in any way.
6. The supporting documents required for admission are not enclosed.

Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.

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|---|---|--|
| 10. Fees                                    | : | The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.                           |
| 11. Course structure and Examination Scheme | : | As prescribed by the Board of Studies and approved by the academic council.  |
| 12. Eligibility to Pass                     | : | As per Ordinance No 2 subsection 12(i) of the University   |
| 13. Evaluation and examination              | : | As per Ordinance No 2 of the University.   |
| 14. Eligibility Criteria for Supplementary  | : | As per Ordinance No 2 of the University.   |
| 15. General                                 | : | Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor. |

In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 13****Bachelor of Journalism (BJ)**

- |    |                           |   |  |
|----|---------------------------|---|--|
| 1. | Title                     | : | Bachelor of Journalism (BJ)  |
| 2. | Faculty                   | : | Arts.  |
| 3. | Duration                  | : | One-year, Annual Pattern   |
| 4. | Eligibility               | : | Must have passed Graduation or equivalent examination from any Institute/University or equivalent there to in any discipline.  |
| 5. | Seats                     | : | The basic unit will be of 60 seats Multiples of this unit can also be set up by the Board of Management.   |
| 6. | Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed  |
| 7. | Academic Year             | : | There will be one academic year from July to June.   |
| 8. | Selection Procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. | Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> <li>5. The application form is incomplete in any way.</li> <li>6. The supporting documents required for admission are not enclosed.</li> </ol>  |

- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.
11. Course structure and Examination Scheme : As prescribed by the Board of Studies and approved by the academic council.
12. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
13. Evaluation and examination : As per Ordinance No 2 of the University.
14. Eligibility Criteria for Supplementary : As per Ordinance No 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.
- In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 14****Master of Journalism (MJ)**

- |    |                           |   |  |
|----|---------------------------|---|--|
| 1. | Title                     | : | Master of Journalism (MJ)  |
| 2. | Faculty                   | : | Arts.  |
| 3. | Duration                  | : | One-year, Annual Pattern   |
| 4. | Eligibility               | : | Must have passed BJ or equivalent after Graduation or BA (Journalism & Mass Communication) examination from any Institute/University or equivalent there to in any discipline.   |
| 5. | Seats                     | : | The basic unit will be of 60 seats Multiples of this unit can also be set up by the Board of Management.   |
| 6. | Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed  |
| 7. | Academic Year             | : | There will be one academic year from July to June.   |
| 8. | Selection Procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. | Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> <li>5. The application form is incomplete in any way.</li> </ol>  |

- 6.** The supporting documents required for admission are not enclosed.  
Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.
11. Course structure and Examination Scheme : As prescribed by the Board of Studies and approved by the academic council.
12. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
13. Evaluation and examination : As per Ordinance No 2 of the University.
14. Eligibility Criteria for Supplementary : As per Ordinance No 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.  
In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 15****Diploma in Computer Application (D.C.A.)**

- |    |                           |   |  |
|----|---------------------------|---|--|
| 1. | Title                     | : | Diploma in Computer Application  |
| 2. | Faculty                   | : | SCIENCE.   |
| 3. | Duration                  | : | One-year, Annual Pattern   |
| 4. | Eligibility               | : | Must have passed 10+2 or equivalent examination from any Board of secondary Education as equivalent there to in any discipline.  |
| 5. | Seats                     | : | The basic unit will be of 60 seats Multiples of this unit can also be set up by the Board of Management.   |
| 6. | Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the State government related to reservations will be followed  |
| 7. | Academic Year             | : | There will be one academic year from July to June.   |
| 8. | Selection Procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. | Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if the student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> <li>5. The application form is incomplete in any way.</li> <li>6. The supporting documents required for admission are not enclosed.</li> </ol>  |



- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.
11. Course structure and Examination Scheme : As prescribed by the Board of Studies and approved by the academic council.
12. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
13. Evaluation and examination : As per Ordinance No 2 of the University.
14. Eligibility Criteria for Supplementary : As per Ordinance No 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor. In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 16****Post Graduate Diploma in Computer Application (PGDCA)**

- |    |                           |   |   |
|----|---------------------------|---|---|
| 1. | Title                     | : | Post Graduate Diploma in Computer Application   |
| 2. | Faculty                   | : | SCIENCE   |
| 3. | Duration                  | : | One years, Annual pattern   |
| 4. | Eligibility               | : | Graduate or equivalent in any discipline from a recognised University/Institute.  |
| 5. | Seats                     | : | The basic unit will be of 60 seats Multiples of this unit can also be set up by the Board of Management.  |
| 6. | Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed   |
| 7. | Academic Year             | : | There will be one academic year from July to June.  |
| 8. | Selection Procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the university website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. | Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> <li>5. The application form is incomplete in any way.</li> <li>6. The supporting documents required for admission are not enclosed.</li> </ol>   |

- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.
11. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
12. Course structure and the Examination Scheme : As prescribed by the Board of Studies and approved by academic council
13. Evaluation and examination : As per Ordinance No 2 of the University.
14. Eligibility Criteria for Supplementary : As per Ordinance No 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.
- In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE - 17****Master of Business Administration (MBA)**

- |                               |   |   |
|-------------------------------|---|---|
| 1. Title                      | : | Master of Business Administration (MBA)   |
| 2. Faculty                    | : | MANAGEMENT  |
| 3. Duration                   | : | Two years of four semester.   |
| 4. Eligibility                | : | Graduate in any discipline from a recognized University.  |
| 5. Lateral Entry              | : | For Admission in lateral entry in second year or third semester student need to have passed PG Diploma in relevant discipline after Graduation.   |
| 6. Seats                      | : | The basic unit will be of 60 seats. Multiples of the unit can also set up by the board of management.   |
| 7. Admission Procedure        | : | As specified in the Ordinance no. 1.  |
| 8. Academic year              | : | There will be one academic year from July to June.  |
| 9. Selection procedure        | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the University website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 10. Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> <li>5. The application form is incomplete in any way.</li> <li>6. The supporting documents required for admission are not enclosed.</li> </ol>   |

- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
11. Fees : The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.
12. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University .
13. Course structure and examination scheme : As prescribed by the board of studies and approved by the academic council.
14. Evaluation and examination : As per ordinance no. 2 of the University.
15. Eligibility criteria for ATKKT : As per ordinance no. 2 of the University.
16. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.
- In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 18****Bachelor of Business Administration (BBA)**

1. Title: : Bachelor of Business Administration (BBA)
2. Faculty : MANAGEMENT
3. Duration : Three years of six semester
4. Eligibility : Passed 10+2 or equivalent from any recognised Board of secondary education or equivalent
5. Seats : The basic unit will be of 60 seats. Multiples of the unit can also set up by the board of management.
6. Admission Procedure : As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed
7. Academic year : There will be one academic year from July to June.
8. Selection procedure : The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions.
9. Cancellation of Admission : Admission of a student may be cancelled under following circumstances.
  1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.
  2. Involvement in gross indiscipline in the Institute / University.
  3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.
  4. The fee is not paid.
  5. The application form is incomplete in any way.
  6. The supporting documents required for admission are not enclosed.

Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.

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10. Fees : The course fees will be as decided by the board of management from time to time with the prior approval of CGPURC.
11. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
12. Course structure and examination scheme: As prescribed by the board of studies and approved by the academic council.
13. Evaluation and examination : As per ordinance no. 2 of the University.
14. Eligibility criteria for ATKT : As per ordinance no. 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.  
In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 19****Bachelor & Master of Business Administration-Integrated (BBA+M.B.A.)**

- |                              |   |   |
|------------------------------|---|---|
| 1. Title                     | : | Bachelor & Master of Business Administration-Integrated (BBA+MBA)   |
| 2. Faculty                   | : | MANAGEMENT  |
| 3. Duration                  | : | Four years of Eight semester  |
| 4. Eligibility               | : | Passed 10+2 or equivalent from any secondary education Board or equivalent.   |
| 5. Seats                     | : | The basis unit will be of 60 seats. Multiples of the unit can also set up by the board of management.   |
| 6. Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed   |
| 7. Academic year             | : | There will be one academic year from July to June.  |
| 8. Selection procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the university website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> <li>5. The application form is incomplete in any way.</li> <li>6. The supporting documents required for admission are not enclosed.</li> </ol>   |



- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the board of management from time to time with the prior approval of CGPURC.
11. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
12. Course structure and examination scheme: As prescribed by the board of studies and approved by the academic council.
13. Evaluation and examination : As per ordinance no. 2 of the University.
14. Eligibility criteria for ATKT : As per ordinance no. 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.
- In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 20****Executive-Master of Business Administration (E-MBA)**

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|----|---------------------------|---|--|
| 1. | Title                     | : | Executive-Master of Business Management  |
| 2. | Faculty                   | : | MANAGEMENT   |
| 3. | Duration                  | : | 18 months of three semester.   |
| 4. | Eligibility               | : | Graduate or equivalent in any discipline from a recognised University or equivalent with at least two-year working experience.   |
| 5. | Seats                     | : | The basic unit will be 60 seats, Multiples of this unit can also be set up by the Board of Management.   |
| 6. | Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed  |
| 7. | Academic Years            | : | There will be one academic year from July to June  |
| 8. | Selection procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. | Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> <li>5. The application form is incomplete in any way.</li> <li>6. The supporting documents required for admission are not enclosed.</li> </ol>  |

- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.
11. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
12. Course structure and Examination scheme : As prescribed by the Board of Studies and approved by the and academic council.
13. Evaluation and examination : As per Ordinance No 2 of the University.
14. Eligibility Criteria for ATKT : As per Ordinance No 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.  
In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 21****Post Graduation Diploma under  
Management (PGD)**

1. Title : Post Graduation Diploma under Management  
Subject for PGD's are:  
1. Airline and Airport Management 2. International Business Management 3. Logistics and supply chain Management 4. Fitness management 5. Insurance management 6. Warehousing and inventory management. 7. Shipping and port management 8. Marketing management 9. Financial Management 10. Human resource management 11. Information technology 12. Operation & Project Management 13. Rural Management 14. Hospital Management 15. Project Management 16. Entrepreneurship Development 17. NGO Management 18. Public Relation 19. Indian stock Market 20. Retail Management 21. Advertising & Public Relations 22. Hospital Document 23. Total Quality Management 24. Institute Administration Management 25. ERP (Enterprises Resource Planning) Management etc. as mentioned in Statute No. 12.
2. Faculty : MANAGEMENT
3. Duration : One Year of Two Semester
4. Eligibility : Graduate or equivalent in any discipline from a Recognised Institute/ University or equivalent.
5. Seats : The basic unit will be 60 seats, Multiples of this unit can also be set up by the Board of Management.
6. Admission Procedure : As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed
7. Academic Years : There will be one academic year from July to June
8. Selection procedure : The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the University website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided

- that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions.
9. Cancellation of Admission : Admission of a student may be cancelled under following circumstances.
1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.
  2. Involvement in gross indiscipline in the Institute / University.
  3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.
  4. The fee is not paid.
  5. The application form is incomplete in any way.
  6. The supporting documents required for admission are not enclosed.
- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.
11. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
12. Course structure and Examination scheme : Course structure and examination shall be framed by the concerned board of studies in various subjects mentioned in statute-12.
13. Evaluation and examination : As per Ordinance No 2 of the University.
14. Eligibility Criteria for ATKT : As per Ordinance No 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.
- In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 22****Master of Commerce (M.Com.)**

- |                              |   |   |
|------------------------------|---|---|
| 1. Title                     | : | Master of Commerce (M.Com.)   |
| 2. Faculty                   | : | COMMERCE  |
| 3. Duration                  | : | Two years, Annual Pattern   |
| 4. Eligibility               | : | Passed B.Com or equivalent examination from any recognized Institute/University.  |
| 5. Seats                     | : | The basic unit will be of 30 seats. Multiples of the unit can also set up by the board of management.   |
| 6. Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed.  |
| 7. Academic year             | : | There will be one academic year from July to June.  |
| 8. Selection procedure       | : | The University shall issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission shall be displayed on the University website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> <li>5. The application form is incomplete in any way.</li> <li>6. The supporting documents required for admission are not enclosed.</li> </ol>   |

- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the board of management from time to time with the prior approval of CGPURC.
11. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
12. Course structure and examination scheme : As prescribed by the board of studies and approved by the academic council.
13. Evaluation and examination : As per ordinance no. 2 of the University.
14. Eligibility criteria for Supplementary : As per ordinance no. 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.
- In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 23****Bachelor of Commerce (B.Com.)**

1. Title : Bachelor of Commerce (B.Com.)
2. Faculty : COMMERCE
3. Duration : Three years, Annual Pattern
4. Eligibility : Passed 10+2 or equivalent from any recognised board of secondary education or equivalent.
5. Seats : The basic unit will be of 60 seats. Multiples of the unit can also set up by the board of management.
6. Admission Procedure : As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed.
7. Academic year : There will be one academic year from July to June.
8. Selection procedure : The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the University website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions.
9. Cancellation of Admission : Admission of a student may be cancelled under following circumstances.
  1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.
  2. Involvement in gross indiscipline in the Institute / University.
  3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.
  4. The fee is not paid.
  5. The application form is incomplete in any way.
  6. The supporting documents required for admission are not enclosed.



- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the board of management from time to time with the prior approval of CGPURC.
11. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
12. Course structure and examination scheme: As prescribed by the board of studies and approved by the academic council.
13. Evaluation and examination : As per ordinance no. 2 of the University.
14. Eligibility criteria for Supplementary : As per ordinance no. 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.

In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 24****Bachelor of Commerce- (Honours) (B.Com.-Honours)**

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|------------------------------|---|--|
| 1. Title                     | : | Bachelor of Commerce-Honours (B.Com. Honours)  |
| 2. Faculty                   | : | COMMERCE   |
| 3. Duration                  | : | Three years, Annual Pattern  |
| 4. Eligibility               | : | Passed 10+2 or equivalent from any recognised board of secondary education or equivalent with 50% marks.<br>In case the seats are not filled then the minimum required percentage may be lowered by 5 % for candidates from both the categories with the permission of Vice-Chancellor.  |
| 5. Seats                     | : | The basic unit will be of 60 seats. Multiples of the unit can also set up by the board of management.  |
| 6. Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed.   |
| 7. Academic year             | : | There will be one academic year from July to June.   |
| 8. Selection procedure       | : | The University will issue admission notification in newspapers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the University website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances.<br><ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> </ol>   |

4. The fee is not paid.
5. The application form is incomplete in any way.
6. The supporting documents required for admission are not enclosed.

Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.

- |  |   |  |
|--|---|--|
| 10. Fees                                     | : | The course fees will be as decided by the board of management from time to time with the prior approval of CGPURC.                           |
| 11. Eligibility to Pass                      | : | As per Ordinance No 2 subsection 12(i) of the University   |
| 12. Course structure and examination scheme: | : | As prescribed by the board of studies and approved by the academic council.  |
| 13. Evaluation and examination               | : | As per ordinance no. 2 of the University.  |
| 14. Eligibility criteria for Supplementary   | : | As per ordinance no. 2 of the University.  |
| 15. General                                  | : | Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor. |

In all matters, pertaining to the courses not covered herein above and, in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However, on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 25****Bachelor of Technology (B.Tech.)**

1. Title : Bachelor of Technology  
(This B.Tech shall include branches like Civil Engineering, Computer Science Engineering, Electrical and Electronics, Electronics and Telecommunication, Mechanical Engineering, Biotechnology, Mining Engineering, Electrical Engineering, Fire Technology & Safety, etc mentioned in Statute No. 12.)
2. Faculty : ENGINEERING
3. Duration : Four years of eight semester
4. Eligibility : Passed 10+2 examination or equivalent with physics, mathematics, as compulsory subject along with one of the Chemistry/Biology/Technical vocational subject. For Bio-Technology Branch 10+2 in any PCB discipline or Equivalent may also be eligible for admission.  
Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the above subject taken together  
In case the seats are not filled then the minimum required percentage may be lowered by 5 % for candidates from both the categories with the permission of Vice-Chancellor.
5. Lateral Entry : Candidate who have passed the diploma course examination in related branch of engineering /Technology, from a recognized board of technical education/University or equivalent shall also be eligible for admission to Third semester of B.Tech Course in the concerned branch as lateral Entry.
6. Seats : The basic unit will be of 60 seats. Multiples of the unit can also set up by the board of management.
7. Admission Procedure : As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed
8. Academic year : There will be one academic year from July to June.
9. Selection procedure : The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate

- fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions.
10. Cancellation of Admission : Admission of a student may be cancelled under following circumstances.
1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.
  2. Involvement in gross indiscipline in the Institute / University.
  3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.
  4. The fee is not paid.
  5. The application form is incomplete in any way.
  6. The supporting documents required for admission are not enclosed.
- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
11. Fees : The course fees will be as decided by the board of Management from time to time with the prior approval of CGPURC.
12. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
13. Course structure and examination scheme: Course structure and examination shall be framed by the concerned board of studies in various subjects mentioned in statutes 12.
14. Evaluation and examination : As per ordinance no. 2 of the University.
15. Eligibility criteria for ATKT : As per ordinance no. 2 of the University.
16. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.
- In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 26****Master of Technology (M.Tech.)**

1. Title : Master of Technology  
(This M.Tech shall include branches like Civil Engineering, Computer Science Engineering, Electrical and Electronics, Electronics and Telecommunication, Mechanical Engineering, Biotechnology, Mining Engineering, Electrical Engineering, Fire Technology & Safety, etc mentioned in Statute No. 12.)
2. Faculty : ENGINEERING
3. Duration : Two Year of Four semester
4. Eligibility : Passes Bachelor Degree or equivalent in the relevant field or M.Sc in relevant subject or equivalent with minimum 50% marks (45% in case of candidate belonging to reserved category) in the qualifying examination.  
In case the seats are not filled then the minimum required percentage may be lowered by 5 % for candidates from both the categories with the permission of Vice-Chancellor.
5. Seats : The basic unit will be of 30 seats. Multiples of the unit can also set up by the board of management.
6. Admission Procedure : As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed
7. Academic year : There will be one academic year from July to June.
8. Selection procedure : The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions.
9. Cancellation of Admission : Admission of a student may be cancelled under

following circumstances.

1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.
2. Involvement in gross indiscipline in the Institute / University.
3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.
4. The fee is not paid.
5. The application form is incomplete in any way.
6. The supporting documents required for admission are not enclosed.

Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.

10. Fees : The course fees will be as decided by the board of Management from time to time with the prior approval of CGPURC.
11. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
12. Course structure and examination scheme: Course structure and examination shall be framed by the concerned board of studies in various subjects mentioned in statute 12.
13. Evaluation and examination : As per ordinance no. 2 of the University.
14. Eligibility criteria for ATKT : As per ordinance no. 2 of the University.
15. General Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.
- In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 27****3 Years Diploma in Engineering**

1. Title : 3 Years Diploma in Engineering  
(This Diploma shall include branches like Civil Engineering, Computer Science Engineering, Electrical and Electronics, Electronics and Telecommunication, Mechanical Engineering, Biotechnology, Mining Engineering, Electrical Engineering etc mentioned in Statute No. 12.)
2. Faculty : ENGINEERING
3. Duration : Three years (or six semester)
4. Eligibility : As Per AICTE Norms.
5. Lateral Entry : For Admission in Lateral Entry candidate need to Pass 10+2 examination with physics and chemistry as compulsory subjects along with one of the Mathematics/Biology (Botany and Zoology)  
OR  
12<sup>th</sup> Science (with Mathematics as one of the Subject) or 12<sup>th</sup> Science with Vocational or 12<sup>th</sup> Science with Technical subject.  
OR  
10<sup>th</sup> + (2 Year ITI) with appropriate Trade in that order shall be eligible for admission to Second Year Diploma Course(s) of appropriate Programme
6. Seats : The basic unit will be of 60 seats. Multiples of the units can also set up by the board of management.
7. Admission Procedure : As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed
8. Academic year : There will be one academic year from July to June.
9. Selection procedure : The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh,



- from time to time, regarding reservation, shall be followed while making admissions.
10. Cancellation of Admission : Admission of a student may be cancelled under following circumstances.
1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.
  2. Involvement in gross indiscipline in the Institute / University.
  3. She/he is found to have produced false/ forged Documents or found to have used unfair means to secure admission.
  4. The fee is not paid.
  5. The application form is incomplete in any way.
  6. The supporting documents required for admission are not enclosed.
- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
11. Fees The course fees will be as decided by the board of Management from time to time with the prior approval of CGPURC.
12. Eligibility to Pass As per Ordinance No 2 subsection 12(i) of the University.
13. Course structure and examination scheme: Course structure and examination shall be framed by the concerned board of studies in various subjects statue 12.
14. Evaluation and examination : As per ordinance no. 2 of the University.
15. Eligibility criteria for ATKT : As per ordinance no. 2 of the University.
16. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.
- In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 28****Bachelor of Architecture (B.Arch.)**

- |                              |   |   |
|------------------------------|---|---|
| 1. Title                     | : | Bachelor of Architecture  |
| 2. Faculty                   | : | ENGINEERING   |
| 3. Duration                  | : | Five years of Ten semester  |
| 4. Eligibility               | : | Passed 10+2 or equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry/ Biotechnology/ Biology/ Technical Vocational subjects.<br>OR<br>10+3 Diploma Examination with Mathematics as compulsory subject having obtained at least 50% marks (45% in case of candidates belonging to reserved category) marks in Aggregate.<br>and<br>Qualifying NATA any other Aptitude Test conducted by Competent Authority of the State Government/ UT.  |
| 5. Seats                     | : | The basic unit will be of 40 seats. Multiples of the unit can also set up by the board of management.   |
| 6. Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed   |
| 7. Academic year             | : | There will be one academic year from July to June.  |
| 8. Selection procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the University website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances.  |

1. At any stage, if student is not found qualified, for

the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.

2. Involvement in gross indiscipline in the Institute / University.
3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.
4. The fee is not paid.
5. The application form is incomplete in any way.
6. The supporting documents required for admission are not enclosed.

Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.

10. Fees : The course fees will be as decided by the board of Management from time to time with the prior approval of CGPURC.
11. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
12. Course structure and examination scheme: : As prescribed by the board of studies and approved by the academic council
13. Evaluation and examination : As per ordinance no. 2 of the University.
14. Eligibility criteria for ATKT : As per ordinance no. 2 of the University.
15. General

Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.

In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 29****Master of Architecture (M.Arch.)**

- |                              |   |
|------------------------------|---|
| 1. Title                     | : Master of Architecture  |
| 2. Faculty                   | : ENGINEERING   |
| 3. Duration                  | : Two years of four semester  |
| 4. Eligibility               | : Passed Bachelor of Architecture or equivalent.<br>Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying Examination<br>In case the seats are not filled then the minimum required percentage may be lowered by 5 % for candidates from both the categories with the permission of Vice-Chancellor.   |
| 5. Seats                     | : The basic unit will be of 20 seats. Multiples of the unit can also set up by the board of management.   |
| 6. Admission Procedure       | : As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed   |
| 7. Academic year             | : There will be one academic year from July to June.  |
| 8. Selection procedure       | : The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the University website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. Cancellation of Admission | : Admission of a student may be cancelled under following circumstances.<br><ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged</li> </ol>  |

documents or found to have used unfair means to secure admission.

4. The fee is not paid.
5. The application form is incomplete in any way.
6. The supporting documents required for admission are not enclosed.

Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.

- |  |   |  |
|--|---|--|
| 10. Fees                                     | : | The course fees will be as decided by the board of Management from time to time with the prior approval of CGPURC.                           |
| 11. Eligibility to Pass                      | : | As per Ordinance No 2 subsection 12(i) of the University   |
| 12. Course structure and examination scheme: | : | As prescribed by the board of studies and approved by the academic council   |
| 13. Evaluation and examination               | : | As per ordinance no. 2 of the University.  |
| 14. Eligibility criteria for ATKT            | : | As per ordinance no. 2 of the University.  |
| 15. General                                  | : | Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor. |

In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 30****Bachelor of Design (B.Des.)**

- |                               |   |  |
|-------------------------------|---|--|
| 1. Title                      | : | Bachelor of Design   |
| 2. Faculty                    | : | ENGINEERING  |
| 3. Duration                   | : | Four years of Eight semester   |
| 4. Eligibility                | : | Candidate should have Passed 10+2 or equivalent qualification from any Board for admission in first semester.  |
| 5. Lateral entry              | : | For Admission in third semester candidate should have passed 03(three) years diploma recognized by the Central/State Government University or equivalent qualification from any Board or equivalent.<br>Provided that the students belonging to B.Sc. stream shall clear the subjects engineering graphics/engineering drawing and engineering mechanics of the first year engineering programme along with the second year subject  |
| 6. Seats                      | : | The basic unit will be of 40 seats. Multiples of the unit can also set up by the board of management.  |
| 7. Admission Procedure        | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed  |
| 8. Academic year              | : | There will be one academic year from July to June.   |
| 9. Selection procedure        | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 10. Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances.   |

1. At any stage, if student is not found qualified, for

- the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.
2. Involvement in gross indiscipline in the Institute / University.
  3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.
  4. The fee is not paid.
  5. The application form is incomplete in any way.
  6. The supporting documents required for admission are not enclosed.
- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
11. Fees  
The course fees will be as decided by the board of Management from time to time with the prior approval of CGPURC.
12. Eligibility to Pass  
As per Ordinance No 2 subsection 12(i) of the University
13. Course structure and examination scheme: :As prescribed by the board of studies and approved by the academic council
14. Evaluation and examination : As per ordinance no. 2 of the University.
15. Eligibility criteria for ATKT : As per ordinance no. 2 of the University.
16. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.
- In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 31****Master of Design (M.Des.)**

- |                              |   |
|------------------------------|---|
| 1. Title                     | : Master of Design  |
| 2. Faculty                   | : ENGINEERING   |
| 3. Duration                  | : Two years of four semester  |
| 4. Eligibility               | : Candidate should have Passed<br>B.Design/B.Arch/B.I.D. or Equivalent qualification<br>from any Institute/University for admission in first<br>semester.   |
| 5. Seats                     | : The basic unit will be of 20 seats. Multiples of the<br>unit can also set up by the board of management.  |
| 6. Admission Procedure       | : As specified in ordinance no. 1. Preference<br>will be given to students belonging to the state of<br>Chhattisgarh and all guidelines issued by the state<br>government related to reservations will be followed  |
| 7. Academic year             | : There will be one academic year from July to June.  |
| 8. Selection procedure       | : The University will issue admission notification<br>in news papers, on the notice board of the University<br>and in other publicity media before the start of every<br>academic year. The list of candidates selected on the<br>basis of merit for admission will be displayed on the<br>University website or the students will be informed<br>directly about their admission. The list of the selected<br>students will also be displayed on the notice board of the<br>University. The candidate whose results are awaited can<br>also apply. However, such candidate must produce, the<br>proof of appearing in the final year of qualifying<br>examination, provided if the candidate fails to clear the<br>qualifying exam with required percentage his/her<br>admission shall be treated as cancelled. Further provided<br>that the candidate must submit mark sheet of qualifying<br>examination before the filling of examination form.<br>Directives issued by the Government of Chhattisgarh,<br>from time to time, regarding reservation, shall be<br>followed while making admissions. |
| 9. Cancellation of Admission | : Admission of a student may be cancelled under<br>following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for<br/>the Programme, as per government norms/ guidelines or<br/>the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute<br/>/ University.</li> <li>3. She/he is found to have produced false/ forged<br/>documents or found to have used unfair means to secure<br/>admission.</li> <li>4. The fee is not paid.</li> <li>5. The application form is incomplete in any way.</li> <li>6. The supporting documents required for</li> </ol>  |



- admission are not enclosed.  
 Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the board of Management from time to time with the prior approval of CGPURC.
11. Eligibility to Pass As per Ordinance No 2 subsection 12(i) of the University
12. Course structure and examination scheme: As Prescribed by Board of Studies and Approved by the Academic Council.
13. Evaluation and examination : As per ordinance no. 2 of the University.
14. Eligibility criteria for ATKIT : As per ordinance no. 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.  
 In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 32****Master of Arts (M.A.)**

1. Title : Master of Arts  
(English, Hindi, Political Science, Economics, Education, Sociology, Geography, Public Administration, Sociology & Social Studies, Psychology, Journalism & Mass Communication, Yoga Studies, Yoga & Spirituality, Yoga & Consciousness, Yoga Science & Therapy, Yoga & Naturopathy etc as also subjects mentioned in Statute No. 12)
2. Faculty : Arts.
3. Duration : Two years, Annual Pattern.
4. Eligibility : Graduate or equivalent in any discipline from a recognized Institute/ University or equivalent
5. Seats : The basic unit will be of 30 seats. Multiples of the unit can also set up by the board of management.
6. Admission Procedure : As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed
7. Academic year : There will be one academic year from July to June.
8. Selection procedure : The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions.
9. Cancellation of Admission : Admission of a student may be cancelled under following circumstances.
1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.
  2. Involvement in gross indiscipline in the Institute / University.

3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.
4. The fee is not paid.
5. The application form is incomplete in any way.
6. The supporting documents required for admission are not enclosed.

Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.

10. Fees

: The course fees will be as decided by the board of management from time to time with the prior approval of CGPURC.

11. Eligibility to Pass

As per Ordinance No 2 subsection 12(i) of the University

12. Course structure and examination scheme

: Course structure and examination shall be framed by the concerned board of studies in various subjects mentioned in statute 12.

13. Evaluation and examination

: As per ordinance no. 2 of the University.

14. Eligibility criteria for Supplementary

: As per ordinance no. 2 of the University.

15. General

: Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.

In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 33****Bachelor of Arts (B.A.)**

- |                              |  |
|------------------------------|--|
| 1. Title                     | : Bachelor of Arts (B.A)   |
| 2. Faculty                   | : Arts,  |
| 3. Duration                  | : Three years, Annual Pattern  |
| 4. Eligibility               | : Admission to the Programme is open to a candidate who has passed 10+2 or equivalent from any recognized Board in any system.   |
| 5. Seats                     | : The basic unit will be of 60 seats. Multiples of the unit can also set up by the board of management.  |
| 6. Admission Procedure       | : As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed  |
| 7. Academic year             | : There will be one academic year from July to June.   |
| 8. Selection procedure       | : The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. Cancellation of Admission | : Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> <li>5. The application form is incomplete in any way.</li> <li>6. The supporting documents required for admission are not enclosed.</li> </ol>  |

- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the board of management from time to time with the prior approval of CGPURC.
11. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
12. Course structure and examination scheme: Course structure and examination shall be framed by the concerned board of studies in various subjects mentioned in statute 12.
13. Evaluation and examination : As per ordinance no. 2 of the University.
14. Eligibility criteria for Supplementary : As per ordinance no. 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.
- In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 34****Bachelor of Arts – Honours (B.A.-Honours)**

1. Title : Bachelor of Arts-Honours (B.A Honours)  
(English, Hindi, Political Science, Economics, Education, Sociology, Geography, Public Administration, Sociology & Social Studies, Psychology, Journalism & Mass Communication, Yoga Studies, Yoga & Spirituality, Yoga & Consciousness, Yoga Science & Therapy, Yoga & Naturopathy etc as also subjects mentioned in Statute No. 12)
2. Faculty : Arts,
3. Duration : Three years, Annual Pattern
4. Eligibility : Admission to the Programme is open to a candidate who has passed 10+2 or equivalent from any recognized Board in any system with 50% marks.  
In case the seats are not filled then the minimum required percentage may be lowered by 5 % for candidates from both the categories with the permission of Vice-Chancellor
5. Seats : The basic unit will be of 60 seats. Multiples of the unit can also set up by the board of management.
6. Admission Procedure : As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed
7. Academic year : There will be one academic year from July to June.
8. Selection procedure : The University will issue admission notification in newspapers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions.
9. Cancellation of Admission : Admission of a student may be cancelled under

following circumstances.

1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.
2. Involvement in gross indiscipline in the Institute / University.
3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.
4. The fee is not paid.
5. The application form is incomplete in any way.
6. The supporting documents required for admission are not enclosed.

Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.

10. Fees

: The course fees will be as decided by the board of management from time to time with the prior approval of CGPURC.

11. Eligibility to Pass

As per Ordinance No 2 subsection 12(i) of the University

12. Course structure and examination scheme: Course structure and examination shall be framed by the concerned board of studies in various subjects mentioned in statue 12.

13. Evaluation and examination

: As per ordinance no. 2 of the University.

14. Eligibility criteria for Supplementary

: As per ordinance no. 2 of the University.

15. General

: Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.

In all matters, pertaining to the courses not covered herein above and, in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However, on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 35****Master of Social Works (M.S.W.)**

- |                              |   |
|------------------------------|---|
| 1. Title                     | : Master of Social Works  |
| 2. Faculty                   | : Arts.   |
| 3. Duration                  | : Two years, Annual Pattern.  |
| 4. Eligibility               | : Admission to the programme is open to a candidate who has passed graduate or equivalent from any recognized Institute/University in any stream.   |
| 5. Seats                     | : The basic unit will be of 60 seats. Multiples of the unit can also set up by the board of management.   |
| 6. Admission Procedure       | : As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed   |
| 7. Academic year             | : There will be one academic year from July to June.  |
| 8. Selection procedure       | : The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the University website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. Cancellation of Admission | : Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> <li>5. The application form is incomplete in any way.</li> <li>6. The supporting documents required for admission are not enclosed.</li> </ol>   |



- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the board of management from time to time with the prior approval of CGPURC.
11. Eligibility to Pass As per Ordinance No 2 subsection 12(i) of the University
12. Course structure and examination scheme : As prescribed by the board of studies and approved by the academic council.
13. Evaluation and examination : As per ordinance no. 2 of the University.
14. Eligibility criteria for Supplementary : As per ordinance no. 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.
- In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 36****Bachelor of Social Works (B.S.W.)**

- |                              |  |
|------------------------------|--|
| 1. Title                     | : Bachelor of Social Works   |
| 2. Faculty                   | : Arts   |
| 3. Duration                  | : Three years, Annual Pattern.   |
| 4. Eligibility :             | : Admission to the Programme is open to a candidate who has passed 10+2 or equivalent from any recognized board in any stream.   |
| 5. Seats                     | : The basic unit will be of 60 seats. Multiples of the unit can also set up by the board of management.  |
| 6. Admission Procedure       | : As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed  |
| 7. Academic year             | : There will be one academic year from July to June.   |
| 8. Selection procedure       | : The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. Cancellation of Admission | : Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> <li>5. The application form is incomplete in any way.</li> <li>6. The supporting documents required for admission are not enclosed.</li> </ol>  |

- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the board of management from time to time with the prior approval of CGPURC.
11. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
12. Course structure and examination scheme: As prescribed by the board of studies and approved by the academic council.
13. Evaluation and examination : As per ordinance no. 2 of the University.
14. Eligibility criteria for Supplementary : As per ordinance no. 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.
- In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 37****Bachelor of Library & Information Science (B. Lib & I. Science)**

1. Title : Bachelor of Library & Information Science
2. Faculty : Arts
3. Duration : One Year, Annual Pattern
4. Eligibility : Admission to the Programme is open to a candidate who has passed Graduation or equivalent courses from any recognized University/Institute in any stream.
5. Seats : The basic unit will be of 60 seats. Multiples of the unit can also set up by the board of management.
6. Admission Procedure : As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed
7. Academic year : There will be one academic year from July to June.
8. Selection procedure : The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions.
9. Cancellation of Admission : Admission of a student may be cancelled under following circumstances.
  1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.
  2. Involvement in gross indiscipline in the Institute / University.
  3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.
  4. The fee is not paid.
  5. The application form is incomplete in any way.
  6. The supporting documents required for admission are not enclosed.

- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the board of management from time to time with the prior approval of CGPURC.
11. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
12. Course structure and examination scheme: As prescribed by the board of studies and approved by the academic council.
13. Evaluation and examination : As per ordinance no. 2 of the University.
14. Eligibility criteria for Supplementary : As per ordinance no. 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.
- In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 38****Master of Library & Information Science (M. Lib & I. Science)**

- |                              |  |
|------------------------------|--|
| 1. Title                     | : Master of Library & Information Science  |
| 2. Faculty                   | : Arts   |
| 3. Duration                  | : One Year, Annual Pattern   |
| 4. Eligibility :             | : Admission to the Programme is open to a candidate who has passed Bachelor of Library Science after Graduation or equivalent from any recognized board in any stream.   |
| 5. Seats                     | : The basic unit will be of 30 seats. Multiples of the unit can also set up by the board of management.  |
| 6. Admission Procedure       | : As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed  |
| 7. Academic year             | : There will be one academic year from July to June.   |
| 8. Selection procedure       | : The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. Cancellation of Admission | : Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> <li>5. The application form is incomplete in any way.</li> <li>6. The supporting documents required for</li> </ol>  |

- admission are not enclosed.  
Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the board of management from time to time with the prior approval of CGPURC.
11. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
12. Course structure and examination scheme: As prescribed by the board of studies and approved by the academic council.
13. Evaluation and examination : As per ordinance no. 2 of the University.
14. Eligibility criteria for Supplementary : As per ordinance no. 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.  
In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final.  
However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 39****Bachelor of Hotel Management & Catering Technology (B.H.M.C.T.)**

- |    |                           |   |  |
|----|---------------------------|---|--|
| 1. | Title                     | : | Bachelor of Hotel Management & Catering Technology   |
| 2. | Faculty                   | : | HOTEL MANAGEMENT.  |
| 3. | Duration                  | : | Four years of Eight semester   |
| 4. | Eligibility               | : | Passed 10+2 or equivalent from any Board of Secondary Education in any Discipline.   |
| 5. | Seats                     | : | The basic unit will be of 60 seats Multiples of this unit can also be set up by the Board of Management.   |
| 6. | Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed  |
| 7. | Academic Year             | : | There will be one academic year from July to June.   |
| 8. | Selection Procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. | Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> <li>5. The application form is incomplete in any way.</li> <li>6. The supporting documents required for admission are not enclosed.</li> </ol>  |



- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.
11. Course structure and Examination Scheme As prescribed by the Board of Studies and approved by the academic council
12. Eligibility to Pass As per Ordinance No 2 subsection 12(i) of the University
13. Evaluation and examination As per Ordinance No 2 of the University
14. Eligibility Criteria for ATKT As per Ordinance No 2 of the University.
15. General Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor. In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 40****Diploma in Hotel Management (D.H.M.)**

- |    |                           |   |  |
|----|---------------------------|---|--|
| 1. | Title                     | : | Diploma in Hotel Management  |
| 2. | Faculty                   | : | Hotel Management   |
| 3. | Duration                  | : | One year, Annual Pattern   |
| 4. | Eligibility               | : | Must have passed 10+2 from any Board of secondary education as equivalent there to in any discipline or equivalent.  |
| 5. | Seats                     | : | The basic unit will be of 60 seats Multiples of this unit can also be set up by the Board of Management.   |
| 6. | Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed  |
| 7. | Academic Year             | : | There will be one academic year from July to June.   |
| 8. | Selection Procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. | Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> <li>5. The application form is incomplete in any way.</li> <li>6. The supporting documents required for admission are not enclosed.</li> </ol>  |

- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.
11. Course structure and : As prescribed by the Board of Studies and approved by the academic council
12. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
13. Evaluation and examination : As per Ordinance No 2 of the University
14. Eligibility Criteria for Supplementary: As per Ordinance No 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.

In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 41****Bachelor of Business Administration (Hotel Management)**

- |    |                           |   |  |
|----|---------------------------|---|--|
| 1. | Title                     | : | Bachelor of Business Administration (HM)   |
| 2. | Faculty                   | : | Hotel Management   |
| 3. | Duration                  | : | Three years of Six semester  |
| 4. | Eligibility               | : | Must have passed 10+2 or equivalent examination from any Board of secondary education as equivalent there to in any discipline or equivalent.  |
| 5. | Seats                     | : | The basic unit will be of 60 seats Multiples of this unit can also be set up by the Board of Management.   |
| 6. | Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed  |
| 7. | Academic Year             | : | There will be one academic year from July to June.   |
| 8. | Selection Procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. | Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> <li>5. The application form is incomplete in any way.</li> <li>6. The supporting documents required for admission are not enclosed.</li> </ol>  |

- Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.
11. Course structure and : As prescribed by the Board of Studies and approved by the academic council
12. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
13. Evaluation and examination : As per Ordinance No 2 of the University
14. Eligibility Criteria for ATKT : As per Ordinance No 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor. In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 42****Bachelor of Science (Fashion Design/Fashion Technology/Textile/Interior Design)**

- |    |                           |   |  |
|----|---------------------------|---|--|
| 1. | Title                     | : | Bachelor of Science (Fashion Design / Fashion Technology /Textile / Interior Design)   |
| 2. | Faculty                   | : | FASHION DESIGNING.   |
| 3. | Duration                  | : | Three Years, Annual Pattern  |
| 4. | Eligibility               | : | Must have passed 10+2 or equivalent examination from any board of secondary education in any discipline or equivalent.   |
| 5. | Seats                     | : | The basic unit will be of 60 seat Multiples of this Unit can also be set up by the Board of Management Academic Council from time to time.   |
| 6. | Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed  |
| 7. | Academic Year             | : | There will be one academic year from July to June.   |
| 8. | Selection Procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. | Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> </ol>   |

5. The application form is incomplete in any way.
6. The supporting documents required for admission are not enclosed.  
Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees  
The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.
11. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
12. Course structure and Examination Scheme : As prescribed by the Board of Studies and approved by the academic council
13. Evaluation and examination : As per Ordinance No 2 of the University
14. Eligibility Criteria for Supplementary : As per Ordinance No 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.  
In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 43****Master of Science (Fashion Design/Fashion Technology/Textile/Interior Design)**

1. Title : Master of Science (M.Sc.) (Fashion Design / Fashion Technology /Textile / Interior Design)
2. Faculty : FASHION DESIGNING
3. Duration : Two Years, Annual Pattern
4. Eligibility : Graduate in any relevant subjects of Design/Fashion/Textile Design/Interior Designer  
Equivalent from a recognized University/Institute
5. Lateral entry : For Admission in Second Year or third semester students has to pass PG Diploma in relevant subject after Graduation.
6. Seats : The basic unit will be of 30 seat Multiples of this Unit can also be set up by the Board of Management Academic Council from time to time.
7. Admission Procedure : As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed
8. Academic Year : There will be one academic year from July to June.
9. Selection Procedure : The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions.
10. Cancellation of Admission : Admission of a student may be cancelled under following circumstances.
  1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.
  2. Involvement in gross indiscipline in the Institute / University.
  3. She/he is found to have produced false/ forged



documents or found to have used unfair means to secure admission.

4. The fee is not paid.
5. The application form is incomplete in any way.
6. The supporting documents required for admission are not enclosed.

Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.

- |     |   |   |  |
|-----|---|---|--|
| 11. | Fees                                    | : | The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.                           |
| 12. | Eligibility to Pass                     | : | As per Ordinance No 2 subsection 12(i) of the University   |
| 13. | Course structure and Examination Scheme | : | As prescribed by the Board of Studies and approved by the academic council   |
| 14. | Evaluation and examination              | : | As per Ordinance No 2 of the University.   |
| 15. | Eligibility Criteria for Supplementary  | : | As per Ordinance No 2 of the University.   |
| 16. | General                                 | : | Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor. |

In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 44****Diploma in Fashion Design/Fashion Technology/Textile/Interior Design**

- |    |                           |   |   |
|----|---------------------------|---|---|
| 1. | Title                     | : | Diploma in Fashion Design /Fashion Technology / Textile / Interior Design   |
| 2. | Faculty                   | : | FASHION DESIGNING   |
| 3. | Duration                  | : | One Year, Annual Pattern.   |
| 4. | Eligibility               | : | Must have passed 10+2 or equivalent from any board of secondary education in any discipline   |
| 5. | Seats                     | : | The basic unit will be of 60 seat Multiples of this Unit can also be set up by the Board of Management Academic Council from time to time.  |
| 6. | Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed   |
| 7. | Academic Year             | : | There will be one academic year from July to June.  |
| 8. | Selection Procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the University website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. | Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances. <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> <li>5. The application form is incomplete in any way.</li> </ol>   |

- 6.** The supporting documents required for admission are not enclosed.  
Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.
11. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
12. Course structure and Examination Scheme : As prescribed by the Board of Studies and approved by the academic council
13. Evaluation and examination : As per Ordinance No 2 of the University
14. Eligibility Criteria for Supplementary : As per Ordinance No 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.  
In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE – 45****Post Graduate Diploma in Fashion Design/Fashion Technology/Textile/Interior Design**

- |    |                           |   |  |
|----|---------------------------|---|--|
| 1. | Title                     | : | Post Graduate Diploma in Fashion Design / Fashion Technology / Textile / Interior Design   |
| 2. | Faculty                   | : | FASHION DESIGNING  |
| 3. | Duration                  | : | One Year, Annual Pattern   |
| 4. | Eligibility               | : | Graduate or equivalent from a recognized University/Institute or Equivalent  |
| 5. | Seats                     | : | The basic unit will be of 60 seat Multiples of this unit can also be set up by the Board of Management Academic Council from time to time.   |
| 6. | Admission Procedure       | : | As specified in ordinance no. 1. Preference will be given to students belonging to the state of Chhattisgarh and all guidelines issued by the state government related to reservations will be followed  |
| 7. | Academic Year             | : | There will be one academic year from July to June.   |
| 8. | Selection Procedure       | : | The University will issue admission notification in news papers, on the notice board of the University and in other publicity media before the start of every academic year. The list of candidates selected on the basis of merit for admission will be displayed on the website or the students will be informed directly about their admission. The list of the selected students will also be displayed on the notice board of the University. The candidate whose results are awaited can also apply. However, such candidate must produce, the proof of appearing in the final year of qualifying examination, provided if the candidate fails to clear the qualifying exam with required percentage his/her admission shall be treated as cancelled. Further provided that the candidate must submit mark sheet of qualifying examination before the filling of examination form. Directives issued by the Government of Chhattisgarh, from time to time, regarding reservation, shall be followed while making admissions. |
| 9. | Cancellation of Admission | : | Admission of a student may be cancelled under following circumstances, <ol style="list-style-type: none"> <li>1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.</li> <li>2. Involvement in gross indiscipline in the Institute / University.</li> <li>3. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.</li> <li>4. The fee is not paid.</li> <li>5. The application form is incomplete in any way.</li> </ol>  |

- 6.** The supporting documents required for admission are not enclosed.  
Registration number will be assigned to the student by the University after verification and submission of all the necessary documents and fees.
10. Fees : The course fees will be as decided by the Board of Management from time to time with the prior approval of CGPURC.
11. Eligibility to Pass : As per Ordinance No 2 subsection 12(i) of the University
12. Course structure and Examination Scheme : As prescribed by the Board of Studies and approved by the academic council
13. Evaluation and examination : As per Ordinance No 2 of the University
14. Eligibility Criteria for Supplementary : As per Ordinance No 2 of the University.
15. General : Detailed syllabus of each paper shall be prepared by the Board of Studies and duly approved by the Academic Council and the Vice-Chancellor.  
In all matters, pertaining to the courses not covered herein above and in the Ordinances, the decision of the Vice Chancellor of the University shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system or pattern of examination. The course content is subject of change from time to time.

**ORDINANCE-46**

**Master of Philosophy (M.Phil)**

**1. Eligibility criteria for admission to the M.Phil Programme:**

- i. Candidates for admission to the M.Phil Programme shall have Masters Degree or Professional Degree declared equivalent to the master's degree by the corresponding statutory regulatory body with at least 55% marks in aggregate or its equivalent grade 'B' IN THE UGC 7- point scale (or an equivalent grade in point scale wherever grading system is followed) or an equivalent degree from a foreign educational institution accredited by a assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in the country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.
- ii. A relaxation of 5% of marks, from 55% to 50% or an equivalent relaxation of grade may be allowed to those belonging to SC/ST/OBC (non creamy layer) differently-able and other categories of candidates as per the decision of the commission from time to time. Or for those who had obtained their master's degree prior to 19<sup>th</sup> September 1991. The eligibility marks of 55% (or an equivalent grade in point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.

**2. Duration of the programme:**

- i. M.Phil. Programme shall be for a minimum duration of two (2) consecutive semesters/one year and a maximum of four (4) consecutive semesters/two years.
- ii. Extension beyond the above limits will be given in exceptional cases on the recommendation of research advisory committee and approval by the academic Council.
- iii. The women candidates and persons with disability (more than 40% disability) may be allowed a relaxation of one year for M.Phil. in the maximum duration. In addition, the women candidates' maybe provided maternity leave/Child Care Leave once in the entire duration of M.Phil for up to 240 days.

**3. Procedure for admission:**

- i. University shall admit M.Phil students through an entrance test conducted by it.
- ii. The University shall:
  - (a) Decide on an annual basis through its academic council, a predetermined and manageable number of M.Phil. Scholars to be admitted depending on the number of available research supervisors and other academic and physical facilities, keeping in mind the norms regarding the scholar-teacher ratio {as laid down in para 4(v)} laboratory, library and such other facilities.
  - (b) Notify well in advance in the institutional website and through advertisement in at least two (2) national newspapers, of which at least one (1) shall be in the regional language, the number of seats for admission, subject/discipline-wise distribution of available seats, criteria for admission, procedure for admission, examination centre(s) shall be conducted and all other relevant information for the benefit of the candidates.
  - (c) Adhere to the national/state-level reservation policy, as applicable.
- iii. The University shall admit candidates by a two stage process through:
  - (a) An entrance test shall be qualifying with qualifying marks as 50%. The syllabus of the entrance test shall consist of 50% of research methodology and 50% shall be subject specific. The entrance test shall be conducted at the centre(s) notified in advance (changes of centre, if any, also to be notified well in advance); and.

- (b) An interview/viva-voce to be organized by the University when the candidates are required to discuss their research interest /area through a presentation before a duly constituted department Research committee.
- iv. The interview/viva voce shall also consider the following via, whether.
- (a) The candidate possesses the competence for the proposed research.
  - (b) The research work can be suitably undertaken at the institution/college.
  - (c) The proposed area of research can contribute to new/additional knowledge.
- 4. Allocation Of Research Supervisor:**
- Eligibility criteria to be a research supervisor, Co-supervisor, number of M.Phil. Scholars permissible per supervisor, etc.
- i. Any regular Professor of the University/institution deemed to be a University/college with atleast five research publications in referred journals and any regular associate/assistant professor of the University/institution deemed to be a University /college with a Ph.D. degree and atleast two research publications in referred journals. Provided that in areas/disciplines where there is no or only a limited number of refereed journal, the institution may relax the above condition for recognition of a person as research supervisor with reasons recorded in writing.
  - ii. Only a full time regular teacher of the concerned University/institution deemed to be a University /college shall act as a supervisor. The external supervisors are not allowed. However, Co-Supervisor is allowed in inter-disciplinary areas from other departments of the same Institute or from other related institutions with the approval of the Research Advisory Committee.
  - iii. The allocation of research supervisor for a selected research scholar shall be decided by the department concerned depending on the number of scholars per research supervisor, the available specialization among the supervisors and research interests of the scholars as indicated by them at the time of interview/viva voce.
  - iv. In case for topics which are of inter-disciplinary nature where the department concerned feels that the expertise in the department has to be supplemented from outside, the department may appoint a research supervisor from the department itself, who shall be known as the research supervisor, and a co-supervisor from outside the department/ faculty/college/Institution of such terms and condition as may be specified and agreed upon by the consenting institution/colleges.
  - v. A research supervisor/co-supervisor who is a professor, at any given point of the time, cannot guide more than three (3) M.Phil. Scholars. An associate professor as research supervisor can guide up to a maximum of two (2) M.Phil. Scholars and an assistant processor as research supervisor can guide up to a maximum of one (1) M.Phil. Scholar.
  - vi. In case of relocation of an M.Phil. woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other condition in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/ supervisor from any funding agency. The scholar will however give due credit to the parent guide and the institution for the part of research already done.
- 5. Course Work:** credit Requirements, number, duration, syllabus, minimum standards for completion etc.
- i. The credit assigned to the M.Phil. Course work shall be a minimum of 08 credits and a maximum of 16 credits.
  - ii. The course work shall be treated as prerequisite for M.Phil. Preparation. A minimum of four credits shall be assigned to one or more courses on research methodology which

- could cover areas such as quantitative methods, Computer applications, research ethics and review of published research in the relevant field. Training, field work, etc. Other courses shall be advanced level courses preparing the students for M.Phil. degree.
- iii. All courses prescribed for M.Phil. Course work shall be in conformity with the credit hour instructional requirement and shall specify content, instructional and assessment methods. They shall be duly approved by the authorized academic bodies.
  - iv. The department where the scholar pursues his/her research shall prescribe the course(s) to him/her based on the recommendations of the research advisory committee. As stipulated. Under sub-clause 8. I below, of the research scholar.
  - v. All candidates admitted to the M.Phil. program shall be required to complete the course work prescribed by the department during initial one or two semesters.
  - vi. Grades in the course work, including research methodology courses shall be finalized after a combined assessment by the research advisory committee and the department and the final grades shall be communicated to the institution/college.
  - vii. A M.Phil. Scholar has to obtain a minimum of 55% of marks or its equivalent grade in the UGC 7- point scale in the course work in order to be eligible to continue in the program and submit the dissertation/thesis.

**6. Research Advisory Committee and its functions:**

- i. There shall be a research advisory committee, for each M.Phil. Scholar consisting of the following members.
  - (a) Vice-chancellor or his nominee.
  - (b) Head of the Institute of the concerned faculty.
  - (c) Head of University teaching department in the subject.
  - (d) Chairman, Board of studies in the subject.
  - (e) One external subject expert of the rank of University professor to be appointed by the vice-chancellor ordinarily out of a panel of 5 experts given by the chairman of the board of studies. The external expert and two other members shall form the quorum.

**Note:** 1. On the request of the supervisor(s) vice-chancellor may permit him to be present as an observer during the oral presentation of his candidate in the RDC meeting.  
2. No. T.A. & D.A. shall be payable to the candidate and the supervisor for attending the research degree committee meeting.

  - (f) The research supervisor of the scholar shall be the convener of this committee. This committee shall have the following responsibilities.
    - (a) To review the research proposal and finalize the topic of research.
    - (b) To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he/she may have to do.
    - (c) To periodically review and assist in the progress of the research work of the research scholar.
- ii. A research scholar shall appear before the research advisory committee once in six months to make a presentation of the progress of his/her work for evaluation and further guidance. The six monthly progress reports shall be submitted by the research advisory committee to the institution/college with a copy to the research scholar.
- iii. In case the progress for the research scholar is unsatisfactory, the research advisory committee shall record the reasons for the same and suggest corrective measures. If the Research Scholar fails to implement these corrective measures, the research advisory committee may recommend to the University with specific reasons for cancellation of the registration of the research scholar.



- iv. Prior to the submission of the dissertation/thesis, the scholar shall make a presentation in the department before the research advisory committee of the institution concerned which shall also be open to all faculty members and other research scholars. The feedback and comments obtained from them may be suitably incorporated into the draft dissertation/thesis in consultation with the research advisory committee.
  - v. M.Phil. scholars shall present at least one (1) research paper in a conference/seminar and make two paper presentations in conferences/seminars before the submission of the dissertation/thesis for adjudication, and produce evidence for the same in the form of presentation certificates and/or reprints.
  - vi. The academic council of the University shall evolve a mechanism using well developed software and gadgets to detect plagiarism and other forms of academic dishonesty. While submitting for evaluation, the dissertation/thesis shall have an undertaking from the research scholar and a certificate from the research supervisor attesting the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree/diploma of the same institution where the work was carried out, or to any other institution.
  - vii. The M.Phil. dissertation submitted by a research scholar shall be evaluated by his/her research supervisor and at least one external examiner who is not in the employment of the University.
  - viii. The public viva-voce of the research scholar to defend the dissertation/thesis shall be conducted only if the evaluation reports(s) of the external examiner(s) on the dissertation/thesis is/ are satisfactory and include a specific recommendation for conducting the viva-voce examination. If the evaluation report of the external examiner in case of a M. Phil. Dissertation is unsatisfactory and does not recommend viva –voce the University Shall send the dissertation to another external examiner out of the approved panel for examiners and the viva-voce examination shall be held only if the report of the latest examiner is satisfactory. If the report of the latest examiner is also unsatisfactory. The dissertation/ thesis shall be rejected and the research scholar shall be declared ineligible for the award of the degree.
  - ix. The University shall develop appropriate methods so as to complete the entire process of evaluation of M.Phil. Dissertation within a period of six months from the date of submission of the dissertation/thesis.
- 7. Treatment of M.Phil. through Distance mode/part-time:**
- (i) Notwithstanding anything contained in these regulations of any other rule or regulation, for the time being in force. University shall not conduct M.Phil. Programmers on distance mode.
- 8. Depository with INFLIBNET:**
- (I) Following the successful completion of the evolution process and before the announcement of the award of the M.Phil. Degree the institution concerned shall submit an electronic copy of the M.Phil. Dissertation to the INFLIBNET, for hosting the same so as to make it accessible to all institutions/ Colleges.
  - (II) Prior to the actual award of the degree. The University shall issue a provisional certificate to the effect that the degree has been awarded in accordance with the provisions of the UGC regulations.

**ORDINANCE – 47****Doctor of Philosophy (Ph.D.)****1. Eligibility criteria for admission to Ph.D. programme :**

Subject to the conditions stipulated in this Ordinance the following persons are eligible to seek admission to the Ph.D. Programme:

- (i) Candidates for admission to the Ph.D Programme shall have Masters Degree or Professional Degree declared equivalent to the master's degree by the corresponding statutory regulatory body with at least 55% marks in aggregate or its equivalent grade 'B' IN THE UGC 7- point scale (or an equivalent grade in point scale wherever grading system is followed) or an equivalent degree from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in the country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.  
A relaxation of 5% of marks, from 55% to 50% or an equivalent relaxation of grade may be allowed to those belonging to SC/ST/OBC (non creamy layer) differently-able and other categories of candidates as per the decision of the commission from time to time. Or for those who had obtained their master's degree prior to 19<sup>th</sup> September 1991. The eligibility marks of 55% (or an equivalent grade in point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.
- (ii) Candidates who have cleared the M.Phil course work with at least 55%, marks in aggregate or its equivalent grade "B' in the UGC 7-Point scale (or an equivalent grade in a point scale where grading system is followed) and successfully completing the M.Phil Degree shall be eligible to proceed to do research work leading to the Ph.D. Degree in the same Institution in an integrated Programme.
- (iii) A person whose M.Phil dissertation has been evaluated and the viva voce is pending may be admitted to the Ph.D. programme of the same institution.
- (iv) Candidates possessing a Degree considered equivalent to M.Phil Degree of an Indian Institution, from a foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, Accrediting or assuring quality and standards of educational institutions shall be eligible for admission to Ph.D. programme.

**2. Duration of the Programme :**

- (i) Ph.D. programme shall be for a minimum duration of the three years including course work and a maximum of six years.
- (ii) Extension beyond the above limits will be given in exceptional cases on the recommendation of Research Advisory Committee and approval by the Academic council.
- (iii) The women candidates and persons with disability (more than 40% disability) may be allowed relaxation of two years Ph.D. in the maximum duration. In addition the women candidates may be provided Maternity Leave Child Care Leave Once in the entire duration of Ph.D. for up to 240 day.

**3. Procedure for admission :**

- (i) University shall admit Ph.D. students through an Entrance Test conducted by it. The Academic Council of the University shall decide separate terms and conditions for those students who qualify UGC-NET (including JRF) UGC-CSIR NET (including JRF) SLET GATE teacher fellowship holder or have passed M.Phil programme.
- (ii) The University shall :
  - (a) Decide on an annual basis through its Academic Council. A predetermined and manageable number of Ph.D. scholar to be admitted depending on the number of available Research Supervisor and other academic and physical facilities, keeping in mind the norms regarding the scholar teacher ratio (as indicated in Para 4.5) laboratory, Library and such other facilities.
  - (b) Notify well in advance in the institutional website and through advertisement in at least two (2) national newspapers of which at least one (1) shall be in the regional language the number of seats for admission. Subject discipline wise distribution of available seats criteria for admission procedure for admission examination centre(s) where entrance test(s) shall be conducted and all other relevant information for the benefit of the candidates.
  - (c) Adhere to the national state-level reservation policy as applicable.
- (iii) The admission shall be based on the criteria notified by the University keeping in view the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned and taking into account the reservation policy of the Central/State Government from time to time.
- (iv) The University shall admit candidates by a two stage process through
  - (a) An Entrance Test shall be qualified with qualifying marks as 50%. The syllabus of the entrance test shall consist of 50% of Research Methodology and 50% shall be subject specific. The entrance Test shall be conducted at the Centre(s) notified in advance (changes of Centre, if any also to be notified well in advance) and;
  - (b) An interview viva-voce to be organized by the University to judge the candidate's research interest/area through a presentation before a duly constituted Departmental Research Committee.
- (v) The interview/viva voce shall also consider the following, aspect, viz whether.
  - (a) The candidate possesses the competence for the proposed research;
  - (b) The research work can be suitably undertaken at the institution college
  - (c) The proposed area of research can contribute to new additional knowledge.
- (vi) The University shall maintain the year wise list of the Ph.D. registered students on its website. The list shall include the name of the registered candidate's topic of his/her research, name of his/her supervisor/co-supervisor and the date of enrolment registration.

**4. Allocation of Research Supervisor:** Eligibility criteria to be a Research Supervisor, Co-Supervisor, Number of Ph.D. scholars permissible per Supervisor etc.

- (i) Any regular Professor of the University Institution Deemed to be a University or College with at least five research publications in refereed journals and any regular Associate/Assistant Professor of the University institution deemed to be a University/college with Ph.D. Degree having atleast two research publication in refereed journal may be recognized as research supervisor. Provided that in areas/ disciplines where there is no or only a limited number of refereed journals, the institution may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.

- (ii) Only a full time regular teacher of the concerned University/Institution/Deemed to be a University College shall act as supervisor, the external supervisor is not allowed. However co-supervisor is allowed in inter-disciplinary areas from other department of the same Institute or from other related institutions outside University/Institutions with the approval of the Research advisory Committee.
  - (iii) The allocation of Research supervisor for a selected research scholar shall be decided by the Department concerned depending on the number of scholar per research supervisor the available specialization among the Supervisor's and research interests of the scholars as indicated by them at the time of interview viva voce.
  - (iv) In case of topic which is of inter-disciplinary nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside the Department may appoint a Research Supervisor from the Department itself. Who shall be known as the Research Supervisor and a Co-supervisor from outside the Department faculty college institution on such terms and conditions as may be specified and agreed upon by the consenting institutions colleges.
  - (v) A research supervisor/Co-supervisor who is a professor at any given point of time, cannot guide more than Eight (8) Ph.D. Scholar. An Associate Professor as Research Supervisor can guide up to a maximum of six (06) Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of four (04) Ph.D. scholars.
  - (vi) In case of relocation of Ph.D. woman scholar due to marriage or otherwise the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution supervisor from any funding agency the scholar will however give due credit to the parent guide and the institution for the part of research already done.
- 5. Course work: credit Requirements number duration syllabus minimum standards for completion etc.**
- (i) The credit assigned to the Ph.D. course work shall be a minimum of 08 credits and a maximum of 16 credits.
  - (ii) The course work shall be treated as prerequisite for Ph.D. preparation. A minimum of four credit shall be assigned to one or more courses on Research Methodology which could cover areas such as Quantitative Methods, Computer Applications, Research Ethics and Review of published research in the relevant field, training field work etc, other courses shall be advanced level courses preparing the students for Ph.D. degree.
  - (iii) All course prescribed for Ph.D. course work shall be in conformity with the credit hour instructional requirement and shall specify content, instructional and assessment methods they shall be duly approved by the authorized academic bodies.
  - (iv) The department where the scholar pursues his/her research shall prescribe the course(s) to him/her based on the recommendations of the Research Advisory Committee as stipulated under sub-Clause 8.1 below of the research scholar.
  - (v) All candidates admitted to the Ph.D. programmes shall be required to complete the course work prescribed by the department during the initial one or two semesters.
  - (vi) Candidates already holding M.Phil degree and admitted to the Ph.D. programme or those who have already completed the course work in have been permitted to proceed to the Ph.D., in integrated course may be exempted by the Department from the Ph.D Course work. All other candidates admitted to the Ph.D. Programme shall be required to complete the Ph.D. course work prescribed by the Department.

- (vii) Grades in the course work including research methodology courses shall be finalized after a combined assessment by the Research Advisory committee and the Department and the final grades shall be communicated to the institution college.
- (viii) A Ph.D. scholar has to obtain a minimum of 55% marks or its equivalent grade in the UGC 7-point scale in the course work in order to be eligible to continue in the programme and submit the dissertation thesis.

**6. Research Advisory Committee and its functions :**

- (i) There shall be research Advisory Committee for each Ph.D scholar consisting of the following member.
  - (a) Vice-Chancellor or his nominee.
  - (b) Head of the Institute of the concerned faculty.
  - (c) Head of University Teaching Department in the subject.
  - (d) Chairman board of studies in the subject.
  - (e) One external subject expert of the rank of University Professor to be appointed by the Vice-Chancellor ordinarily out of a panel of 5 experts given by the Chairman of the Board of Studies. The external expert and two other members shall form the quorum.

Note: 1. On the request of supervisor (s) vice-chancellor may permit him to the present as an observer during the oral presentation of his candidate in RDC meeting.  
2. No T.A. & D.A. shall be payable to the candidate and the supervisor for attending the Research Degree Committee meeting.

The Research supervisor of the scholar shall be the Convener of this committee. This Committee shall have following responsibilities.

- (ii) A research scholar shall appear before the research Advisory Committee once in six month to make a presentation of the progress of his/her work for evaluation and further guidance. The six monthly progress reports shall be submitted by the research Advisory committee to the institution college with a copy to the research scholar.
- (iii) In case the progress of the research scholar is unsatisfactory the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures. The research advisory committee may recommend to the University with specific reasons for cancellation of the registration of the research scholar.

**7. Evaluation and Assessment Methods minimum Standards/Credits for award of the degree etc :**

- (i) Upon satisfactory completion of course work and obtaining the marks/grade prescribed in sub-clauses 7.8 above as the case may be the Ph.D. scholar shall be required to undertake research work and produce a draft dissertation/thesis within a reasonable time as stipulated by the institution concerned based on these regulations.
- (ii) Prior to the submission of the dissertation thesis, the scholar shall make a presentation in the Department before the Research Advisory Committee of the Institution concerned which shall also be open to all faculty members and other research scholar. The feedback and comments obtained from them may be suitably incorporated into the draft dissertation thesis in consultation with the Research Advisory committee.
- (iii) Ph.D. scholar must publish at least one (1) research paper in refereed journal and make two paper presentations in conferences/seminars before the submission of the dissertation/thesis for adjudication and produce evidence for the same in the form of presentation certificates and/or reprints.

- (iv) The academic council of the University shall evolve mechanism using well developed software and gadgets to detect plagiarism and other forms of academic dishonesty. While submitting for evaluation the dissertation thesis shall have an undertaking from the research scholar and a certificate from the research supervisor attesting to the originality of the work vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree/diploma of the same institution where the work was carried out or to any other institution.
- (v) The Ph.D. thesis submitted by a research scholar shall be evaluated by his/her Research supervisor and at least two external examiners who are not in employment of the University of whom one examiner may be from outside the country. The viva-voce examination based among other things, on the critiques given in the evaluation report, shall be conducted by the research supervisor and at least one of the two external examiners and shall be open to be attended by Members of the Research Advisory Committee. All faculty members of the Department, other research scholar and other interested experts/researchers.
- (vi) The public viva-voce of the research scholar to defend the dissertation thesis shall be conducted only if the evaluation report(s) of the external examiners(s) on the dissertation thesis is/are satisfactory and include a specific recommendation for conducting the viva-voce examination. If one of the evaluation reports of the external examiner in case of Ph.D. thesis is unsatisfactory and does not recommend viva-voce the University shall send the dissertation/thesis to another external examiner out of the approved panel of examiners and viva-voce examination shall be held only if the report of the latest examiner is satisfactory. If the report of latest examiners is also unsatisfactory, the dissertation/thesis shall be rejected and research scholar shall be declared ineligible for the award of degree.
- (vii) The University shall develop appropriate methods so as to complete the entire process of evaluation of Ph.D thesis within a period of six month from the date of submission of the thesis.

#### **8. Treatment of Ph.D. THROUGH Distance Mode/Part-time:**

- 1. Notwithstanding anything contained in these Regulations or any other rule or regulation for the time being in force. University shall not conduct Ph.D. Programmes on distance mode.
- 2. Part-time Ph.D. will be allowed provided all the conditions mentioned in the extant Ph.D. Regulations are met.

#### **9. Depository with INFLIBNET:**

- (I) Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. degree, the institution concerned shall submit an electronic copy of the Ph.D. thesis to the INFLIBNET. For hosting the same so as to make it accessible to all institutions colleges.
- (II) Prior to the actual award of the degree the University shall issue a provisional Certificate to the effect that the Degree has been awarded in accordance with the provision of the UGC Regulations.

**ORDINANCE – 48****Award of Degrees, Diploma, Certificates and Other Academic Distinctions**

1. The candidate after passing the examination prescribed for a particular certificate diploma or degree shall become entitle for the award of the said certificate, diploma or degree respective as the case may be.
2. The Registrar shall place the names of all the successful candidates for the award of Certificates, Diplomas or Degrees, Post Graduate, M.Phil, Ph.D etc before the Academic Council soon after the declaration of the result. On approval by the Academic Council the Provisional Certificates, Diploma and Degree shall be issued to the respective candidates by the Registrar.
3. The Certificates, Diplomas and Degrees, Post Graduate, M.Phil, Ph.D etc shall be signed by the Vice-Chancellor.
4. The approval accorded by the Academic, Council for the award of the Certificates, Diplomas Degrees, Post Graduate, M.Phil, Ph.D etc or any other distinctions/awards shall be placed before the Board of Management for its concurrence. On being concurred by the Board of Management the Degree Diplomas, Certificates, Post Graduate, M.Phil, Ph.D etc shall be awarded to the successful candidates at convocation.
5. The nomenclature of the Degree/Diploma/Certificate /Post Graduate/ M.Phil/ Ph.D etc that would be conferred by the University under different Department Institute Centre shall be same as mentioned in the relevant program ordinance.

**ORDINANCE – 49****Norms for the Award of Fellowships and Scholarships, Stipend, Medals and Prizes**

1. (i) The University may invite applications through notifications in newspaper online fellowship, research, scholarships and students Scholarship.  
(ii) All awards of Fellowship, Research Scholarships and other scholarship shall be made on the recommendation of a committee consisting of-
  - a. The chancellor - Chairperson
  - b. The Vice-Chancellor - Member
  - c. Any three Heads of the Institute of Faculties Departments appointed by the Board of Management Academic Council Every Year.
  - d. The Registrar - Member Secretary
2. Subject to the general condition applicable to all research fellowship and scholarships as laid down in paragraph 4 below, the value duration and condition for the award of all India fellowships shall be such as are laid down by the University Grants Commission CSIR, DST other Regulatory Bodies.
3. The value and duration of scholarships fellowships Instituted by the Governing body of the University shall be laid down by the Academic council and approved by the Board of Management. The Selection of the candidates shall be made in accordance with the regulations laid down by the Board of Management from time to time.
  - i. The fellow/scholar will do whole time research work under an approved guide on a subject approved by Shri Rawatpura Sarkar University.
  - ii. The fellow scholar shall not accept or hold any appointment paid otherwise or receive any emolument, salary stipend etc. from any other source during the tenure of the award nor shall engage himself herself in any profession or trade during the period. He may however undertake teaching assignment of not more than nine hours a week in the institution where he is working without accepting any remuneration.
  - iii. The fellow scholar shall not join any other course of study or appear in any examination after commencing work under the fellowship scholarship.  
Provided that the Vice-Chancellor may on the recommendation of the guide permit the fellow/scholar to join a language Computer Diploma Course and appear in an examination therefore.  
Provided further that exemption could be provided for those also who wish to appear in an examination or a subject relevant to the problem of research without supplicating for a degree.
  - iv. Unless permitted by the guide to work for a specified period at some other place the fellow/scholar shall be required to attend the institution, where he is to work on all working days.
  - v. If any information submitted by the fellow scholar in his application is found to be incorrect incomplete or misleading the award may be terminated by the Academic Council after given him opportunity of being heard.
  - vi. If at any time it should appear to the University that the progress or conduct of the fellow scholar has not been satisfactory the fellowship scholarship may be suspended or withdrawn by the academic council standing committee.
  - vii. (a) a leave for a maximum of thirty days in a year in addition to general holiday may be taken by a fellow/scholar with the approval of the guide and the vice-chancellor the general holiday, however, do not include the vacation period e.g. summer, Dusshera,



Deepawali and Christmas vacation. No other leave with fellow scholar shall be admissible.

Provided that the women awardees would be eligible for maternity leave at full rates for a period not exceeding three month once during the tenure of the award.

- b. The fellow scholar may in special case, be allowed by the Shri Rawatpura Sarkar University leave tenure of the award on the recommendation of the guide.
- viii. The fellow/Scholar shall be required to pay the fees prescribed by the institution where he works.
4. Graduate and postgraduate scholarship Instituted by the University shall ordinarily be tenable for two academic sessions i.e. twelve month in the first year and ten month in the second year on condition that the scholarship holder produces a certificate of efficiency in studies from the Head of the Institute in the subject of study.
5. The scholarship shall be tenable from the 1<sup>st</sup> of August if the scholarship holder joins the course within one month of the date of the opening of the University College after the summer vacation and pays the tuition fee from the commencement of the session in any other case it shall be tenable from the date on which the candidate joins the course.
6. Scholarship shall be withdrawn in the subsequent year if the scholarship holder fails to secure at least 60% marks in the Previous Examination of the concerned course.
7. If a scholarship-holder is unable to appear at the previous examination on account of sickness or any other reasonable cause the scholarship shall be paid only if the Head of the Institution certifies that the scholar diligently studied for the examination but was unable to take the examination for reason beyond his/her control. Such a scholar shall not receive scholar passes the previous examination with the requisite standard in the succeeding year in the first attempt.
8. A scholarship holder shall at all time exhibit good behaviour and observe all rules of discipline.
9. (i) a scholarship- shall be liable to termination, if
  - (a) The scholarship holder discontinues studies during the middle of a session
  - Or
  - (b) The scholar holder after he has been given a reasonable opportunity to explain his conduct end in the opinion of the Academic Council guilty of a breach of Para No. 3 & of this ordinance and if the Academic Council so direct the scholarship holder would also be liable to refund the amount of scholarship drawn by him.
- (ii)The order of termination passed by the Academic Council shall be final.

**ORDINANCE – 50****Examination fees to be charged for various courses of the University**

1. The Controller of Examination/Registrar of the University shall notify the fees payable by the students for various courses of examinations after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fees before the start of examination shall not ordinarily be eligible to appear in the examination. The Chancellor may at his discretion allow, in certain cases of genuine hardship, an extension in the last date of payment of fees. The result of such students shall however, be withheld till all the dues are cleared.
2. The Examination Fees shall be proposed by the Academic Council and approved by the Board of Management from time to time and the amount of fee shall be approved by the Chhattisgarh PURC.
3. The Candidate, who fails to present himself/herself for Examination, shall not be entitled to any refund of fees or to have it kept in deposit for a subsequent Examination. However, if a woman candidate is unable to appear at the Examination for maternity reasons her fees may be held over for the next Examination (provided that the application for crediting the Fee's for the next Examination must be made to the Controller of Examinations/Registrar of the University for the Examinations within three months of the completion of the Examination concerned and supported by a Medical Certificate.
4. Provided, However that a candidate shall not be entitled to the adjustment of examination fees if he/she changes the Faculty or his subject in case of post graduate examination.
5. The fees paid by a regular candidate who is debarred from appearing at an Examination due to shortage in attendance at lectures/practical, will not be refunded under any circumstances.
6. There shall be no refund of revaluation fees irrespective of change in the marks of a candidate.
7. A candidate who due to sickness or other cause is unable to present himself /herself at an examination shall not receive a refund of fees, provided that the Vice-Chancellor on the recommendation of the Controller Examinations/Registrar of the University. made after feeling satisfied by considering the facts and making required investigation through documents submitted to him about the genuineness or merit of it, order for adjustment of the follow in portion of the fees toward the immediately next Examination.
8. The Examination fees of a candidate who dies before appearing at the Examination may be refunded in full to his ' her guardian or successor.
9. The entire fees paid by a candidate whose application for appearing at an Examination is cancelled on account of producing trailing lent document or given false particulars shall stand forfeited.

**ORDINANCE – 51****Norms for the Residence of the Student of the University**

1. The hostel maintained by the University College Department shall provide the stimulating and holistic living environment that contributes significantly to better academic performance. It should complement the University mission at all levels.
2. Every hosteller at all times shall maintain higher standard of disciplines and conduct oneself befitting to the status of a student.
3. Each student desirous of taking admission in the hostel shall submit his application on the prescribed form to the Chief Warden after admission in the University college along with proof of admission. He shall appear before hostel committee in person along with his/her parents/local guardian and the original documents.
4. The admission to the hostel shall be granted at the discretion of the a warden in consultation with the Chief- Warden. Special care will have to be taken to accommodate students belonging to weaker economic section of the society.
5. On admission to the Hostel the parents shall fill up the requisite forms, nominate the local guardian and visitor allowed to the hostel.
6. The student shall occupy the room allotted to him her. He she shall not changes the room or shift the furniture in out of his her room without the express permission of the hostel warden.
7. The resident shall be responsible for the care and maintenance of tile furniture furnishing fixtures etc. any damage to hostel property shall be made good by the residents.
8. The residents are debarred from using any electrical appliance other than provided or specifically permitted by the warden in writing.
9. The students are prohibited to possess firearms weapons or potentially dangerous instruments Defaulters will be dealt with seriously including rustication.
10. Consumption of drugs/alcohol/intoxicants/ smoking is strictly prohibited in the hostel premises defaulters will be severely dealt with including expulsion.
11. The resident indulging in vandalism violence sexually implicit behaviours/harassment within the hostel premises will be severely dealt with including expulsion.
12. The students residing in the University hostel shall pay such fees as may be prescribed by the Management from time to time
13. Each hostel shall have warden(s) who shall be appointed by the Vice-Chancellor on the recommendation of the Governing body for a period of three years. On such terms and condition as may be prescribed by the Board of Management from time to time.

**ORDINANCE – 52****Provision regarding disciplinary action against the Students**

1. Every student in the University shall at all time be of good behaviour show drillings in studies, maintain decorum and dignity take proper interest in co-curricular activities shall observe a code of conduct both within and outside the campus in a manner befitting to the student of an Institute of national structure and observe all rules of discipline of the institution of the national structure and observe all rules of discipline of the instruction of which he/she is a student and of the University.
2. Each student shall show due respect and courtesy to the teacher administration and other employees in and outside of the Institute and good neighbour behaviour toward fellow student.
3. Any violation of the code of conduct or breach of any rule or regulation of the University by the student shall constitute an act of indiscipline and shall make him/her liable for discipline action.
4. The following act shall constitute an act of gross indiscipline and student indulging in any of them shall be liable to discipline action against them:
  - (i) Disobeying the teacher and displaying misdemeanour within and outside the University premises.
  - (ii) Including in vandalism/ violence sexually implicit behaviour/harassment and damaging University and or public property of a fellow student.
  - (iii) Quarrelling, fighting and passing derogatory remarks in the University premises against its teacher/employee/canteen and mess worker etc both offline and online.
  - (iv) Possession and use of firearms, weapons and potentially dangerous instruments etc.
  - (v) Consumption and sale of drugs/alcohol/intoxicants / tobacco/Pornographic content in any form etc.
  - (vi) Indulging in ragging which is strictly-prohibited as Per Supreme Court Ruling.
  - (vii) Any other act which the Disciplinary Committee may determine to be undesirable.
5. When a student has been found guilty of breach of discipline within or outside the premises of the University or an institution. Or persistent idleness or has been guilty of misconduct, the Head of the concerned department institution at which such student is studying will report to the discipline committee and vice Chancellor along with the registrar. The discipline committee with the approval from the vice chancellor. According to the nature and gravity of the offence may –
  - (i) Suspend such student from attending the classes for not more than three weeks.
  - (ii) Expel such student from the institution.
  - (iii) Disqualify such a student from appearing at the next ensuing Examination.
  - (iv) Rusticate such student.
6. Before inflicting such punishment as aforesaid, the Head of the concerned department / institution shall give the student concerned an opportunity of personal hearing and record the reasons of inflicting the punishment in Writing.
7. The Head Of the institution concerned shall have the power to temporarily suspend the student from the Institution for such a time as may be necessary to conduct inquiry into his/her conduct in connection with the alleged offence.
8. The period during which student remain suspended for completion of an shall be reckoned in the calculation of his/her attendance for appearing at an examination provide he/she is found incorrect.
9. The rustication of a student from an institution shall entail the removal of his/her name for the registrar of the enrolled student.
10. The fee of the student rusticated from the University will be confiscated.
11. A student so rusticated will not be readmitted to the University before the completion of a period of three years or prescribed duration (whichever is earlier) from the date of his/her rustication. A

- rusticated student seeking re-admission after the prescribed duration from the date of his/her rustication will submit an affidavit of maintaining good behaviour during his/her stay in the University as a student.
12. The proctor/Dean of student welfare (DSW) shall be appointed from amongst the teaching staff of the University Department and Institutes by the Vice-Chancellor for a period of two years to maintain the discipline. In view of competence, The teacher concern may continue with the approval of the Vice-Chancellor.
  13. The powers and duties of the Proctor Dean of student welfare (DSW) shall be determined by the vice Chancellor from time to time.

**ORDINANCE – 53****Creation of other Bodies for improvement of Academic Life of the University**

1. The University shall have the following bodies for the improvement of the academic quality of the University.
  - (i) Education Policy Committee
  - (ii) The Board of Quality Managers
  - (iii) Honorary degrees award committee
2. Education Policy Committee shall comprise the following.
  - (i) The Vice-Chancellor Chairperson
  - (ii) The Pro Vice-chancellor
  - (iii) The Dean Academic Affairs
  - (iv) The Chairperson UG Studies.
  - (v) The Chairperson PG Studies
  - (vi) Three Dean/Associate Dean/Faculties by rotation or nominated by the Vice-Chancellor.
  - (vii) Two student nominated by the Vice-Chancellor
  - (viii) One of the nominated faculty members shall act as the convener. The pro-Vice-Chancellor shall preside over the meeting in the absence of the Vice-Chancellor.
3. The committee shall consider the following :-
  - (i) To consider innovative approach in all disciplines at national and international level
  - (ii) To consider all fundamental matters of education policy referred to it by the academic council and any other committee academic council of any department Institute
  - (iii) To consider and initiate action on modification and up-gradation of syllabus.
  - (iv) To examine reports on future research activities
  - (v) To adopt the education policy framed by UGC/NKC/State Government.
4. Board of Quality Management.
  - (i) The Board of Quality Managers will comprise of the following members.
    - (a) Two nominees appointed by the Sponsoring Body
    - (b) Two nominees appointed by the Chancellor
    - (c) Dean education Management
    - (d) Chief Finance & Audit Officer Finance & Operation
    - (e) Registrar of the University
    - (f) Director
  - (ii) The function of the Board of Quality Management will be as follows  
To analyze conduct and report to the Chancellor/Sponsoring Body findings on the following aspect of University Management.
    - (a) Issues related to finance purchase stock inventory
    - (b) Facilities for management and maintenance
    - (c) Integrity of the University moral issues and human resource management issues
    - (d) Grievance handling of staff and students
    - (e) Management of IT system.
    - (f) Education and procedure management as per ISO and NAAC Guidelines and as per the guidelines of state and national regulatory bodies
5. Honorary Degree Award Committee :
  - (i) The constitution of the committee shall be as under :
    - (a) The Chancellor – Chairman
    - (b) The Vice- Chancellor

- (c) Dean, Academic Affairs
  - (d) The Registrar
  - (e) Director
- (ii) The committee shall consider names of those distinguished who have made an indelible impression of the minds of the people working in areas related to the goals of the Institute or who have inspired various sections of the society or who have made significant outstanding contribution in their field.
- (iii) The committee shall forward the names so considered to the governing Body for final decision.

**ORDINANCE – 54**

**Manner of Co-Operation and collaboration with other Universities and Institution  
of Higher Education**

1. The University shall seek cooperation and collaboration with the existing Universities and Institutes of Higher Education in India and abroad and execute a memorandum of Understanding (MOU) detailing the extent and area of cooperation mutually agreed upon.
2. The University shall open its own distance education study centres Distance Education regional/Academic centres in the state of Chhattisgarh to promote Higher Education in emerging and traditional fields of studies.
3. The University may collaborate with University and Institutes of excellence engaged in Higher education in the country and abroad for the Research and consultancy work from time to time.
4. The University may collaborate with the government organization Institutes for providing training teaching and guidance to the student of economically weaker sections of the society and to the teachers of schools and colleges of the state.